

Faculty Assembly  
College of Arts and Letters  
Dr. Jeffrey P. & Barbara S. Feingold Board of Trustees Room  
September 18, 2017

11:05 AM

- Meeting called to order by William Trapani, Chairperson, Faculty Assembly, College of Arts and Letters.

11:07 AM

- Minutes from previous meeting are approved without modification.
- William Trapani, Chairperson, delivers Chair's Report:
  - Recapitulates results of Faculty Assembly Election, conducted in Spring 2017.
  - Introduces officers of Faculty Assembly: Kevin Wilt, Vice-Chair, Department of Music; Mauricio Almonte, Secretary, Languages, Linguistics, and Comparative Literature; Dan Murtaugh, Steering, Department of English; Tiffany Frost, Steering, Department of English.
  - Informs of work done by Faculty Assembly in relation to Sustained Performance Evaluation (SPE policy), namely, creation of appellate committee at the college level.
  - Notes recent and ongoing developments dealing with Textbook Adoption Policy and Textbook Affordability Policy. General discussion promptly ensues, with some voicing concern about the university's intended action of taking royalties from authors of section(s) of (text)book authors/faculty members; the date of implementation of Provost's Memorandum on Textbook Affordability, said to be January 2018, and Chairperson Trapani noting issue at hand is also business item on next Faculty Senate meeting [Sept. 18, 2017], and that the Provost would be visiting Faculty Assembly.
  - Announces nomination of Cleavis Headly, Department of Philosophy, to the Honors and Awards Committee, Faculty Senate, which is confirmed.
  - Reminds assembly of events associated with Constitution Day. [[linked here](#)]

11:25

- Michael Horswell, Dean, delivers Dean's Report:
  - Welcomes and encourages faculty to be extra communicative with students in light of return from Hurricane Irma.
  - Expresses gratitude and appreciation to Faculty Assembly officers, Committee members, Associate Deans Barclay Barrios, Linda Johnson, and Adam Bradford.
  - Notes that faculty raises went into effect October 7, and are expected to appear on October 27 paycheck.

- Announces that budget for the college is in good shape, with highlights as follows:
  - 6 SCAF Awards available for AY 2018-19;
  - Grants in amount of \$1,000 available AY 2018-19.
- Requests accomplishments (description ranging from 1 to 2 paragraphs, with visual, if possible) for new Arts and Culture brochure.
- Reflected on ongoing dynamic efforts to connect the college's strategic plan to that of the university. [particulars in Dean's power point presentation, attached]
- Highlights degree productivity of the college, and Community impact during AY 2016-17. [particulars in power point presentation attached]

11:54

- Daniel Flynn, VP of Research, delivers report:
  - Clarifies distinction between pillars and [academic] departments, noting that faculty members are appointed to [academic] departments, and underscoring that co-hires aim to build research in targeted areas, with help of core facilities, that is, spaces with technology and general support for said research.
  - Notes total hires as follows:
    - Four pillar directors have been hired;
    - 10 faculty hired (so far);
    - 26 faculty members to be hired;
    - 8.3 million dollars spent so far.
  - Informs of goal to increase intellectual property, possibly by said category in the promotion and tenure process.
  - Invites suggestions for a core center within the College of Arts and Letters, with particular focus on ceramics, the fine arts and in general, and/or a Performing Arts core center.
  - Notes the university's goal is \$200 million dollars in research related revenue, so as to qualify for pre-eminent designation.
  - Takes questions from audience and:
    - Asked about funding for international travel, is reluctant to make any promises beyond looking into it.
    - Asked about policies on revenues, i.e., how these are to be used, informs said policies are determined with input from Dean.
    - Asked about salaries, co-hiring, and access to core centers, cites examples of existing core facilities in College of Science, at which point is reminded that such centers do not yet exist within College of Arts and Letters.
    - Asked why new building is being built in Jupiter, and not Boca, points to proximity to Max Planck Institute and Healthy Aging Pillar.

12:22

Garry Perry, Provost and Vice President for Academic Affairs:

- Expresses gratitude to essential personnel and all others that have helped recovering / preparation of campus post Hurricane Irma.
- Notes successful conclusion or nationwide search for Dean, College of Arts and Letters, and congratulates new Dean, Michael Horswell.
- Promises, "by end of this afternoon," details of how instructional time, lost due to recent weather phenomenon, will be recovered, noting likely use three reading days + five more to be made up in method to be determined by the faculty, highlighting eLearning as a way, maybe the easiest way, to make up these days, and need to document particulars of how said lost time is recovered.
- Anticipates questions about budget and notes that, over the next week, will be meeting with Deans, reminding assembly of difficulty in applying nonrecurring funds to recurring costs.
- Takes questions from the audience and:
  - Asked why (some) students were reportedly choosing not to return, notes that said number is "dwindling."
  - Asked about DACA and university's response, replies that the university is in a "holding pattern," and notes that 169 FAU students can be classified as such.
- Proceeds to explain rationale and motivation of recent Memorandum on Textbook Affordability.

11:51

Brian McConnell, Liaison between College of Arts and Letters and OURI, reports:

- Highlights, with admiration, impressive number of activities incorporating undergraduate student research within the college.
- Reminds assembly of October 15 deadline for Curriculum Grant application. \

11:55

- Meeting Adjourned at 11:55.

Minutes respectfully submitted by Mauricio Almonte, Secretary, Faculty Assembly, Dorothy F. Schmidt College of Arts and Letters.