University Faculty Senate Meeting
Minutes
March 24, 2025
1:00 PM – 3:00 PM
Engineering East Room 106

1. The UFS meeting was called to order by Dr. William Trapani (President-elect) at 1:00PM. The meeting was held in Engineering East Room 106.

2. Senate approved February 24, 2025, UFS Minutes by unanimous consent.

3. President's Report
   Dr. Trapani reported the following:
   - Dr. Trapani reported that Dr. Dunn is currently attending the BOG meeting in Tallahassee.
   - Nominations for Senate Committees
   - Announced Faculty Emeritus:
     - Dr. Karethy Edwards, College of Nursing
     - Dr. Michele Hawkins, College of Social Work and Criminal Justice
   - In Memoriam, Morton Hill Levitt, M.D.
   - Report on President Hasner's visit to Steering
     - President committed to a national search to launch late spring expected candidates on campus early Fall
     - President acknowledged pausing the College of Education Dean search in order to be involved in the process
     - Provided update on legislative/budget request efforts. In particular, noted long-standing shortfall in the per student * per FTE SUS formular for E&G funds to approx. $65m a year
     - Pledged to visit steering 2x per year and will visit Senate in April

4. Guest Speakers
   None.

5. Open Forum with the Provost
   The Provost was unable to attend due to preparations for the Board of Trustees meeting scheduled in Tallahassee on March 25.

6. Open Forum of the Senate
   None.

7. Committee Reports
   A. Policies and Procedures Committee, Vicki Brown, Chair
      - Committee Report

Dr. Brown reported the following:

- The committee met monthly due to an increased workload.
- Responsibilities include faculty performance assessment, policy recommendations on intellectual property, distance learning, and more.
- This year, the committee focused on bylaws revisions, including:
    - Integrating Memorandum of Understanding guidelines on Faculty Senate composition.
    - Formalizing roles such as the parliamentarian and the Provost's participation.
    - Addressing inclusion of faculty from non-departmental units.
    - Clarifying document language for consistency.
- Plan to present finalized changes in September and hold a vote in October.

B. Academic Freedom and Due Process committee, Dawn Rothe, Chair
    - Statement on Free Expression
    - Committee Report

Dr. Roth reported the following:

- The committee met in the spring and re-adopted last year's statement on free expression, as mandated by the Board of Governors.
- The committee chose not to make changes to the previous statement.
- The purpose is to demonstrate campus support for free expression.
- The statement was unanimously approved without significant debate.
- The committee also met in the fall and created a separate academic freedom statement.
- Membership was listed, and appreciation was expressed to all involved.

C. Undergraduate Programs Committee, Korey Sorge, Chair
    - Committee Report

Dr. Sorge reported the following:

- The committee meets monthly due to the volume of work (e.g., new courses/programs, terminations, academic policy review).
- Each undergraduate college has a faculty representative, along with non-voting but essential contributors like Maria Jennings and Salwa Warsi.
- A timeline was explained showing the full approval process for curriculum proposals—from department to Senate to Board of Governors.
- Cory emphasized the complexity of this process and advised early planning, especially for significant proposals.
- This year was less intense than last year, but many program changes and course updates still occurred.
- Acknowledgments were given to all who contribute to the process, with a touch of humor about the lack of compensation.

D. Graduate Programs Committee/University Graduate Council, Eric Berlatsky, co-Chair
    - Committee Report

Dr. Berlatsky reported the following:

- GPC and UGC now meet jointly, streamlining operations.
- The committees approved:
    - 5 new graduate programs
    - 42 program changes
    - 33 new courses
    - 58 course changes
- They also advocated for using GRE verbal scores to fulfill English language proficiency and recommended increasing graduate TA stipends.
- Dr. Berlatsky provided a brief overview of the committee's function and thanked the many staff and faculty members involved, including those who consistently attend but aren't officially listed as members.
- Acknowledgment was given to the immense workload handled by both undergraduate and graduate curriculum committees.
- There's ongoing work to improve procedural efficiency and simplify the revision process for academic programs.

