



DRAFT MEETING MINUTES
WEDNESDAY, JUNE 27, 2007 - 9 AM
CONFERENCE CALL

Chairman Norman Tripp convened the meeting of the Florida Atlantic University Board of Trustees (BOT) at 9:04 a.m. with the following members participating:

Scott Adams, Nancy Blosser, Bill Bryant, David Feder, Armand Grossman, Rajendra Gupta, , Sherry Plymale, Eric Shaw, Bob Stilley, and Tony Teixeira.

Absent: Trustees Lalita Janke and George Zoley

The following University officials participated:

Frank T. Brogan, President; John Pritchett, Provost; Ken Jessell, Vice President for Financial Affairs; Jennifer O’Flannery, Chief of Staff; David Kian, General Counsel.

I. Call to Order

Chairman Norman Tripp convened the Full Board Meeting at 9:04 a.m.

II. Approval of the meeting minutes.

There was a motion to approve the minutes of the May 16, 2007 Board Meeting. **The motion was seconded. The motion passed unanimously.**

III. Chairman’s Report

Trustee Norman Tripp did not present the Chairman’s report. Trustee Tripp stated that because the items were fully vetted at the committee level, the items be approved by the committee as a whole.

IV. Strategic Planning Committee

Trustee Scott Adams, Chair

Trustee Scott Adams reported that the Strategic Planning Committee met jointly with the Audit and Finance Committee on June 13, 2007. Five agenda items resulted in motions to come before the BOT for approval. Due to the excellent attendance at that meeting, these items were fully vetted. There was a motion to approve all of the items listed by the committee as a whole. The motion was seconded. **The motion passed unanimously.**

SP: A-1. Approval of Residence Hall Naming.

SP: A-2. Approval of Public Hearing Process Jupiter Campus.

SP: A-3. Approval of the Capital Improvement Plan.

SP: A-4. Approval of the 2008-2009 Legislative Budget Request.

**SP: A-5. Approval of Revised Enrollment Projections for the University of Miami
Miller School of Medicine at Florida Atlantic University**

V. Audit and Finance Committee

Trustee Nancy Blosser, Chair

Trustee Nancy Blosser reported that the Audit and Finance Committee met on June 6, 2007 and met jointly with the Strategic Planning Committee on June 13, 2007. Nine agenda items resulted in motions to come before the BOT for approval. Due to the excellent attendance at that meeting, these items were fully vetted. There was a motion to approve all of the items listed by the committee as a whole. The motion was seconded. **The motion passed unanimously.**

AF: A-1. Approval to Increase Housing Rental Rates.

AF: A-2. Approval to Increase Student Health Fees.

AF: A-3. Approval to Increase Fees for the Karen Slattery Educational Research Center for Child Development.

AF: A-4. Approval to Suspend 2007-2008 Activity Fees for Currently Enrolled Florida Atlantic University Schools Students.

AF: A-5. Approval to Increase the Transportation Access Fee, the Parking Decal, and the Fine Structure.

AF: A-6. Approval to Initiate Regulation Promulgation for Board of Trustees Established Increases in Student Fees for Academic Year 2007-2008.

AF: A-7. Approval of Florida Atlantic University's 2007-08 Operating Budget

AF: A-8. Approval of Florida Atlantic University's 2007-08 Capital Outlay Budget.

AF: A-9. Approval of the Florida Atlantic University's 2006-07 Florida Equity Reports: Enrollment, Gender Equity in Athletics, and Employment.

VI. Committee on Academic and Student Affairs

Trustee Armand Grossman, Chair

AS: A-1. Enrollment Projections

Trustee Tripp asked Dr. Michael Armstrong to give a brief overview FAU's enrollment projections. In May 2007, the BOG requested FAU's FTE enrollment plans through 2014-15 for inclusion into the statewide enrollment plans and the LBR. There were modifications to the request that include reviewing graduate education in terms of FAU's anticipated programmatic growth. There are three elements involved in developing the plan:

- **Freshman Enrollment.** The number of high school graduates in the FAU region is expected to decline during the period of the plan. FAU plans to maintain freshman admission at 2400 each fall term by expanding recruiting efforts outside the region.
- **Admission of Undergraduate Students from Other Sources.** The projections and plans are tied to the demographic information available from the State of Florida. The first stream is from Community Colleges with a growth of 1.8% per year of 18-24 year olds. The second stream is from all other sources, FAU looks at the growth of 25-44 year olds, which is approximately 1.3% per year.
- **Graduate Enrollment Growth.** FAU's graduate enrollment growth is tied to the anticipated expansion of new and existing programs during the seven year period. Most of these programs are connected with partnerships that have been recently developed with University of Miami Miller School of Medicine, Scripps, Torrey Pines, and Harbor Branch. During this plan FAU's graduate enrollment is anticipated to go from 15% of the overall credit hour production to 18%, which is consistent with the university's strategic plan.

President Brogan commented that the enrollment projections are in line with FAU's recruitment efforts in and out of state. FAU will continue efforts in the area of recruitment to bring in students that the university has not been successful in recruiting in the past. During this period of growth, FAU will continue to focus efforts on FAU's Strategic Plan, recruitment, and graduation and retention efforts. Trustee Sherry Plymale asked how FAU's enrollments compare to other universities. President Brogan replied that issue of slow growth is being felt around the state due to hurricanes, property taxes, insurance rates, and a host of other issues. Dr. Armstrong added that one of the charts in the backup materials indicates that the high school graduate projections for FAU's six county region during this period are anticipated to drop from 27,000 to less than 23,000. The Hillsborough county area is encountering the same problem.

Trustee Tripp stated that an approval is not necessary for this item, but would like a motion accepting the revised enrollment plan for submission to the BOG. There was a motion to accept the revised enrollment plan for submission to the Florida Board of Governors. The motion was seconded. **The motion passed unanimously.**

V. AF: A-10: Personnel Services Agreement with Harbor Branch Oceanographic Institution, Inc. Trustee Tripp asked Mr. David Kian to give a brief overview of the Personnel contract that needs to be approved by the BOT. The administration is seeking approval of a short-term Personnel Services Agreement with Harbor Branch Oceanographic Institute (HBOI). The legislation has funded the acquisition of HBOI by FAU through non-recurring and recurring funds. The recurring funding will be a part of FAU's budget as of July 1, 2007. Completion of due diligence for the overall completion of the acquisition is virtually impossible by that time. The administration is projecting a complete transition date by January 1, 2008. An agreement has been reach with HBOI staff for a short term personnel services agreement so that the \$8.5 million appropriation does not sit waiting until the January transition date to benefit the operations of HBOI. This personnel services agreement will allow FAU to make monthly payments to HBOI for the preservation of the assets that HBOI will be transferring to FAU on January 1, 2008. The agreement has a twenty day out clause, and payments are limited to the amount appropriated as part of the current appropriations. FAU is only maintaining the operations it is acquiring on January 1, 2008. The FAU administration is projecting to bring to the BOT a complete memorandum of understanding to the September BOT retreat.

There was a motion to approve the entrance into Personnel Services Agreement with HBOI. The motion was seconded. **The motion passed unanimously.**

VII. President's Report

President Brogan

President Brogan did not present the President's report.

VIII. Old Business

Chairman Tripp

Trustee Tripp stated that all trustees should have received the revised BOT Meeting Schedule. If they have any questions regarding the schedule, they should direct them to Dr. Jennifer O'Flannery.

IX. New Business

Chairman Tripp

There was no new business.

X. BOT Member Comments

Trustees

Trustee Eric Shaw and Trustee Armand Grossman stated that the meeting was good. Trustee Tripp stated that the committee meetings were long so that items can be vetted so that the formality of the full board meeting can move quickly.

XI. Public Comment

President Brogan introduced student, Rick Smith. Trustee Tripp stated that he hoped Mr. Schmidt was leading the voice of many students because of his inspiring letter. Mr. Schmidt thanked President Brogan, the President's office staff, the athletics department staff, and the BOT for allowing him to become a student leader. Mr. Schmidt expressed a special thanks to Trustee Grossman for his encouraging words. He acknowledged the new SGA President Trustee Tony Teixeira and SGA Vice President Abe Cohen. Mr. Schmidt stated that he looked forward to becoming FAU's number one alum.

XII. Adjournment

There was a motion to adjourn the meeting. The motion was seconded. **The motion passed unanimously.** The meeting adjourned at 9:30 am.