**WAC Committee Meeting
Friday, December 1, 2017
2:00 – 3:45 GS 214**

**Present**: Galin, Horton, Murtaugh, Njambi, Tessel, Zvolesnky
**Absent**: Bloetscher, D’Avolio, Grander, Haky, Smith, Mason

**\*Since the meeting, Jeff Galin created a shared Google Drive folder called FAU WAC so that everyone will have access to view and comment on materials underdevelopment.\***

**The primary objectives of this meeting are to:**

1) finish/review revisions to the Mission Statement
2) Identify program goals
3) begin to identify sustainability indicators

**1) finish/review revisions to the Mission Statement**

**Jeff Galin (JG)** reminded the committee present to think about the WAC program and all its elements as a whole to inform what should be included in the Mission Statement.

The committee present discussed whether part of WAC’s mission is to promote writing strategies and techniques (which might be more fine-grained) OR is the mission to promote critical thinking and problem solving.

The committee discussed word choices of whether the program “provides” or “instills” – ultimately the program aims to establish patterns of thought and behavior in students, so the committee chose the word “instill.” The committee also decided to remove the portion about “writing to learn and learning to write” and instead include that as part of the program’s goals.

**The revised Mission Statement is as follows:**

*The University’s Writing Across the Curriculum (WAC) program supports faculty to strengthen teaching and learning writing across all levels and disciplines in undergraduate education. We collaborate with individual faculty and departments to instill in their students critical thinking and complex problem solving through the complementary processes of reading and writing.*

**2) Identify program goals**

The committee identified program goals and drafted descriptions of each item.

**Goals:**

**(1) Faculty training / Strategies to support writing:** Assist colleges, departments, and individual faculty members with specific strategies to support student writing (e.g. designing and sequencing of assignments, providing feedback on and evaluation of student work)

**(2) WAC Courses:** Ensure consistency and quality of WAC courses over time across the university (e.g. maintaining WAC guidelines through previewing, approving, and reviewing syllabi)

**(3) Assessment:** Collect and assess student writing to provide feedback to departments so they can set benchmarks for improving student outcomes

**(4) Writing Enriched Curriculum:** Offer departments, schools, and colleges opportunities to integrate writing systematically throughout their majors and concentrations (e.g. facilitating department-wide discussions to identify desired student outcomes, mapping departmental curricula, creating assessment plans, and designing departmental proposals for revising curricula in majors and concentrations)

**(5) Promote Writing on Campus:** Recognize and promote student success in writing through campus-wide events (e.g. National Day on Writing, student publication awards, and creative presentations)

**3) begin to identify sustainability indicators**

The committee discussed possible sustainability indicators for each program goal. At this stage, the sustainability indicators (SIs) are in question form.

**Sustainability Indicators for each Goal and the Program Overall:**

**Goal 1 - Faculty Training:**

1. Does WAC training provide effective strategies and techniques that support teaching reading and writing across disciplines?
2. Is WAC training distributed evenly across disciplines?
3. Is WAC training distributed evenly across faculty status?
4. Is there sufficient post-training faculty support?
5. Is there sufficient WAC (scheduling flexibility) training to support faculty needs?

**Goal 2 - WAC Courses:**

1. Are WAC courses distributed across faculty status?
2. Is there sufficient follow-up to ensure WAC courses are serving their purposes?
3. Are WAC courses distributed evenly across the disciplines?
4. Are WAC courses rotating evenly among faculty within departments?

**Goal 3 - WAC Assessment:**

**Goal 4 - Writing Enriched Curriculum:**

**Goal 5 - Promoting Student Success in Writing**

**Program Overall:**