



The Dorothy F. Schmidt College of Arts and Letters
School of Communication & Multimedia Studies
777 Glades Road
CU Building, Room 201
Boca Raton, FL 33431
fax: 561.297.2615
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Midterm Internship Evaluation: Agency Supervisor Feedback

Student's Name _____ Date _____

Agency _____

Agency Supervisor _____

Please use the following system to evaluate the intern. Circle the appropriate number to answer each question.

1 = Yes Definitely 2 = Yes 3 = Somewhat 4 = No 5 = Definitely Not

1. Is the intern making sufficient progress in the internship?

YD	Y	S	N	DN
1	2	3	4	5

Comments:

2. Does the student have sufficient knowledge to perform the tasks that are assigned in the agency?

YD	Y	S	N	DN
1	2	3	4	5

3. Do you consider this internship mutually beneficial to the intern and the agency?

YD	Y	S	N	DN
1	2	3	4	5

4. Is the student mastering the work assigned in the internship?

YD	Y	S	N	DN
1	2	3	4	5

Please explain.

5. Have there been any particular problems encountered during the internship?

YD	Y	S	N	DN
1	2	3	4	5

Please explain.

6. Have the problems been resolved? (Answer if relevant)

YD	Y	S	N	DN
1	2	3	4	5

Please explain.

7. What do you consider to be the strengths of the intern?

8. What do you consider to be the weaknesses of the intern?

9. Do you have any recommendations regarding the Departmental Internship Program? We are very much interested in the development of our program and your recommendations are appreciated.

10. Suggested Midterm Grade (circle appropriate choice):

A (exceptional) B (superior) C (satisfactory) D (poor) F (failure)

Please mail, fax, or bring this evaluation to:

Florida Atlantic University
School of Communication and Multimedia Studies
ATTN: Director of Internships
777 Glades Road - CU Building, Room 201
Boca Raton, FL 33431
Fax: 561.297.2615

This form is due at the halfway point of the internship.