

8. Course Evaluation Methods:

Final grades will be determined by averaging together grades for four activities:

Lab Journal	30%
Oral Presentation	25%
Mini-lab Practical	20%
Lab & Field Trip Participation	25%

Details:

Lab Journal: The laboratory work is based primarily upon material that we will be collecting on our field trips. Your lab journal should include all of your laboratory observations, information from field trips and any other relevant information you wish to include, such as handouts, personal reactions, supplemental information from the web or from other reading. **Your journal is for your benefit and use in the future.** Hence, your drawings, observations, and other information should be done in such a way that down the road you will be able to use this information as a resource — for instance, if you do graduate work, teaching, or public education. We would hope your journal will be useful to you in the future, and your annotations of these images will add to its utility. **We will collect your journals periodically during the semester** to make comments and suggestions about how you are doing.

Oral Presentation: **On March 29-30**, students will present an oral presentation based on their written papers. Presentations should be 10-15 minutes and use PowerPoint. Additional guidelines for the presentation will be provided later in the course.

Mini-lab Practical: A portion of this grade will be determined by the lab practical to be held near the end of the semester. The practical will focus on identification and classification of local organisms.

Lab & Field Trip Participation: Evaluations for lab and field trip participation are primarily based on the successful completion of all activities associated with each lab and field trip. All materials for lab and field trips will be kept in the lab each evening after the scheduled lab hours so that students can have as much time as possible, at their own pace, to work on materials.

9. Course Grading Scale:

Percentage Score:	Grade:	Percentage Score:	Grade:
92% - 100%	A	72% - 77%	C
90% - 91%	A-	70% - 71%	C-
88% - 89%	B ⁺	68% - 69%	D ⁺
82% - 87%	B	62% - 67%	D
80% - 81%	B-	60% - 61%	D-
78% - 79%	C ⁺	0% - 59%	F

10. **Policy on Make-up Tests, Late Work and Incompletes:** If a student cannot attend an exam or hand in a homework project on time due to circumstances beyond their control, then the instructor may assign appropriate make-up work. Students will not be penalized for absences due to participation in University-approved activities, including athletic or scholastics teams, musical and theatrical performances, and debate activities. These students will be allowed to make up missed work without any reduction in the student's final course grade. Reasonable accommodation will also be made for students participating in a religious observance. Also, note that grades of Incomplete ("I") are reserved for students who are passing a course but have not completed all the required work because of exceptional circumstances. A grade of "I" will only

be given under certain conditions and in accordance with the academic policies and regulations put forward in FAU's University Catalog. The student must show exceptional circumstances why requirements cannot be met. A request for an incomplete grade has to be made in writing with supporting documentation, where appropriate.

11. **Special Course Requirements:** None.
12. **Classroom Etiquette Policy:** Per the University's policy on the use of electronic devices: "In order to enhance and maintain a productive atmosphere for education, personal communication devices, such as cellular telephones and pagers, are to be disabled in class sessions."
13. **Attendance Policy Statement**

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance.

Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University- approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final grade as a direct result of such absence.

14. **Disability Policy Statement:** In compliance with the Americans with Disabilities Act (ADA), students who require reasonable accommodations due to a disability to properly execute coursework must register with the Office of Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses- Boca Raton, Davie, and Jupiter, however, disability services are available for students on all campuses.
15. **Code of Academic Integrity Policy Statement:** Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001 at http://www.fau.edu/ctl/4.001_Code_of_Academic_Integrity.pdf.
15. **Recommended Text/Readings:**
None beyond what is recommended for OCB 4032.
16. **Supplementary/Recommended:** In some cases, additional readings will be distributed to the class, or placed on reserve at the Harbor Branch Library. All students will have access to the library during the semester. Lectures and other materials will be regularly posted on Blackboard; students are expected to login to Blackboard frequently.

17. Course Topical Outline (Schedule of Classes):

Class Schedule for 2017 will remain the same as 2016, dates to be updated

Semester By The Sea 2016

Class Schedule: Marine Biodiversity (OCB 4032L)

Lead Instructor: Dr. Dennis Hanisak, 772-242-2306; e-mail: dhanisak@hboi.fau.edu

Office: Room 135, Lab 2 Building (HBOI)

Labs: 9:00-12:00, 1:00-4:00, every other Wednesday, starting 1/20/2016

Date (2016)	Instructor	Laboratory	Laboratory
1/20	Hanisak	Cyanobacteria & Eukaryotic Microalgae	Work on Lab Notebooks
2/3	Hanisak	Macrophytes (Macroalgae and Angiosperms)	Work on Lab Notebooks
2/17	Voss	Field collections: Porifera & Cnidaria	Work on Lab Notebooks
3/2	Voss	Molluscs, worms, tunicates, echinoderms	Work on Lab Notebooks
3/23	Hanisak & Voss	Oral Presentations	Work on Lab Notebooks
3/24	Hanisak & Voss	Oral Presentations	Work on Lab Notebooks
4/13	Masterson	Fish	Work on Lab Notebooks
4/20	Hanisak/Masterson	9 a.m. - 12 noon: Birding	Work on Lab Notebooks
4/25	All	Mini Lab Practical	Review Lab Notebooks