

Dorothy F. Schmidt College of Arts and Letters  
Faculty Assembly  
Minutes  
April 01, 2019 11:00-1:00  
Boca Campus AD 305, Davie Campus LA 150. Jupiter Campus SR 200

11:03

- Dr. William Trapani, Chairperson of Faculty Assembly, calls meeting to order:
  - Welcomes attendants, describes agenda, and expresses gratitude to fellow officers;
  - Presents minutes from January 28, 2019 Faculty Assembly meeting, asks if there are any revisions, and none are noted;
  - Recognizes faculty members leaving the university, via retirement, namely, Dr. Nora Erro-Peralta, from the Department of Languages, Linguistics, and Comparative Literature; Dr. Graciela Cruz-Taura; Dr. Thomas Martin, from the Department of English; Dr. Marsha Rose, from the Department of Sociology;
  - Describes upcoming Faculty Assembly Ballot, to include: (a) Changes to the College’s Bylaws, (b) Proposal to create a School of Interdisciplinary Study in the Humanities and Social Sciences within the College, and (c) Election of Faculty Assembly Officers for AY 2019-20.

11:10

- Dr. Adam Bradford, Associate Dean of Graduate Studies, informs Assembly about proposed School of Interdisciplinary Study in the Humanities and Social Sciences within the College, stressing that primary purpose of said entity would be to allow faculty associated with related programs to focus on curricula and students, leaving bureaucratic matters to said proposed School;
  - *When asked:*
    - If creation of said School requires approval from Tallahassee, answers “No”;
    - About foreseen interaction between said proposed School and other University units across, e.g., Admissions, Registrar, notes anticipated interaction with said units, particularly Registrar and University Advising;
    - About ways in which creation of said School would affect current and future faculty, e.g., “Will these faculty members suddenly belong to two Schools?” “Which entity will conduct new hires?”, informs that creation of proposed School will not affect tenure location, that no one will be tenured in said School;
    - About probable effect of proposed School on FTEs, expresses hope that creation of said School would increase FTEs;
    - About number of students populating said School, highlights difficulty of obtaining precise data, and expresses hopeful estimate of graduating 30-60 students currently enrolled in various certificate programs per year;
    - About budget for said School, notes that budget associated with these certificate programs will remain with said programs.

11:26

- Chairperson Trapani thanks Dr. Bradford reminds Assembly to vote on creation of said School in the upcoming Faculty Assembly Ballot to be distributed at Departmental meeting

in April across the College, underscores importance of having at least 40% of faculty vote, and introduces Dean of the College of Arts and Letters.

11:27

- Dr. Michael Horswell, Dean of the College of Arts and Letters, delivers Dean’s Report:
  - Informs that only four faculty searches remain open;
  - Underscores importance of engaging with the community, and announces two major gifts to the College: (a) 3.8 Million from Rick and Leslie Stone, and (b) Legacy gift from a family known to Italian Studies;
  - Reminds Assembly of faculty and staff members to be honored at the upcoming University Honors Convocation: (a) Jeffrey Morton, from the Department of Political Science, (b) Wendy Hinshaw, from the Department of English, (c) Laura Mooney, from Student Academic Services;
  - Notes that the Center for the Americas Initiative will soon start a reading group;
  - Informs of ongoing Master Teacher activities and Faculty Learning Community within the College;
  - Notes the budget for the College is in good shape, counting with a surplus that allows for \$20,000 in additional funding for faculty travel/research, with rest of said surplus being allocated for facility renovation and equipment needs;
  - Cautions that budget for AY 2019-20 depends entirely on enrollment, which is on track to meet expectations, though “not at target” yet;
  - Shares ideas for next academic year, AY 2019-20: (a) Proposal to enhance diversity and faculty retention, noting that eight tenure-track lines become available next year, (b) Create a faculty working group to generate ideas and specific language describing particulars of a cluster hire, (c) Form a Diversity Inclusion Committee, which would advise Deanship on related matters, (d) Reinvest in partner campuses, particularly Broward, (e) Address faculty salaries and GTA stipends, supposing 1% increase in AY 2019-20 budget for the College;
  - *When asked:*
    - If cluster hire would work closely with HR, informs that newly streamlined hiring process will be in effect in AY 2019-20;
    - About the University’s Capital Campaign, notes that the university leadership is revising its “case for support for the university,” a 4-5-page document, and that the College will soon be creating its own “case for support [document],” inviting suggestions from faculty;
    - About enrollment for Summer 2019, defers to Associate Dean Linda Johnson.
- Prof. Linda Johnson, Associate Dean for the College of Arts and Letters, updates Assembly on Summer 2019 enrollment:
  - Notes that data points being provided are over an academic year, April 1, 2018 vs. April 1, 2019), when overall university enrollment has increased by 7.05%, total student credit hours (SCH) is up 10.28% (lower division @ 18.56% and upper division @ 6.66%, Masters @ 2.74%, and Doctoral @ 18.44%);
  - Informs that, within the College, total SCH has increased 31% (lower division @ 41.31%, upper division @ 22.84%, and Master’s @ -50.94%);

- Notes that current enrollment for Jumpstart are lower than anticipated, approximately 800 fewer students this year.

