 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW/CHANGE PROGRAM REQUEST</b> <b>Undergraduate Programs</b>	UUPC Approval <u>2/26/24</u> UFS Approval _____ Banner _____ Catalog _____
	<b>Department</b> School of Criminology and Criminal Justice  <b>College</b> Social Work and Criminal Justice	
<b>Program Name</b> Honors in Criminal Justice Research	<input type="checkbox"/> <b>New Program*</b>  <input checked="" type="checkbox"/> <b>Change Program*</b>	<b>Effective Date</b> (TERM & YEAR) Summer 2024
<p><b>Please explain the requested change(s) and offer rationale below or on an attachment.</b></p> <p>Currently the Honors in Criminal Justice Research Program has no students enrolled. An analysis of comparable schools was conducted and it was determined that the criteria for acceptance and completion to the program are not in line with other schools in the University. The proposed changes are attached to this document. The proposed changes were approved by a majority of the SCCJ voting faculty.</p>		
<p><small>*All new programs and changes to existing programs must be accompanied by a catalog entry showing the new or proposed changes.</small></p>		
<b>Faculty Contact/Email/Phone</b> Shawn Backer/sbacker2014@fau.edu/954-914-4346	<b>Consult and list departments that may be affected by the change(s) and attach documentation</b>	
<b>Approved by</b> Department Chair <u>Ryan Meldrum</u> <i>Ryan Meldrum</i> College Curriculum Chair <u>Precious Skinner-Osei</u> College Dean <u>Naelys Luna</u> UUPC Chair <u>Korey Sorge</u> Undergraduate Studies Dean <u>Dan Meeroff</u> UFS President _____ Provost _____	<b>Date</b> <u>1/24/2024</u> <u>1/24/2024</u> <u>01/30/24</u> <u>2/26/24</u> <u>2/26/24</u> _____ _____	

Email this form and attachments to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.

## Changes in Honors in Criminal Justice Research for University Catalog

### Honors in Criminal Justice Research

To recognize the research accomplishments of undergraduate scholars in the School of Criminology and Criminal Justice (SCCJ), the School provides an opportunity to demonstrate academic excellence in research for students who complete honors research enriched experiences beyond their standard coursework. The mission of this program is to:

1. Promote honors research opportunities and experiences;
- ~~1-2.~~ Provide enriching honors research related experiences to undergraduate students
3. Create a pathway for students to receive recognition for their specialized research;
- ~~2-4.~~ Allow undergraduate students to apply classroom knowledge in research rich environments; and
- ~~3-5.~~ Distinguish honors research achievements beyond the standard coursework.

In doing so, this program offers mentorship to students in developing their knowledge, skills and abilities in honors research that are fitting for graduate school and careers in evidence-based practices. To achieve the Honors in Criminal Justice Research designation on their transcripts, students need to meet the eligibility ~~standards, application and satisfy the~~ program requirements and complete the deliverables specified below.

**Eligibility Requirements:** To be eligible for the Honors in Criminal Justice Research designation, undergraduate students shall demonstrate:

- 1) Progress toward satisfying the criminal justice major (9 credits completed at time of application, with 6 of those credits coming from the courses listed in #2);
- 2) A 3.5 GPA in completed CCJ core classes (must have completed two at time of application);
  - a. CCJ 3014: Criminology
  - b. CCJ 4700: Methods of Research

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c. CCJ 4054: Ethics and the Justice System; and

3) GPA of 3.2 or higher (at the time of application and maintained through degree conferral) in their overall coursework.

1. Minimum overall GPA of 3.2 or greater in their overall coursework;
2. Progress toward satisfying the criminal justice major (15 credits completed at the time of application);
3. Completion of criminal justice core courses (must have completed two at the time of application) CCJ 3014, CCJ 4054 and CCJ 4700 with a grade of "A."

Getting Started: Upon satisfying the eligibility requirements, interested students should contact the SCCJ faculty member whose research interest are closest to those the student wishes to pursue in an intensive Directed Independent Study or Directed Independent Research (DIS or DIR) experience. A list of potential full-time PhD faculty can be found at <https://www.fau.edu/sw-cj/sccj/full-time-faculty/>

Students are responsible for reviewing the Department's DIS and DIR guidelines and encouraged to think about research topics that are creative, collaborative, interdisciplinary, and civically engaging. Students usually begin the program in their sophomore or junior year and conduct independent but supervised research during their junior and senior year.

### **Application Requirements**

These materials should be submitted no later than three weeks prior to the beginning of the semester in which students seek to be enrolled in the program:

1. An unofficial transcript;
2. Curriculum Vitae or résumé; and
3. An Honors in Criminal Justice Research program application form signed by a full-time faculty member.

