

College of Arts and Letters
Faculty Assembly
CM 130 (Boca Raton)
And Teleconference in Davie LA 139; Jupiter SR 275
April 30, 2018
(Minutes)

11:03:

- William Trapani, Chair of Faculty Assembly, welcomes attendants and moves to approves minutes from previous FA meeting, after noting Meredith Ellis's name appears misspelled in said minutes, and:
 - Thanks Steering Committee for its service, and Deans Office for its cooperation during AY 2017-18;
 - Provides update on the university's national search for a new Provost, noting meeting with Chair of search committee, Dr. Phillip Boiselle, following most recent Faculty Assembly meeting, Chairperson Trapani shared criticisms voiced by faculty through corresponding governance about said search, e.g., that potential applicants to currently open deanships may not apply for these positions without knowing identity of incoming Provost;
 - Dr. Simon Glynn, Full Professor, Department of Philosophy, expresses displeasure over perceived tradition of Provost reflecting administrative concerns, at the expense of those from faculty;
 - Dr. Kevin Wagner, Chair of Faculty Senate, reports having recently met with President Kelly who noted loss of subsequent year without a permanent Provost had search been different;
 - Chairperson Trapani proceeds to solicit nomination for the Faculty Assembly's Steering Committee, one slot being open due to Dr. Murtaugh's retirement, as well as nomination for the College's SPE committee, noting that list of faculty members to be evaluated by said committee will be imminently available, well within 90 days before said evaluation process begins;
 - Chairperson Trapani recognizes service provided by Dr. Murtaugh, retiring member of Steering Committee, and presents him with memorable farewell cake;

11:24:

- Dr. Michael Horswell, Dean of the College of Arts and Letters, delivers Dean's Report (power point presentation linked/attached), expressing gratitude to faculty, staff, directors of professional units, chairpersons, associate deans, and community leaders for productive AY 2017-18;
 - Noting several initiatives by deanship, namely, the CRUSH initiative, led by Associate Dean Barclay Barrios, Graduate Studies, led by Associate Dean Adam Bradford, Research, led by Associate Dean Aimee Arias, and

Enrollment Management & Space Utilization, led by Associate Dean Linda Johnson, calling on each to describe said initiatives further;

- Dean Barrios reports successful CRUSH initiative (see power point attached / linked);
- Dean Bradford notes accomplishment of two goals in AY 2017-18, namely, increasing funding for graduate students and development of new social science track for the Ph.D. in Comparative Studies Program, which will begin recruiting for said track in AY 2018-19; Dean Bradford also reports having meeting with GTAs during current academic year, so as to better understand pertinent issues, acknowledges need of additional funds for Summer, noting that 20 students are being funded in Summer 2018 and, lastly, informs having applied for NEH grant in AY 2017-18.;
- Dean Arias reminds audience of mission to help faculty identify and apply for external funding opportunities, noting a 58% increase in faculty who have applied for said funding, and reminding audience that information available to Deans office primarily comes from year-end reports;
- Dean Johnson informs of increased enrollment at the university's campus in Davie, notes that summer enrollment has increased 9%, that 11 and 24 are respective minimums for graduate and undergraduate courses offered during summer, and that 14 tech fee proposals have been approved (from a total of 17 applications);
- Dean Horswell informs of effort to develop a new degree in Global Studies, and that "Our Americas Hemispheric Studies" initiative is similarly taking shape, with focus on scholarship (not, for now, curricular development); notes creation of newsletter aimed at alumni, and seeking to generate alumni support, and speaks of upcoming year, AY 2018-19, noting that four Master Teachers representing the College have been chosen;
 - When asked about possibility of increasing engagement with local high schools, and whether such engagement could be incorporated into a corporate campaign, states being open to new approaches and exploration of agencies funding said initiatives;
 - When asked to provide an update on campus security, notes that Chief of Police is conducting survey and, once complete, will be able to provide a more extensive update;

12:04:

- Dr. Steven Roper, Executive Director of Piece, Justice and Human Rights Initiative, PJHR, delivers report:
 - Thanks Deanship of the College of Arts and Letters for its continuous support;
 - Notes that PJHR is administratively housed in the Provost Office, but physically located in the second floor of the Arts and Humanities Building;
 - Describes structure of PJHR Initiative into Fellows / Affiliates, 30 of which (more than half) come from Arts and Letters, and PJHR Certificate;

- Informs of recent inventory of courses, updated curriculum, and ongoing exploration of working with non-degree students;
- Highlights current efforts to increase outreach to students and identifies main goals for AY 2018-19 as (1) clarification of curriculum, (2) increased work with teachers, k-12, and (3) clarification of PJHR's "research identity."
 - When asked...
 - About potential involvement with planned Global Studies Program, notes PJHR is waiting for Arts and Letters to finalize said program of study;
 - About Creole on PJHR's website, notes difficulty of, and no plans for incorporation of said language in said space.

12:27:

- Chairpersons of the various Faculty Assembly Committees deliver respective reports as follows:
 - Dr. Tim Linz, Promotion and Tenure Committee:
 - Reports having six applications, one withdrawal, with a total of five going through the process in AY 2017-18;
 - Reminds faculty to be mindful of conflicts of interest and outside letters;
 - Dr. Robe, Non-Tenure Track Promotion Committee:
 - *In absentia*, voiced by FA Chairperson Trapani, reports successful evaluation all applicants in AY 2017-18;
 - Prof. Clarence Brooks, Graduate Studies Committee:
 - *In absentia*, with brief report read by FA Chairperson Trapani; successful evaluation all applicants in AY 2017-18;
 - Dr. Mark Harvey, Undergraduate Programs Committee:
 - *In absentia*, with brief report read by FA Chairperson Trapani;
 - Dr. Arlene Fradkin, ROCA:
 - Reports statistics of awards provided by ROCA in AY 2017-18 (attached/linked).

12:41:

- Chairperson Trapani reminds senators to attend Faculty Senate meetings, and open floor for the good of the assembly, with:
 - Dr. McConnell noting the College of Arts and Letters now has more research-intensive courses than any other college.

12:45:

- Meeting is adjourned.