

**Faculty Assembly
Minutes
February 24th, 2020 | 11:30 a.m. – 12:50 p.m.
Boca Campus AD 305, Davie Campus LA 150, Jupiter Campus SR 200**

11:30 a.m.

Welcome/Consideration of Minutes

Mauricio Almonte, Faculty Assembly Chair

- Meeting called to order.
- Consideration of January 27th minutes.
- Motion to approve minutes. *(Approved)*
- Chair's Report: FA needs someone for SUS BOG Performance Metrics Faculty Student Success Task Force.
- The Faculty Assembly is working on language outlining membership and responsibilities of the College Committee on Diversity and Inclusion, in preparation for college wide ballot to determine whether to make said entity a standing committee of the Faculty Assembly.

11:40 p.m.

Dean's Report

Michael Horswell, Dean of Arts and Letters

- 22 searches still ongoing.
- School of Public Administration is doing an internal Director search.
- The "cluster hires" are going well with 4 of 7 closed.
- Also conducting a search for co-hire tied to an FAU pillar.
- Internally there has been some turn over. Linda Johnson has been elevated to the Provost's office and will assist with Broward Campuses.
- There is now a new Director, Dr. Bill Trapani, of the School of Interdisciplinary Studies.
- Social Sciences are under program reviews.
- There was a Brazilian Carnival fundraiser about a week ago and the Dean's office invited possible community partners and donors. There should be at least \$100,000 pledges from donors about to come in.
- Two surveys are out for Student Health. The College is asking that faculty promote the survey to students.
- There is a reallocation process with FAU, and therefore, the College will assist graduate students for health insurance. The College will give up \$93000. There should be no major "explicit" adjustments. The formula is based of KPI, enrollments (3-year rolling average), and growth. This same formula could be used in the future if there's a need to reallocate funds.
- The health insurance is an OPT-IN. The policy will pay 75% and the student picks up the other 25%. About \$1 million is needed across the university. The Graduate College pitched in about \$500000.

Questions & Open Discussion

- *Q: Is there any money for the university seating in the theatre?*
- A: The Dean's office will look into this at a meeting scheduled later today at 1 p.m. The seats will be about \$150000.
- *Q: Is there a new search of VP of Student Affairs?*
- A: There was. Unfortunately it's been suspended.

11:50

Guests

Eric Hanne, Associate Professor (History)

- Reports on SUS KPI committee. The meetings were bi-weekly.
- He teaches on days that they meet. It's important that DFSCAL have representation. There needs to be someone that can attend these meetings. Most others on this committee do not instruct courses.

12:00 p.m.

Barclay Barrios, Associate Dean

- Will discuss more on KPI.
- KPI's core is the 10 performance based metric from the State. The one that gets the most airtime is the 4-year graduation rates. The next important is the 6-year graduation rates. Rates have gone up slightly from 2015. In 2015 there were 42% graduation rates for the College. 45% for the College in 2019.
- There was a housing shortage a couple years ago that probably chased students away and brought graduation rates and enrollment down.
- Close monitoring is done using software, proactive, and identifying how Laura Mooney's office and her staff can keep track of students.
- One thing faculty can do is also identify students that may need more assistance.

Questions & Open Discussion

- One issue that continues to surface for faculty is that the student work is not something that can be fairly graded in the first few weeks of a term. Not until midterm, or even late in the term, assessments appear to be more accurate.
- *Q: Two schools are joining the College, what is the plan for their graduation rates?*
- A: PR has a strong graduate program and ARCH is a 5-year degree, so the Dean's office will watch over this. The goal is to help students do well.

12:10 p.m.

Bret Danilowicz, Provost

- Three Deans going through the 360 process right now.
- He will distribute the policy for 360s.
- In the first 2-4 weeks of the term the 360 processes is to be informative as to how they manage their colleges. The dean submits written reports

of accomplishments and what they want to accomplish in 3-5 years. It should be about a 10-page report. There will be a survey attached for faculty. External members will also be surveyed regarding a College's progress. During that period the faculty can request confidential meetings with the Provost. The comments will be anonymous. The Deans will receive the quantitative result. Written comments will be summarized in conversations with deans. Provost will provide a summary to the faculty.