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## Program Requirements

To maintain compliance with the Honors in Criminal Justice Research program, students should:

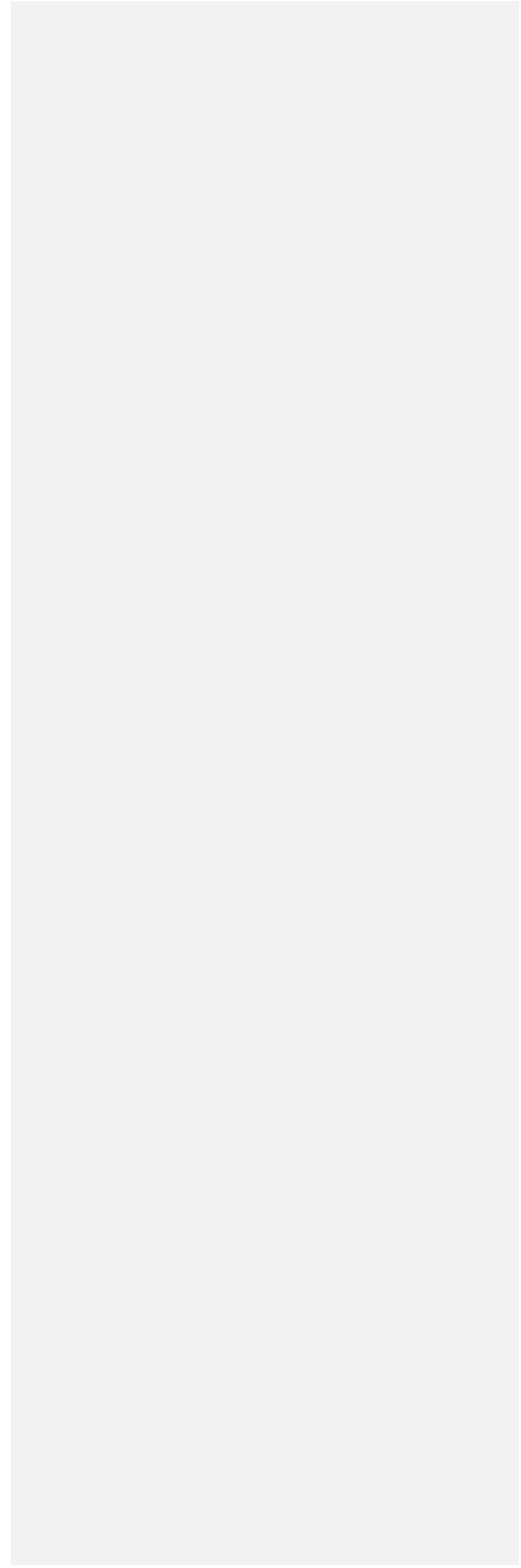
1. Maintain good academic and ethical standing;
2. Complete Collaborative Institutional Training Initiative certificates in:
  - a. ~~(a)~~ Social and Behavioral Research Investigations;
  - b. ~~(b)~~ Responsible Conduct of Research; and
  - c. ~~(c)~~ Conflicts of Interest;
2. ~~\*The modules for these courses can be completed online in a few hours~~
3. Must complete one set of course options in Directed Independent Study (DIS), Directed Independent Research (DIR) and Research Intensive (RI) courses:
  - a. 6 DIS credits with an "A" 3.5 grade a 3.5 GPA,
  - b. 6 DIR credits with an "A" 3.5 grade a 3.5 GPA,
  - c. 3 DIS and 3 DIR credits with an "A" 3.5 grade a 3.5 GPA,
  - d. 3 DIS and a 3-credit RI CCJ eligible course with an "A" 3.5 grade a 3.5 GPA, or
  - e. 3 DIR and a 3-credit RI CCJ eligible course with an "A" 3.5 grade a 3.5 GPA; and or
  - e.f. 2 RI courses (each 3 credits minimum)
4. ~~Four upper-division courses (3000 level or higher) in the major.~~

**Students will receive the designation "Honors in Criminal Justice Research" at the time of graduation upon satisfactory completion of two of the following three requirements:**

1. Internal or external grant/fellowship application submission with input from a CCJ professor;
2. Faculty advisor approved submission for an oral presentation at University, regional, national or international symposium, consortium or conference; or
3. Significant contribution, as determined by a CCJ faculty co-author, to a publishable manuscript (coauthored or solo) in peer-review outlet.

