

Dorothy F. Schmidt College of Arts and Letters
Faculty Assembly
Minutes
December 2nd, 2019 | 11:30 a.m. – 12:50 p.m.
Boca Campus AD 305, Davie Campus LA 150, Jupiter Campus SR 200

11:35 a.m.

Welcome/Consideration of Minutes

Prof. Mauricio Almonte, Faculty Assembly Chair

- Meeting called to order.
- Consideration of November 4th minutes.
 - o Corrected misspelling of Ian MacDonald.
 - o Transfer of the College Committee on Diversity and Inclusion to a standing committee of the Faculty Assembly was erroneously treated/listed as an action item whereas it should have been a discussion item.
- Motion to approve minutes. *(Approved)*

11:40 a.m.

Dean's Report

Associate Dean Adam Bradford, PhD

- Dean Horswell was not available so Adam Bradford reported.
- Bradford was brief and mentioned that all faculty searches for new positions within departments are moving forward.

11:45 a.m.

Guests

School of Public Administration, College of Design and Social Inquiry

- Steven Bourassa, Director and Professor of SPA introduced the School as it's seeks to relocate and transition into the DFSCAL from the College of Design and Social Inquiry.
- Bourassa introduced faculty from SPA that were in attendance and asks the SPA Associate Director, Leslie Leip to come forward and present on what they are looking to do with a move to DFSCAL
- Leip briefs those in attendance on SPA faculty research, community outreach, UG/GR student course offerings, UG/GR degree offerings, student enrollments, etc.
- Leip states that the faculty and the student body are dedicated to public service and public management.
- Currently SPA uses Canvas for its academic advising.
- SPA is seeking to expand back into the Fort Lauderdale market with the possibility of offering an executive degree at FAU's FTL Campus. SPA was once in this location but had to move to Boca due to university cutbacks. But now there's a potential new market of professionals that may be interested in courses and degrees in SPA. (i.e. City of Fort Lauderdale employees, non-profit, employees, etc.) SPA would be a good fit for FTL.

- Expanding course offerings in Jupiter is also planned.
- The School of Public Administration has had a few meetings with the Dean as well as other college and university administrators. They feel that SPA and its values fall in-line with those of the College and there is potential to expand and work on a number of collaborative projects.
- There are a number of professional adjuncts that are a part of the School.
- SPA has one of three Institutes' of Government in the state of Florida, a service for those working in public affairs.
- SPA continues to discuss community partnerships through local networks and internationally.
- There are a number of student lead associations and clubs.
- SPA is excited for the possibility to develop Museum Management, Arts Management, etc., with departments and faculty in DFSCAL.
- There is an MOU available for faculty in the DFSCAL to review the proposed relocation of the School of Public Administration.
- The MOU is separate from the MOU from the School of Architecture who also seeks to relocate to DFSCAL from CDSI.

Q&A/Discussion

Q – Why is SPA best served in the DFSCAL and not the College of Business?

A – Sentiment is that public service values for SPA and DFSCAL align more. SPA does not feel the College of Business could offer the same alignments.

Q – With no philosophers, how do you do an Administrative Ethics course?

A – There is a number of faculty that are qualified to instruct the Administrative Ethics course and SPA has never had any negative reaction from other departments or colleges. There is an obvious opportunity that PHIL can participate in courses such as this.

Q – In terms of going back to Broward or Jupiter, how will articulation be implemented?

A – Fort Lauderdale for example, may be able to have an executive degree program, especially if there's a physical move of SPA to that campus. They are working with the DFSCAL and the city of Fort Lauderdale to determine possible interests and offerings. There could be an opportunity to get cohorts from the city or county for the executive degree. As for Jupiter, it would be great to move some of the MA courses there.

Q – How do you get the numbers up for enrollment, or at least sustain them?

A – A few years ago, SPA was told to let "all students in." However, it ballooned and pushed resources to the limit. So they reorganized in 2015, and reconsidered the quality of students over the quantity of students. Furthermore, SPA is looking to grow their PhD. For the MPA program, moving to Boca from Fort Lauderdale dropped the MA students. Downtown Fort Lauderdale's campus was easier for those types of students in the program, as they could easily walk from work.

Q – What are the ramifications for bringing in the SPA PhD with regard to the PhD in Comparative Studies?

A – (*Bradford*) There are differences in the structures. Bradford has looked at possible ways to connect, for example how SPA is doing work and research with ethics. Their stipend structure is also different. Dissertations are structured different but shouldn't create major problems. Aside from the differences between the two PhD programs, there needs to be more Humanities PhD offerings that might perhaps elevate the College, especially when seeking a spot in the Top 100 Colleges. Further, there have been faculty members from DFSCAL that have sat on PhD dissertation committees, proof that there can be some cooperation.

