

**College of Arts and Letters Faculty  
Assembly Meeting Minutes  
December 05, 2016  
EE 405, 12:00PM - 2:0PM**

**Members Present:** Dr. Kevin Wagner, Chair; Dr. William Trapani, Vice-Chair; Prof. Mauricio Almonte, Secretary; Prof. Tiffany Frost, Steering; Dr. Dan Martaugh, Steering; Dr. Kevin Wilt, Steering.

**1. Welcome, Call to Order**

- a. The Chair calls to order the College of Arts and Letters Faculty Assembly meeting at 12:04pm. The meeting is held in room EE 405 on the Boca Raton Campus and is video conferenced to Davie (LA 150), and Jupiter (AD 222).

**2. Approval of Faculty Assembly Minutes**

- a. **With positive approval**, the Faculty Assembly approved the September 12 Minutes.

**3. Chair's Report**

- a. Dr. Wagner informs that Dr. Steven Roper, Executive Director of the Peace, Justice and Human Rights Initiative, is unable to attend today's Faculty Assembly meeting as previously scheduled.
- b. Dr. Wagner informs that Dr. Daniel Flynn, Vice President for Research, is unable to attend today's Faculty Assembly meeting as previously scheduled.
- c. Dr. Wagner informs that vote on revisions to the College's Promotion & Tenure Guidelines will be sent to vote at future Faculty Assembly Meeting.

**4. Dean's Report**

- a. Dean Coltman greets Assembly and informs and reminds Assembly of general importance of the College's Promotion & Tenure Guidelines, particularly in reference to procedural issues
- b. Dean Coltman expresses words of appreciation for faculty for help during recent national elections
- c. Dean Coltman underscores potential of Healthy Aging Pillar hire, within the College of Arts and Letters (in conjunction with the School of Social Work) and cautions against using existing line(s) to fund said new hire.
- d. The Assembly is informed that the University's new Vice President for Institutional Advancement, Danita Nias, is to meet with Dean Coltman week of December 12.
- e. The Assembly is informed that Dr. Michael Harris will similarly meet with potential new hire associated with the Environmental Pillar
- f. Next, Dean Coltman informs that the Ph.D. Program will be set up as its own unit, effective AY 2017; potential new director to meet with Dean in near future.
- g. Dean Coltman takes questions and comments from Assembly:
  - o Dr. Ann Branaman, Sociology: Inquires about funds for SCAF awards. Dean informs that requested information should become available in a week or two.
  - o Dr. Kevin Wagner, Political Science: Inquires about funding for Summer 2017. Dean informs that there is approval for same number of classes as last year.
  - o Dr. Kevin Wagner, Political Science: Inquires about research within the College.
  - o Dr. Michael Harris, Anthropology: Urges peers to inform Vice President Flynn, from Division of Research, of the type of research that is performed within the College of Arts and Letters.
  - o Dr. David Cratis Williams, Communication & Multimedia Studies, expresses concern about potential ramifications of current shift towards research for service requirement of tenure track faculty.
  - o Dr. Michael Horswell, Associate Dean, stresses need for VP for Research to hear directly from faculty, at Faculty Assembly or Faculty Senate.

- Next, the Chair of Faculty Assembly provides following updates:
  - i. How the university is spending additional funds available this year, AY 2016-17
  - ii. Expectation that FAU metrics for funding will not be as strong.
  - iii. Faculty Senate Steering Committee considering motion made by faculty member of Honors College (Jupiter) to designate FAU as a “sanctuary campus,” to which said committee has debated forming a committee to consider said request.
  - iv. President Kelly’s signing of letter ([linked here](#)) in support of Deferred Action from Childhood Arrivals, DACA.

#### **5. Formation of Faculty Assembly’s Special Committee, re: Sustained Performance Evaluation**

- a. Dr. Wagner informs that Faculty Assembly is charged by Provost’s Office with making rules and policies by which the SPE will be conducted within the college; for this purpose, the creation of a Special Committee is being formed
- b. List of nominees is finalized
- c. With positive approval, the Faculty Assembly approves Special Committee (see attached), and said Special Committee is thereby formed.

#### **6. For the Good of the College**

- a. Dr. Susan Brown, Anthropology, notes negative effects of bookstore not ordering enough textbooks.
- b. Dr. Wagner promises to have representative from university’s bookstore present at next Faculty Assembly meeting.
- c. Dr. Harris, Anthropology, expresses concerns about AY 2016-17 being the year in which the university receives additional funds and yet no new hires. Associate Dean Horswell notes importance of seeing the university’s ongoing budget in order to obtain clear(er) general picture of budget and current (re)allocations.
- d. Dr. Trapani, Communication & Multimedia Studies, suggest inviting someone from Budget Office to attach and speak during next Faculty Assembly meeting.

**Meeting adjourned at 1:20 p.m.**

**Faculty Assembly ad hoc SPE Committee — a “Special Committee”**

1. William Trapani, Communications & Multimedia Studies
2. Don Adams, English
3. Max Kirsch, Anthropology
4. Ken Keaton, Music
5. Clifford Brown, Anthropology
6. Eric Hanne, History
7. Cleavis Headly, Philosophy
8. Kevin Wagner, Political Science
9. Brian McConnell, Anthropology
10. Thomas Shorak, Theater
11. Kevin Wilt, Music
12. Stephen Charbennaeu, Communications & Multimedia Studies
13. Justin White, Languages, Linguistics, and Comparative Literature