8. UPC Consent Agenda
    - Positive recommendation from Steering. **Approved by unanimous consent**.

9. UPC Action Agenda
    - Positive recommendation from Steering. **Motion to approve carries.**

10. UGC Consent Agenda
    - Positive recommendation from Steering. **Approved by unanimous consent**.

11. UGC Action Agenda
    - Positive recommendation from Steering. **Motion to approve carries** with the exceptions of

12. Old Business

*Items to be considered as part of the GPC Consent or Action Agendas

- EDA 6053 Contemporary Trends in Education
- Education Specialist (EDS) Concentration: School Leaders (K-12)
- Master's (MED) Concentration: School Leaders (K-12)
- M.Ed. in Special Education ABA Concentration

This items originally listed under Old Business were confirmed as approved under the current agenda for transparency.

13. New Business
    - Curriculum Process
        - New Course Draft

- Terminate Course Draft
- Course Change Draft

Dr. Trapani discussed the following:

A. Curricular Process Modernization

- Goal: Transition from paper/PDF-based curricular proposals to an automated online submission system.
- Kim and team (including Registrar's Office and Curricular Committee members such as Eric, Cory, Maria) are leading the development.
- The system aims to streamline the submission of curricular changes, similar in structure to "Simple Syllabus" with dropdowns and character-limited text boxes.

B. Information Item – Digital Form Components

- The proposed online forms include sections for:
  - Course level, semester, college (via dropdowns)
  - Course format, grading standards, prerequisites, co-requisites
  - Course termination and change procedures
- Core syllabus components will replace the requirement for full syllabi during submission, simplifying the process.

C. Request for Feedback

- Committee members are encouraged to review the prototype form in their own time and suggest any additional required fields or elements they feel are missing.

- Recording Steering Committee Meetings

Dr. Trapani discussed the following:

- Whether Steering Committee meetings should be formally recorded for transparency, especially in cases when decisions are made in lieu of full Senate votes.
- Key Points:
  - Current Practice: Senate meetings are recorded and archived; Steering Committee meetings are streamed but not recorded.
  - Some pointed out that recordings can support accountability, particularly when Steering acts on behalf of the Senate during time-sensitive decisions.
  - Consensus leaned toward a case-by-case approach, possibly recording only when decisions are made without Senate.

14. Good of the Senate

- Safety Reminder: AED and First Aid Awareness
  - Behavioral Science Building recently installed an AED (Automated External Defibrillator).

- Faculty urged to know the location of AEDs and first aid kits in their buildings.
- Encouraged departments to have certified personnel in CPR and First Aid or refer faculty/staff to available training through Campus Recreation or EHS (Environmental Health & Safety).

- Reminded everyone of the importance of being prepared for medical emergencies involving students or colleagues.

- Event Promotion: The play *"Wired"* will be presented in the campus theater on Saturday, March 29 at 7:00 PM. Flyers are posted, and QR codes are available for more info.

15. **Meeting adjourned at 2:12PM.**

UFS Senator Attendance Roster

Spring 2025

Senators include College representatives, faculty assembly heads, steering committee, standing committee chairs, elect/past president, and non-voting members President and Provost.

Present =x

Last Name	First Name	Role	College	27-Jan	24-Feb	24-Mar	21-Apr
Agapova	Anna	Senator	Business	x	x		
Almonte	Mauricio	Senator	Arts and Letters				
Arneklev	Bruce	Senator, Steering	SWCJ		x	x	
Atkin-Plunk	Cassandra	FA Chair	SWCJ		x	x	
Baghersad	Milad	Senator	Business				
Balkan	Stacey	Senator	Arts and Letters				
Ball	Jason	Guest	OIT	x			
Banerjee	Kuntal	FA Chair	Business				
Beetle	Chris	Senator, Steering	Science	x	x	x	
Berlatsky	Eric	UGC Co-Chair	Arts and Letters				
Bernot	Kelsie	FA Chair	Honors				
Bilgihan	Anil	Senator	Business				
Bloetscher	Fred	Guest	college of engineering and computer science	x			
Branaman	Ann	Senator	Arts and Letters	x		x	
Brown	Vicki	Policy and Procedures Chair	Education				
Butcher	Howard	Senator	Nursing	x	x	x	
Buteau	Stephan	Senator	Medicine				
Calargé	Carla	Senator	Arts and Letters				
Castrogiovanni	Gary	Senator	Business	x	x	x	
Chamely-Wiik	Donna	Guest	Undergraduate Studies and Chemistry				
Darling	Sharon M.	Senator	Education	x	x	x	
DeGiorgio	Michael	Senator	ECS	x	x	x	
DeRigne	LeaAnne	Senator, Steering	SWCJ	x	x		
Dukes	Charles	Senator, Steering	Education	x	x	x	
Dumbaugh	Eric	Senator	Science				
Dunn	Kim	President	Business				
Eason	Shane	FA Chair	Arts and Letters				

