

**Dorothy F. Schmidt College of Arts and Letters**  
**Faculty Assembly**  
**Minutes**  
**October 7, 2019 11:30-12:50**  
**Boca Campus AD 305, Davie Campus LA 150, Jupiter Campus SR 200**

11:30 a.m.

Prof. Mauricio Almonté, Faculty Assembly Chair – Call to Order

- Meeting called to order. Announced election of DFSCAL Senators for AY 2019-21. Cliff Brown nominated for UFS Library Committee. Mariam Dalin nominated for Academic Freedom and Due Process Committee.

11:35 a.m.

Jeanne Viviani, MPA – Director of Research Development (Guest)

- General information shared with faculty such as the office is located in the AD building. ORD does faculty coaching, editing assistance, offer workshops, standard data for faculty proposals, boilerplate languages, as well as curate or look for grants, and outside departmental collaborations for such things that are STEM related.

Q&A/Discussion – None

11:40 a.m.

Aimee Arias, PhD – Associate Dean of Research and Creative Development (Guest)

- Reported on research funding for last year. External proposals went up 74%. Total funded was up 32% last year.
- 4 NEH and NF grants have been submitted already this year.
- Suggests to faculty that it's best to come and speak to her regarding funding options for grants.

Q&A/Discussion

Q – What was the dollar amount for last year?

A – About 1 million.

Q – How many sabbaticals are granted and associated to research?

A – Unknown, but they will look into it. Most are handled through ROCA or the Provost's office.

11:45 a.m.

Arnoldo DeJesús – FAU Bookstore Representative (Guest)

Discussed the store, website and what the procedures are for Follett. The books are in alphabetical order in the store rather than separated by course. Also, orders are done months in advance to assist with student experience. However, the books are often not in the store by the start of the semester. The goal is to offer easier shopping for students. It saves the students in shopping time and is synced online and through the app using their Z-

number. It takes weeks to double-check everything by the state deadline in November. When Follett took over from B&N, they over ordered and had to return a lot. About 20%+ of books are usually sold. October 15<sup>th</sup> is the deadline for the Bookstore to order books for spring 2020.

#### Q&A/Discussion

Q – The online system is not synced. So, how can it be better synced?

A – The school system and the bookstore system are to be Follett Discover and should be linked via Canvas. Sometimes a professor isn't linked to the class, so there can be some imperfections. Takes about a day for the system to refresh.

Q – How do you source e-books?

A – Follett does offer e-books, but students have a number of options, such as Amazon's Kindle, which would not be necessarily through Follett's platform.

12:05 p.m.

Provost Bret Danilowicz, PhD (Guest)

- Present to address the faculty on a number of things including how to work with Broward College at Davie. The two institutions are looking to work together more. There may even be an opportunity for students to work with the same advisors for 4 years. (2 years at BC/2 years at FAU.)
- SCMS may move to Fort Lauderdale from Davie. However, university budgets are not healthy nation wide. Self-sustaining programs are important. So, after taxes about 60%+ stays with a department.
- Allocating waivers to grad students and grad assistants. It's not a perfect system and is looking to improve the process.
- There is also misclassification of GA, GTA, GRA regarding funding. It may take about 2-3 years to fix.
- Faculty Senate is unfortunately less populated than it should be. Only about 50+ people. However, Arts & Letters is usually there often. About 20%+ of FAU administrators attend.

#### Q&A/Discussion

Q – Are there more specifics to the “mess” GTA's are awarded or facilitated?

A – What isn't working is that GA's are funded from other accounts and not necessarily their own, for example, those that work in the housing. Further, GRA's should only receiving research funds based on the grants. GTA's should only be allocated based on teaching needs. This year needs to be a reset and transition.

Q – Last year, the P&T Committee and candidates that went up were to meet with the Provost. However, this didn't happen. Why not?

A – There were about 80 faculty members promoted, and to meet individually with people that are successful for P&T would be too much to

handle. To follow-up, these are meetings to congratulate candidates, not procedural meetings.

Q – What is going on with this year's budget? There are these aspirations to become an R1 institution, but these appear to be talks, with no real investment. How can all these parts synchronize?

A – Any budget allocations have not been made, yet. The biggest problem is the budget. It would be ideal to scrap this budget process and start new procedures. There are a number of frustrations with the budget from a number of College's and Units.