Questions & Open Discussion

- *Q: For research space, how is it allocated?*
- A: Any reallocation of research space the Provost has to agree with. At this time there is a lack of policy but the Provost has to agree to it. The goal is to have Colleges set up their own committee for space. However, there is a wide range of how research space is looked at.
- *Q: What's happened to all the VP searches?*
- A: There was a VP for Enrollment Management that failed. Student Affairs is on hold, but may have also failed in its search.

12:30 p.m.

Mauricio Almonte, Faculty Assembly Chair

- A P&T workshop is coming up for those under third year review.
- Faculty Assembly Representatives are needed from English and Music.

12:35 p.m.

For the Good of the Assembly

Questions & Open Discussion

- Space issue should involve faculty. The VP for Research put forward some requests for space that are under review from UPC and GPC.
- In terms of outreach and quality of students there needs to be the application of students willing to work for their grade.
- *Q: How do we retain students?*
- A: There are issues with students affording school and FAU is losing students to PBSC. (*Barrios*)
- *Q: How do we get students that are having problems in courses assistance?*
- A: There is a Writing Center; there are alternative methods of instruction, office hour advising, etc. Students need grading and feedback during midterm, so they know where they stand. (*Horswell*)

12:45 p.m.

Motion to Adjourn DFSCAL Faculty Assembly

- Motion to adjourn. (*Approved*)
- DFSCAL FA adjourned.

Minutes submitted by:

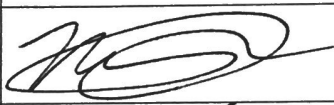

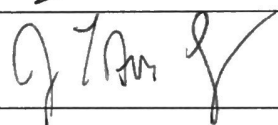
Prof. Shane Eason, Secretary, Faculty Assembly

Dorothy F. Schmidt College of Arts and Letters, Florida Atlantic University




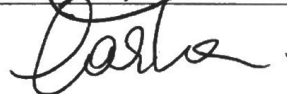


College of Arts and Letters
Faculty Assembly
Guests Sign-in Sheet
24 February 2020

Department	Name	Signature
School of PA	Robin Harrison	Robin Harrison
ANTH	HARRIS	M
School of Public Admin	Alka Sapat	Alka Sapat
Dept. of Music	Michael Zager	Michael Zager
Philosophy	Simon Glynn	Simon Glynn
LLCL	Mary Ann Gosser	Mary Ann Gosser
Public Admin	Ali Farazmand	Ali Farazmand

College of Arts and Letters
Faculty Assembly
Attendance Sheet
24 February 2020

<i>Position</i>	<i>Name</i>	<i>Signature</i>
<i>Chair</i>	<i>Mauricio Almonte</i>	
<i>Vice Chair</i>	<i>Meredith Ellis</i>	
<i>Secretary</i>	<i>Shane Eason</i>	
<i>Steering Committee</i>	<i>Lotus Seeley</i>	

College of Arts and Letters
Faculty Assembly
Representatives Sign-in Sheet
24 February 2020

<i>Department</i>	<i>Name</i>	<i>Signature</i>
ANTHROPOLOGY	Alene Fradkin	
ANTHROPOLOGY	Kate Detwiler	
ENGLISH	Ian MacDonald	
ENGLISH	Eric Berlatsky	
HISTORY	Miriam Dalin	
HISTORY	Eric Hanne	
LLCL	Carla Carlagé	
LLCL	Mauricio Almonte	
MUSIC	Kyle Prescott	
MUSIC	Rebecca Lautar	
SCMS	Nicole Morse	
SCMS	Shane Eason	

SOCIOLOGY	Ann Branaman	
SOCIOLOGY	Lotus Seeley	
THEATER AND DANCE	Lee Soroko	
THEATER AND DANCE	Tom Atkins	
THEATER AND DANCE	Desmond Gallant (proxy)	
VAAH		
VAAH	Brian McConnell	

Poli Sci

Rebecca LeMoine

Reba L2