12:15 p.m.

Guest

Associate Dean Adam Bradford, PhD

- There are revisions to Graduate Appointment Policies.
- The policy, which is rather a cumbersome policy, should now be an easier process for Visiting Faculty.
- Outside faculty members had to submit a number of personal and private information including SSN. So, the policy's revised criteria should streamline some of these problems.
- The university now has a Post Doc policy where the new language will consider Post Docs as graduate faculty.
- The SPE is now in place to keep faculty from going through review. Generally, graduate faculty status is most often appointed after a new faculty member is hired and reviewed.

Q&A/Discussion

Q – Why was the PhD committee changed from 3 to 4?

A – For standardization and to be in-line with other academic institutions.

12:25 p.m.

Guest

Anne Branaman, Chair, Department of Sociology

- Brief STRIDE presentation. These are new workshops that faculty are asked to participate in when sitting on a hiring/search committee.
- STRIDE is a part of an NSF grant that is usually for use in STEM fields, but it can also be used in other academic programs.
- The main focus is on recruiting and hiring procedures that are without bias, adding more to the diversity of a university's college or department.

Q&A/Discussion

Q – What about looking at class over race, religion, etc.?

A – The goal is to search out the most diverse candidates and to leave the bias out. Identify strengths and weaknesses in association to the position being searched.

Q – What's best to retain new faculty hires?

A – Possibly: spousal hires; don't overburden with committee work; competitive and livable salaries.

Q – Are there problems within our College that STRIDE will remedy?

A – The purpose of STRIDE is to identify potential subconscious bias and to create a more diverse pool. However, it has to start in UG program and move up the chain to GR program, creating those with diverse interest, research, etc., that could enter the pipeline for academic jobs.

Q – Are faculty losing their search committee rights?

A – Search committees are there for fact-finding and these are the facts presented to the Dean. The Dean is the one that hires.

12:40 p.m.

For the Good of the College

Prof. Mauricio Almonte, Faculty Assembly Chair

- Voting needs to be done for SPA and ARCH.
- There will be an electronic ballot emailed in the next couple of days.
- Minutes and MOU's are available for making an informed decision.
- The Dean's office can continue to answer any of questions regarding the potential relocation to the College.
- Voting will be open this week through December 13th.
- Integration into the College for SPA and ARCH could take place July 1st, 2020 to follow the fiscal year start period.

Q&A/Discussion

D – (*Library Advisory Committee Member*) Library advisory committee had a survey for library resources circulated to faculty. Please search and complete it. The library budget hasn't seen an increase in years and there's risk for cancellation of journals, subscriptions, resources, etc.

12:45 p.m.


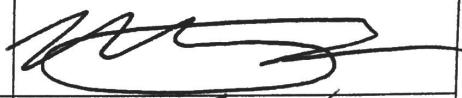

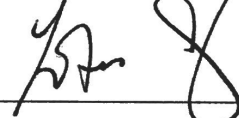
Motion to Adjourn DFSCAL Faculty Assembly (*Adjourned*)

Minutes submitted by:

Prof. Shane Eason, Secretary, Faculty Assembly

Dorothy F. Schmidt College of Arts and Letters, Florida Atlantic University

College of Arts and Letters
Faculty Assembly
Attendance Sheet
December 02, 2019

<i>Position</i>	<i>Name</i>	<i>Signature</i>
<i>Chair</i>	<i>Mauricio Almonte</i>	
<i>Vice Chair</i>	<i>Meredith Ellis</i>	
<i>Secretary</i>	<i>Shane Eason</i>	
<i>Steering Committee</i>	<i>Lotus Seeley</i>	

College of Arts and Letters
Faculty Assembly
Guests Sign-in Sheet
December 02, 2019

Department	Name	Signature
PUBLIC ADMIN	STEVEN BOURASSA	SBourassa
"	Peter Cruise	P. Cruise
"	Mnt Sanaletu	Mnt Sanaletu
"	Robin Larsen	Robin Larsen
"	Leslie Leip	Leslie Leip
LCC	M. Repaport	M. Repaport
VAAH	Sharon Hakt	Sharon Hakt
Dean's ofc	Bardley Borrier	B. Borrier
Public Admin	Alka Sapet	ASapet
LCL	Nancy Poulson	N. Poulson
English	Carla Thomas	Carla Thomas
FA	Pen Nghan	Pen Nghan
HISORT	Patricia Kollander	Pat Kollander
Anthropology	Arlene Fradkin	Arlene Fradkin
VAAH	Brian E. McQuell	Brian E. McQuell

