



College of Arts and Letters  
 School of Communication  
 & Multimedia Studies  
 777 Glades Road  
 Boca Raton, FL 33431  
 tel: 561-297-3850  
 fax: 561-297-2615  
 www.fau.edu

**FINAL SUPERVISOR EVALUATION FORM  
 (EMPLOYER FEEDBACK)**

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Agency \_\_\_\_\_

Agency Supervisor \_\_\_\_\_

**Please use the following system to evaluate the intern. (If you need additional space for explanations, please write them at the end of the form.)**

**1 = Yes Definitely    2 = Yes    3 = Somewhat    4 = No    5 = Definitely Not**

1. Has the intern made sufficient progress in the internship?

<b>YD</b>	<b>Y</b>	<b>S</b>	<b>N</b>	<b>DN</b>
1	2	3	4	5

2. Did the student have sufficient knowledge and skills to do the projects/assignments given him/her?

<b>YD</b>	<b>Y</b>	<b>S</b>	<b>N</b>	<b>DN</b>
1	2	3	4	5

3. Have there been any particular problems encountered during the internship since the midterm evaluation?

<b>YD</b>	<b>Y</b>	<b>S</b>	<b>N</b>	<b>DN</b>
1	2	3	4	5



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4. (Answer if relevant.) Have the problems been resolved? Please explain.

YD Y S N DN
1 2 3 4 5

Four horizontal lines for writing an answer to question 4.

5. Do you consider this internship mutually beneficial to the intern and the agency?

YD Y S N DN
1 2 3 4 5

6. What skills (if any) were missing that you would prefer to see in your interns?

Four horizontal lines for writing an answer to question 6.



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7. Did the student master the objectives established for the internship? .

<b>YD</b>	<b>Y</b>	<b>S</b>	<b>N</b>	<b>DN</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

8. Any additional comments about the intern and their performance?

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9. With your above responses in mind, please suggest a letter grade for the intern’s job performance.

- A = 94 and above**
- A - = 90 to less than 94**
- B+ = 87 to less than 90**
- B = 84 to less than 87**
- B- = 80 to less than 84**
- C+ = 77 to less than 80**
- C = 74 to less than 77**
- C- = 70 to less than 74**
- D+ = 67 to less than 70**
- D = 64 to less than 67**
- D- = 60 to less than 64**



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**F = 0 percent to less than 60**

Suggested grade \_\_\_\_\_

10. Do you have any recommendations for improving the Communication internship course?

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Please scan and email (preferred) or fax this form to:

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