

# School of Communication and Multimedia Studies

## Faculty Recommendation Form for Communication Internship Course

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*To the Faculty Recommender: Please email this form directly to the internship supervisor or place it in a sealed envelope in the supervisor's faculty mailbox in Communication.*

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Faculty Recommender's Name/Email: \_\_\_\_\_

Recommender's Academic Area:

Communication Studies / Multimedia Journalism / Film, Video and New Media

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How long have you known the applicant and in what capacity?

How many classes has the applicant had with you, if any? How well did they do? (A student, B student, C student etc.)

What other interaction have you had with the applicant (advising, extracurricular etc.)?

Please rate the applicant on the following to the best of your ability:

	Excellent	Very Good	Good	Fair	Poor	Cannot Evaluate
<b>Work ethic/task completion</b>						
<b>Verbal communication skill</b>						
<b>Written communication skill</b>						

<b>Punctuality/deadline compliance</b>						
<b>Congeniality and collegiality</b>						
<b>Responsibility</b>						
<b>Academic integrity</b>						
<b>Leadership ability</b>						

Does the applicant have any other qualities, or past experience, that would make them a strong candidate for the internship course?

Do you have any reservations about the student undertaking an internship at this time?

Additional comments?

Recommendation level: Highly recommend: \_\_\_\_ Recommend: \_\_\_\_ Recommend with reservations: \_\_\_\_ Don't recommend: \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_