12:07

— Yearly report from respective Chairs of Standing Faculty Assembly Committees as follows:

- From Graduate Programs Committee [attached to these minutes], chaired by Dr. Stephen Charbonneau, is read *in absentia* by William Trapani, Chair of Faculty Assembly;
- Dr. Noemi Marin, Chair of Promotion and Tenure Committee, notes that all (a) eight seeking promotion and tenure were awarded the same, (b) nine Third-Year-Reviews conducted had similarly positive outcome, (c) highlights positive experience with Interfolio, and (d) reminds Assembly of upcoming event, organized by Provost Office, about promotion and tenure, scheduled for April 15, encouraging all to attend;
- *When asked:*
  - Why the Provost did not meet with candidates awarded promotion and tenure, notes that, “unless there is something to discuss,” the Provost does not consider said meetings necessary;
  - About potential changes to letters-of-recommendation requirement, informs said requirement will likely be changed from five to three such letters;
- Dr. Renat Shaykhutdinov, Chair of ROCA, notes that said committee met five times in AY 2018-19, funded Distinguished Lecture Series, and recommended ten awards;

12:18

— Dr. Karen Leader, reports on Advocating for DFSCAL Across the Disciplines, providing overview of group’s findings and highlighting significant handful of positive undergraduate studies in the humanities;

- *When asked:*
  - About students majoring in Communications and Media Studies, notes that overall professional success of said students;
  - About creation of Class Studies, in light of popularity of Ethnic Studies, Genders Studies, etc., notes validity of said question;
  - About potential subordination of education to job training, clarifies purpose of Advocating DFSCAL Across the Disciplines is not to promote job training; rather, make it easier for faculty to enable students to effectively describe skills acquired within the College of Arts and Letters that are highly valuable in a wide range of professions.

12:49

— For the Good of the Assembly occurs as follows:

- Dr. Brian McConnell, from the Department of Visual Arts & Art History, reminds Assembly that Undergraduate Research Symposium is scheduled for April 8, 2019;
- Dr. Simon Glynn, from the Department of Philosophy, requests discussion of “Relationship between student academic standards and University admission standards” be added to agenda of next Faculty Assembly meeting, AY 2019-20.

*12:52*

— Faculty Assembly meeting for April 1, 2019, is adjourned.

Minutes submitted by Mauricio Almonte, Secretary, Faculty  
Assembly, Dorothy F. Schmidt College of Arts and Letters.

*In Attendance*

	<i>Name</i>	<i>Unit</i>
01	<i>Karen Leader</i>	Department of Visual Arts and Art History
02	<i>Kevin Wagner</i>	Department of Political Science
03	<i>Linda Johnson</i>	Deans Office
04	<i>Mike Harris</i>	Department of Anthropology
05	<i>Simon Glynn</i>	Department of Philosophy
06	<i>Michael Horswell</i>	Deans Office
07	<i>Myriam Ruthenberg</i>	Department of Languages, Linguistics, and Comparative Literature
08	<i>Adam Bradford</i>	Deans Office
09	<i>Noemi Marin</i>	School of Communications and Multimedia Studies
10	<i>Ann Branaman</i>	Department of Sociology
11	<i>Renat Shaykhutdinov</i>	Department of Political Science
12	<i>Brian McConnell</i>	Department of Visual Arts and Art History
13	<i>Ilaria Serra</i>	Department of Languages, Linguistics, and Comparative Literature
14	<i>Mary-Ann Gosser Esquilin</i>	Department of Languages, Linguistics, and Comparative Literature
15	<i>Eric Hanne</i>	Department of History
16	<i>Susan Love</i>	Department of Anthropology
17	<i>Meredith Ellis, FA Steering</i>	Department of Anthropology
18	<i>Mauricio Almonte, FA Secretary</i>	Department of Languages, Linguistics, and Comparative Literature
19	<i>William Trapani, FA Chair</i>	School of Communications and Multimedia Studies
20	<i>Annette LaRocco</i>	Department of Political Science