

FLORIDA ASSOCIATION OF CODE ENFORCEMENT CERTIFICATION

In conjunction with the Florida Association of Code Enforcement, Inc. (F.A.C.E.) and the John Scott Dailey Florida Institute of Government at FAU is pleased to offer the 40 hours of classes required for the Administrative Aspects of Code Enforcement certification.

Administrative Aspects of Code Enforcement - 2024

Host: The City of Delray Beach

Date	Topic	Time
July 8	Media Relations	8 am – Noon
	Records Management	1 pm – 5 pm
July 9	Employment Laws	8 am – Noon
	Performance Management	1 pm – 5 pm
July 10	Manager's Role in Code Enforcement	8 am – 5 pm
July 11	Time Management	8 am – Noon
	Stress Management	1 pm – 5 pm
July 12	Public Speaking	8 am – 5 pm
July 13	Exam	10 am - Noon

The registration fee includes course materials. Participants will be on their own for lunch.

	Active FACE Members	Non-Members
Course Fee	\$550	\$750
Exam Fee	\$100	\$150

REGISTRATION INFORMATION: Registrations are confirmed only if they are accompanied by payment. Refunds must be requested in writing and received no later than seven days prior to the first day of the classes. Fees will be refunded less a **\$75.00** administrative fee. All monies are forfeited beyond this date. Non-attendance does not constitute a withdrawal or refund request. We reserve the right to cancel the classes; in that case, the registration fees will be refunded in full.

Are you a FACE Member?

Non-members pay a higher fee for the class and exam. Join FACE before you register.

Join FACE Today

face-online.org/

Register for Class

<https://www.fau.edu/artsandletters/fiog/>

Class Registration Deadline

June 24, 2024

Register for the Exam

fiog.fau.edu

Questions? Contact Sue Dean
sdean@fau.edu or 561-297-3749