Dorothy F. Schmidt College of Arts and Letter, FAU  
Faculty Assembly Minutes  
February 28, 2022 | 11:30 a.m. – 1:00 p.m.  
Zoom Remote Meeting due to COVID-19 | 42 (peak) Faculty Attended

- Call Meeting to Order (11:34 AM)
- Consideration of Minutes from January 31st, 2022  
  - Motion to Approve Minutes (passed)
- FA Chair’s Report: Shane Eason  
  - Remaining DFSCAL FA Meetings for Spring 2022:  
    - 03.28.22 @ 11:30 AM – 12:50 PM, via Zoom  
    - 04.25.22 @ 11:30 AM – 12:50 PM, via Zoom  
  - The Provost accepted an invitation to attend the March 28th FA meeting.
  - FAU’s Vice President for Financial Affairs and CFO, Greg DuBois, will be a guest at the April 25th FA meeting.
- Call for nominations for 2022-2023 DFSCAL FA Officers & Steering  
  - FA Committee Members  
    - Chair, Vice Chair, Secretary  
    - Three additional Steering Committee Members (2 + 1 Member At-Large from Partner Campus)
- Call for nominations for 2022-2024 University Faculty Senate.  
  - Twelve Senate seats allocated for DFSCAL.
  - Five Senators needed for 2-year appointment from 2022 – 2024  
    - DFSCAL FA Chair (2021 – 2022; 2022 – 2023)  
    - Replacement for Mauricio Almonte (2021 – 2022)  
    - Replacement for Chris Robé (2022 – 2023; sabbatical)  
    - Vacant  
    - Vacant
- Guest Speakers  
  - Dr. Kathryn Kominars – CAPS Director (kkominars@health.fau.edu; 7-2277)  
    - Crisis services counselor is on-call M-F  
    - An after-hours service takes over evenings/ weekends  
    - Faculty can also call CAPS to consult about a student not at a level of criticality  
    - TAO Connect (Therapy Assistance Online)  
      - https://us.taocnect.org/register  
      - Available to all faculty with FAU login credentials  
      - In person counselling is available, but must be masked due to health setting  
  - Dr. Barclay Barrios – A&L Associate Dean  
    - Choose FAU events March 14 and 21, to get admitted students to commit to FAU
- Key Performance Indicators in the college
  - exceeded goal for four- and six- year graduation rates for FTIC
  - DFW rate (Drop/ Fail/ Withdraw): historically 14-15%, last year peaked at 17%, this year 16%
    - Faculty can help by connecting students at risk with support resources
  - Open Education Resources (OER): free textbooks/ materials for undergraduates
    - Indicator improves when courses replace textbooks with journal articles or other free resources
  - Recruiting students from the top 10% of high school classes
    - Strong college performance due to targeted scholarships
- Textbook orders due March 15 for summer and April 15 for fall
- College Advising is fully staffed.
  - New advising software in the fall: Navigate, replacing Starfish
  - Please inform advising office when program changes have been implemented in your department/ school
    - Rose-May Frazier frazierr@fau.edu
- The college has received several tech fee grants this year
  - A new recurring tech fee allocation will support regular software updates
  - Dr. Brian McConnell – A&L P&T Representative
    - Provost’s Office has issued new...
      - Tenure and Promotion Guidelines Memo;
      - Criteria for Appointment, Promotion, and Tenure;
      - Principals for Creating Criteria for P&T
    - Highlighted changes:
      - Multiple routes to full professor have been removed
      - All colleges shall establish procedures for written evaluation of progress toward promotion to Professor
        - Reference to annual evaluation of progress removed
      - Update to statement on collegiality
      - Procedure for small departments to create a P&T committee
      - Language regarding criteria for external letters
      - Recusal from voting only in cases of conflict of interest
- College Guidelines will be revised by College P&T through the spring
  - Out to the units for review for two weeks beginning March 21, 2022, completed by April 25
  - Discussion of the need for hyperlinks in the electronic dossier for creative activities
  - Dean’s Report
    - Twenty-five faculty searches ongoing
- Thank you to all involved in these
  - No budget report, as we are in the middle of budget flow.
  - College scholarships targeting high achieving students
    - 33% return rate from recipients
  - Emphasis on ‘workforce alignment’ from Tallahassee
    - Connecting students to jobs through paid internships
    - Increased industry advisory boards, including at the school or department level
  - Trend of micro-credentialing for developing workforce skill sets
- For the Good of the College
- Adjournment

Respectfully Submitted
Kyle Prescott, Faculty Assembly Secretary with
Meredith Ellis