

Dorothy F. Schmidt College of Arts and Letters
Non-tenure Track Promotion Committee
Minutes
Dean's Conference Room

October 21st, 2019

The College of Arts and Letters Non-tenure Track Promotion Committee met in the Dean's Conference Room at 11:00 on October 21st for an informational and organizational meeting. All five members of the Committee were in attendance: Professor Farshad Araghi, Department of Sociology; University Instructor Susan Dorchin, Department of Music; Professor Timothy O. Lenz, Department of Political Science; and Senior Instructor Julissa Mansilla-Bjalme, Department of Languages, Linguistics and Comparative Literature. The Committee members selected Julissa Mansilla-Bjalme to chair the Committee.

November 13th & 18th, 2019

The NTT Committee subsequently met at 2:00 on November 13th and November 18th to discuss and vote on the ten candidates for promotion. All five members of the Committee were in attendance, discussed each candidate, voted on each candidate, and provided a written report on each candidate to the Dean of the College of Arts and Letters. All candidates were recommended for promotion.

The Committee also discussed one policy issue that could be clarified in departmental or college guidelines: the portfolios did not make it clear whether a faculty member who conducted a peer review of classroom teaching could also write one of the required letters of recommendation.