Carol Miles SCMS

BARBARA GANSON History

Kyle Prescott

Music

Mac Deeks

Music

IANA SERRA

LLCL

Doug McGETCHIN History

Clifford Brown

Anthropology

Mary Ann Gosser

LLCL

May Cameron

Anthropology


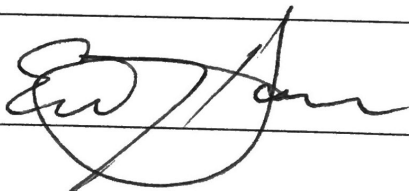
Simon Glynn

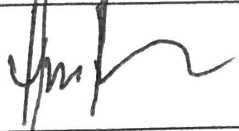
Philosophy

Dr. Selby

Sociology

College of Arts and Letters
Faculty Assembly
Representatives Sign-in Sheet
December 02, 2019

<i>Department</i>	<i>Name</i>	<i>Signature</i>
ANTHROPOLOGY	Alene Fradkin	
ANTHROPOLOGY	Kate Detwiler	
ENGLISH	Ian MacDonald	
ENGLISH	Eric Berlatsky	
HISTORY	Miriam Dalin	
HISTORY	Eric Hanne	
LLCL	Carla Carlagé	
LLCL	Mauricio Almonte	
MUSIC	Kyle Prescott	
MUSIC	Rebecca Lautar	
SCMS	Nicole Morse	
SCMS	Shane Eason	

SOCIOLOGY	Ann Branaman	
SOCIOLOGY	Lotus Seeley	Lotus Seeley
THEATER AND DANCE	Lee Soroko	
THEATER AND DANCE	Tom Atkins	
THEATER AND DANCE	Desmond Gallant (proxy)	
VAAH		
VAAH	Brian McConnell	

Political Science Rebecca LMoine Rubin L22



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To: Michael J. Horswell, Ph.D.
Dean, Dorothy F. Schmidt College of Arts and Letters

Bret Danilowicz, Ph.D.
Provost and Vice President for Academic Affairs

From: Steven C. Bourassa, Ph.D.
Director, School of Public Administration

Date: November 22, 2019

Subj: Memorandum of Understanding – Reassignment of the School of Public Administration to the Dorothy F. Schmidt College of Arts and Letters

The School of Public Administration (SPA) hereby requests reassignment from the College for Design and Social Inquiry to the Dorothy F. Schmidt College of Arts and Letters (CoAL) as an independent unit. Consistent with the mission of CoAL, we value our special responsibility of public service, and recognize that this responsibility extends not only to the people of Florida but also to the nation, the global community, and the natural environment.

Below is a list of conditions associated with School of Public Administration's move into the College of Arts and Letters.

1. The effective date of the reassignment of the School of Public Administration (SPA) to the Dorothy F. Schmidt College of Arts and Letters is July 1, 2020.
2. Retain current space, all funding, faculty grants and overhead accounts, and positions associated with the delivery of the SPA curriculum including the PhD, MPA, MNM, BPM, and BPSA; and the hiring/managing of the existing GTA/PhD positions and their current budget.
3. Retain the managerial and financial responsibility for the John Scott Dailey Florida Institute of Government and the LeRoy Collins Public Ethics Academy.
4. Retain one academic advisor to support our five degree programs.
5. Retain all School of Public Administration student scholarships funded by PA foundation accounts.
6. Retain all School of Public Administration student organizations.
7. Upon reassignment, the School of Public Administration will be governed by the bylaws established by the College of Arts and Letters, with faculty representatives elected to

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the Assembly and its constituent committees consistent with these bylaws. The sole exception pertains to promotion and tenure. Although we will generate School of Public Administration P&T guidelines upon entry into the CoAL consistent with CoAL criteria and policies, we expect public administration faculty going up for third year review, promotion to either Associate or full Professor, or going through the sustained performance evaluation from now through the Fall of 2022 to be evaluated using the P&T criteria from the College for Design and Social Inquiry.

8. Maintain University support (resources for the accreditation site team visit) for the NASPAA accreditation of the MPA degree.
9. Maintain the current School of Public Administration practice that provides faculty a course release for chairing a dissertation committee to successful defense, and/or serving as a committee member on three successful dissertation defenses at least until the end of the 2020-2021 academic year and carry-forward the course releases already earned by faculty for serving on dissertation committees.
10. There will be a proportional distribution of faculty service commitment to the College and University, as well as School of Public Administration committees.

Michael J. Horswell, Ph.D. Date
 Dean, Dorothy F. Schmidt College of Arts
 Letters

Bret Danilowicz, Ph.D. Date
 Provost and Vice President for Academic
 Affairs