

Dorothy F. Schmidt College of Arts and Letters  
Faculty Assembly  
Minutes  
January 28, 2018 11:00-1:00  
Boca Campus AD 305, Davie Campus LA 150. Jupiter Campus SR 200

*11:01*

- Dr. William Trapani, Chairperson of Faculty Assembly, welcomes attendants and describes agenda, and reminds Assembly of two-week nomination period for Faculty Assembly officer positions, AY 2019-2020;
- After consideration of minutes from 28 January 2019 meeting of Faculty Assembly, the same are unanimously approved without modification.

*11:09*

- Chairperson Trapani delivers Chair’s Report:
  - Expresses wish to establish a Faculty Assembly Policy Recommendation Committee, which would seek policy recommendations to be subsequently brought before the University Faculty Senate, noting that faculty interested in forming part of said body to please contact Chair or Secretary of Faculty Assembly;
  - Opens discussion of possible amendments to the College’s Bylaws, noting that procedure consists of presentation of (a) presentation of proposed changes, made by Provost’s Counsel, (b) Discussion by Faculty Assembly, and (c) Move said proposed changes to ballot, with ensuing discussion as follows:
    - Several members of the Assembly question the power of the College’s Faculty Assembly, if its Bylaws are superseded by Provost memoranda;
    - Other members of the Assembly note that “real” power of the College’s Faculty Assembly rests with curricular matters;
    - An objection is made to the way in which changes the College’s Bylaws are seemingly being “dictated” by the Provost Office;
    - A clarification is made, namely, that said proposed changes were articulated by Provost Office in conjunction with Chairperson of the Faculty Assembly and the Dean of the College;
    - A member of the Assembly expresses concern about academic rigor of the curriculum;
    - An additional change is proposed, by Dr. Wagner, Chair, Department of Political Science and President, University Faculty Senate, to Article II, Section 1, Functions, Section 2, Membership, Subsection C, Elected Departmental and Program Representatives, which currently reads, “Each Departmental and Program shall elect one representative and one alternate (excluding chairs and directors) to attend each Faculty Assembly Meeting. Such representatives should be selected in March for the following year” to “Each Departmental and Program shall elect one representative and one alternate (excluding chairs and directors) to attend each Faculty Assembly Meeting. Each Department Chair shall report names of said representatives to the Faculty Assembly Chair before

the first meeting of the academic year.” Motion is subsequently accepted by Steering Committee and moved to Ballot;

- The question is raised as to why the hiring process need to be outlined in the College’s Bylaws and, about term limits, what specific recourses, if any, are available in case of violation of Bylaws.

11:47

— Dr. Leesa Contorino, of Counseling and Psychological Services, addresses the Faculty Assembly, providing overview of general services provided by CAPS;

- *When asked:*
  - What happens when a student has used all available session allotted, speaker noted that all efforts are made to refer said student to receive additional help.

11:59

— Dr. Michael Horswell, Dean of the College of Arts and Letters, delivers Dean’s Report:

- Draws attention to Dean’s Advisory Committee, as described in College’s Bylaws, noting the Dean welcomes meeting with said body;
- Provides update on enrollment, which has increased 6%, based on Spring 2018-9 comparison of lower and upper division undergraduate courses;
- Provides update on searches, noting that Department of English is now fully staffed, leaving a total of eight currently open searches in the College;
- Notes that the College is about to launch its Key Performance Indicators (KPI) Implementation Team;
- Highlights and congratulates College for vibrant intellectual environment, including but not limited to various publications, symposia, concerts, and other performances;
- Informs that the budget for the College is “in good shape,” and thus, it is reasonable to expect increased support for research and creative activities of the faculty;
- Reminds Assembly of process for reporting facility issues, i.e., put in work order, and hears suggestion from Assembly to invite representative from Facilities Management to next Faculty Assembly meeting;
- Provides update on fundraising efforts, currently 50% towards goal of two million dollars;
- Notes that Director of Peace, Justice, and Human Rights Initiative now reports to the Dean of the College of Arts and Letters, no longer to the Provost;
- Informs of being asked to create a Lifelong Learning at the Davie Campus, to be initially located at the Broward Center, that the Master Teachers Program will soon start a lunch series, and that Linda Johnson has been named Provost Scholar;
- Notes change, by Provost Office, to the Dean’s evaluation process, now to be a brief annual survey;
- Notes importance of Academic Planning Committee, part of the University Faculty Senate;
- *When asked:*
  - About Summer 2019 and related deadlines, notes expected increase in number of classes offered, and importance of UFS Committee in which said academic deadlines are established;

- About new management of FAU Bookstore, promises to look into concerns.
- Associate Deans deliver respective reports:
- Dr. Aimee Arias, Associate Dean for the College of Arts and Letters, notes that Interfolio is now the medium used by the College to conduct Promotion and Tenure, Third-Year, Non-Tenure Track and similar reviews, and reminds Assembly that Deans Office will soon put out a call for faculty seeking additional College funding;
  - Dr. Adam Bradford, Associate Dean for the College of Arts and Letters, reports on graduate programs, currently at 16 fewer applications than at same time last year, and noted increased focus, by the Deans Office, on extent programs lacking significant support, financial and otherwise, in the interest of facilitating growth of said programs, perhaps through creation of a “College of Arts and Letters School of Interdisciplinary Study in the Humanities and Social Sciences,” currently seeking approval by Faculty Assembly;
  - Prof. Linda Johnson, Associate Dean for the College of Arts and Letters, reminds Assembly of expected overall growth in Summer 2019, encouraging visit to [www.fau.edu/summer](http://www.fau.edu/summer) for particulars.

*12:56*

- Faculty Assembly Meeting for January 28 of 2019 is adjourned.

Minutes submitted by Mauricio Almonte, Secretary, Faculty Assembly, Dorothy F. Schmidt College of Arts and Letters.

*In Attendance*

	<i>Name</i>	<i>Unit</i>
01	<i>Eric Berlatsky</i>	Department of English
02	<i>Kevin Wagner</i>	Department of Political Science
03	<i>Linda Johnson</i>	Deans Office
04	<i>Mike Harris</i>	Department of Anthropology
05	<i>Simon Glynn</i>	Department of Philosophy
06	<i>Michael Horswell</i>	Deans Office
07	<i>Amie Arias</i>	Deans Office
08	<i>Adam Bradford</i>	Deans Office
09	<i>Michael Zager</i>	Department of Music
10	<i>Ann Branaman</i>	Department of Sociology
11	<i>Kyle Prescott</i>	Department of Music
12	<i>Brian McConnell</i>	Department of Visual Arts and Art History
13	<i>Barbara Ganson</i>	Department of History
14	<i>Mary-Ann Gosser Esquilín</i>	Department of Languages, Linguistics, and Comparative Literature
15	<i>Eric Hanna</i>	Department of History
16	<i>Susan Love</i>	Department of Anthropology
17	<i>Meredith Ellis, FA Steering</i>	Department of Anthropology
18	<i>Mauricio Almonte, FA Secretary</i>	Department of Languages, Linguistics, and Comparative Literature
19	<i>Kevin Wilt, FA Vice Chair</i>	Department of Music
20	<i>William Trapani, FA Chair</i>	School of Communications and Multimedia Studies