Q – How many sabbatical are available?

A – The issue is that research sabbaticals should be awarded for an institution aspiring to become R1. The College should be awarding sabbaticals.

Q – What about the move to Lauderdale? What is the funding model?

A – The goal is to have the Fort Lauderdale campus active. Any models for funding may need to come from creative models set by the College and it's Units with faculty and resources in Fort Lauderdale. The recent Title V grant was not funded. The College recently submitted a new external grant (\$500K) for additional funding and infrastructure for the potential move.

Q – What is the funding model for health insurance for graduate assistants?

A – It will cost about 1.8 million for the students to get 75% of coverage. Hopefully by January 2020 there will be a definite answer on the insurance policy for these students.

12:35 p.m.

Meredith Mountford, PhD – UFF FAU Representative (Guest)

- Arts & Letters has a healthy relationship with the Union.
- The Union believes that the budget should be available. However, the Dean's office still doesn't have a budget. There was recent consultation with the President. The Union asked what's going on? His answer was that the budget was just approved by the BOT. The last collective bargaining raises have been implemented.
- Instructor base salaries are up from \$42000 to \$45000.
- \$13 million goes to waivers according to FAU such as veterans, TA's, etc.
- Watch for continuing emails from the Union such as "Know Your Rights" and "What has the Union done?"
- UFF-FAU is at 52% for membership.

Q&A/Discussion

Q – Pensions are an issue. How can faculty push for more/higher pensions?

A – The more people asking for things such as this (pensions), the better and easier it would be for the Union to lobby, especially with different legislators.

12:40 p.m.

Dean Michael Horswell, PhD – Dean's Report

- There has been a Legislative Budget Request where the funding for the Fort Lauderdale move and renovations may come from. There has been a \$500000 request and GR student support. The proposal is faculty driven.
- The university is looking to our College for R1 within our PhD programs.
- The School of Architecture from the College of Design and Social Inquiry is looking to move to the College of Arts and Letters. (Academic fluidity.) This would be a part of, or during, the potential move to FTL's campus from Davie of other Units that currently include SCMS FVNM faculty and resources, and VAAH GD faculty and resources. An MOU (Memo of Understanding) would need to be drafted to the Dean and the College's Faculty Assembly from ARCH. This would need to be reviewed, discussed and voted upon. An MOU may be drafted as early as this semester.
- All ARCH resources should be coming to the College.

Q&A/Discussion

Q – ARCH is expensive and therefore, will it be a drain to the College?

A – Foundation accounts and budgets are being looked at. The College hopes to have direct control of the space in FTL. Other funding models will be looked at including external sources to assist with sustaining the Units in Fort Lauderdale's Higher Education Complex (HEC).

12:50 p.m.

Faculty Assembly adjourned.

Minutes submitted by:

Prof. Shane Eason, Secretary, Faculty Assembly

Dorothy F. Schmidt College of Arts and Letters, Florida Atlantic University

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# FACULTY ASSEMBLY SIGN-IN

(NAME)	[DEPT / COLLEGE]
① LEE SOROKO	THEATRE & DANCE (ALT.)
② Meredith Ellis	Anthropology
③ <del>Quetta</del>	Scm
H Bill Trapani	Scm
Eric Hanne	History
Carla Calarge	LLCL
SHANE EASON	SCMS
SASAN LOVE BROWN	ANTHROPOLOGY
Miriam Dalin	History
Aimee Anias	Poli Sci
Clifford Brown	Anthropology
<del>Quetta</del>	Philosophy
Maurice Amante	LLCL
Annette LaRocco	Polisci
Johs Seeley	Sociology
Ann Branamian	Sociology
Adam Bradford	As & Philo
Barbara Jensen	HISTORY
Mary Ann Gosser	LLCL
Arnoldo De Jesus	campus store
Arlene Fradkin	Anthropology
Michael Horswell	Dean
Brian S. McDonald	VAAH
Polly Lawton	Music
Dawn Kene	Art
Rebecca Lemoine	Poli Sci

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# FACULTY ASSEMBLY

SIGN-IN

[NAME]

[DEPT/COLLEGE]

ERIC LANDES

VAAL

Eric Berlatsky

English

NICOLE MORSE

SCMS

CHRIS ROBE

SCMS