

PURPOSE

The Department of English Advisory Board serves to advise the Chair on program goals and objectives, assist in strategic planning, connect students and graduates to career opportunities, enhance community outreach, and provide feedback on curricula and research initiatives.

EXPECTATIONS

Members will make every effort to attend group meetings on the Boca Raton campus. There will be two meetings per year (Fall and Spring).

Members are asked to join the Advisory Board with enthusiasm and interest in learning more about the Department, and its students, faculty, and programs to better serve as an advocate and to help create meaningful networking and employment opportunities for our students and alumni.

Members will provide insights on industry trends. An important contribution of the Board will be recommending curricular innovations related to future job prospects, and other opportunities for building a nationally recognized program in each of the major areas of specialization and help generate ideas for strengthening the minor and the Professional and Technical Writing Certificate.

DETAILS

Individual follow-up meetings with the Chair will be scheduled as needed in between full board meetings.

Board Size: The board size will be between 8-10 members with representation from alumni, corporations, community leaders, foundation/board members, etc.

Term Limits: Term limits on the advisory board will be for three, three-year terms serving no longer than 10 continuous years so that members rotate on and off and new members are recruited, except for members holding office on expiration of their third term or elected to office at that time.

Officers: The officers shall consist of a board chair and vice-chair who may serve one or two terms in leadership roles.

Authority: The authority of the Board is strictly advisory. The Board shall not have any independent fiscal, contractual, or policy authority.

Conflicts: Board members are subject to the Florida Code of Ethics for Public Officers, Chapter 112, Florida Statutes and must disclose any conflicts they may have to the Board Chair and the Chair or Director of the Department or School. Unless the Board waives the conflict and such waiver is permissible under Chapter 112.

Financial Obligations and Compensation: There are no financial commitments or compensation for this service.