Ellis	Meredith	Senator	Arts and Letters	x	x	x	
Ferguson	Michelle	Guest	College of Nursing		x	x	
Ferrara	Zachary	Senator	Honors	x	x	x	
Finnegan	Lisa	Senator	Education	x	x	x	
Follin	Tiffany	FA Chair	Library				
Gendler	Richard	Senator	Business				
Gosser	Mary Ann	Guest	University Honors	x	x	x	
Hanne	Eric	Guest	Arts and Letters	x			
Harrawood	Michael	Senator	Honors				
Harris	Mike	Senator	Arts and Letters	x	x	x	
Hoffman	Fred	Senator	Science	x		x	
Ivy	Russ	Provost	Office of the Provost	x			
Johnson	Geoffrey	Guest	Academic Affairs	x			
Kaisar	Evangelos	Senator, Honors and Awards Chair	ECS	x			
Kharlamov	Viktor	Senator	Arts and Letters	x	x	x	
Kohlbeck	Mark	Senator	Business	x	x		
Larson	Robin	Guest	Arts and Letters				
Larson	Robin	Guest	Arts & Letters		x		
Leventouri	Theodora	Senator	Science		x	x	
Lin	Yuandan	Senator	Science	x	x	x	
Locke	Stephen	Senator	Science		x	x	
Lu	Michael	Senator	Medicine				
Luck	George	FA Chair	Medicine			x	
MacDonald	Ian	Senator	Arts and Letters	x	x		
McClellan	Joy	Guest	SWCJ				
McConnell	Will	Senator	Arts and Letters	x			
Mello	Lawrence	Senator	Library	x	x	x	
Miller	Katie	Senator	Education		x		
Moslemian	Davood	Senator	ECS	x	x	x	
Mountford	Meredith	Steering, FA Chair	Education	x	x	x	
Newman	David	Senator	Nursing	x	x	x	
Nichols	Angela	Senator	Arts and Letters	x	x	x	
Nikolova	Daniela	Senator	Science	x	x	x	
O'Brien	William	Senator	Honors	x			
Penhollow	Tina	Research Chair	Science				
Quidley-Rodriguez	Narciso	Senator	Nursing				

Ramirez Agudelo	Andres	Senator	Education	x	x	x	
Ramirez Agudelo	Andres	Guest	College of Education		x		
Robé	Chris	Senator	Arts and Letters				
Rossow	Stacie	Senator	Arts and Letters	x	x	x	
Rothe	Dawn	Academic Freedom and Due Process Chair	SWCJ				
Sacca	Lea	Senator	Medicine		x	x	
Sacks	Emily	Senator	Business	x			
Sarajedini	Vicki	FA Chair	Science	x		x	
Schmidmeier	Markus	Senator	Science	x			
Schoorman	Dilys	Senator	Education	x	x		
Sementelli	Art	UGC Co-Chair	Arts and Letters				
Shen	Wen	Senator	Medicine		x		
Sobhan	Khaled	Senator, Steering, Promotion and Tenure Chair	ECS		x		
Sorge	Korey	Undergraduate Programs Chair	Science	x	x	x	
Trapani	Bill	Steering, APBC Chair, President-elect	Arts and Letters	x	x		
Volnick	Stacy	President	Office of the President				
Wagner	Kevin	Senator	Arts and Letters	x	x	x	
Wiese	Lisa	FA Chair	Nursing				
Williams	Ethlyn	Guest	COB. MANAGEMENT	x			
Yin	Zhijun	Senator	Science		x	x	
	TBD	Library Advisory Chair	TBD				