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For more information, contact ~~Sigal Rubin-Shawn Backer~~, Instructor ~~and~~  
~~Associate Undergraduate Program Coordinator~~.



Eligibility Requirements<sup>1</sup>

Students should satisfy each of the following criteria prior to applying. The faculty advisor or the Undergraduate Program Coordinator will initial each criteria that is satisfied in order for this application to be processed.

- 1. Progress toward Criminal Justice Major (~~45~~9 credits completed at time of application, with 6 of those credits coming from courses listed in #2): \_\_\_\_\_
- 2. Two completed core classes (Criminology, Methods of Research, or Ethics and the Justice System) with an ~~A~~ 3.5 GPA: \_\_\_\_\_
- 3. Cumulative GPA of ~~3.2/3.5~~ 3.2/4.0 or greater: \_\_\_\_\_

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Biographical Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

FAU e-mail Address: \_\_\_\_\_@fau.edu Z #: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Local Street Address: \_\_\_\_\_ Permanent Street Address: \_\_\_\_\_

Local City: \_\_\_\_\_ Permanent City: \_\_\_\_\_

Local State: \_\_\_\_\_ Permanent State: \_\_\_\_\_

Local Zip Code: \_\_\_\_\_ Permanent Zip Code: \_\_\_\_\_

<sup>1</sup> For more information about the Honors in Criminal Justice Research program, please contact Shawn Backer, (Instructor and Honors Program Coordinator) at [sbacker2014@fau.edu](mailto:sbacker2014@fau.edu) or 954-914-4346.

Academic Information

Cumulative Grade Point Average (at time of application): \_\_\_\_\_/4.00

Credits Completed in the Criminal Justice Major: \_\_\_\_\_

Anticipated Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

Anticipated Graduation Semester (please check) \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Anticipated Graduation Year: \_\_\_\_\_

Admission Sought for (please check) \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Admission Sought for \_\_\_\_\_ Year

Program Fidelity Statement

I understand that, if admitted to the Honors in Criminal Justice Research program, I must:

1. maintain good academic and ethical standing,
2. complete Collaborative Institutional Training in:
  - a. Social & Behavioral Research Investigators,
  - b. Responsible Conduct of Research, and
  - c. Conflicts of Interests,
3. experience directed independent study (DIS), directed independent research (DIR), and/or research intensive (RI) course options,<sup>2</sup> and

~~4. finish four upper-division courses (3000 or higher) in the major. I also understand that I must~~

~~4-5.~~ maintain a grade point average of 3.25 or higher, while also completing two of the following three options:

<sup>2</sup> Five DIS, DIR, and RI course options exist, including 1. six DIS credits with a "A" 3.5 GPA grade, 2. six DIR credits with a "A" 3.5 GPA grade, 3. three DIS and three DIR credits with a "A" 3.5 GPA grade, 4. three DIS credits and a three credit RI CCJ eligible course with a "A" 3.5 GPA grade, or 5. three DIR credits and three credit RI CCJ eligible course with a "A" 3.5 GPA grade, or 2 RI courses. With any option, student shall also complete an honors compact that will likely satisfy items 6-83-45 of the program fidelity agreement. The Honors Compact will facilitate the programs deliverables.

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- a. an internal or external grant/fellowship application submission with input from a CCJ professor,
- b. submission of an oral presentation at university, regional, national, or international symposium, consortium, or conference, and
- c. Significant contribution, as determined by a CCJ faculty co-author, to a publishable manuscript in a peer reviewed outlet. ~~creation of a publishable manuscript (co authored or soloed) in a peer review outlet.~~

Applicant (signature): \_\_\_\_\_ Date: \_\_\_\_\_

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Faculty Advisor Information

All applications must have a faculty advisors' signature for consideration into the Honors in Criminal Justice Research program.<sup>3</sup>

Faculty Advisor (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Advisor (printed): \_\_\_\_\_ Faculty Advisor e-mail: \_\_\_\_\_@fau.edu

Upon completion, 1. this application , 2. an unofficial transcript, and 3. curriculum vita or resume should be submitted to the Undergraduate Program Coordinator.

<sup>3</sup> Students seeking faculty mentors must contact their faculty of interest directly. Each faculty member will have a limited capacity to take on student researchers and may not have time available at the time of your inquiry.



Proposal for an  
Honors in Criminal Justice Research Designation

**Overview/Program Description:** To recognize the research accomplishments of undergraduate scholars in the School of Criminology and Criminal Justice (SCCJ), the SCCJ will provide its students the opportunity to demonstrate academic excellence in research by offering special recognition to undergraduate students that complete honors research enriched experiences beyond their standard coursework. The mission of this program is to:

- 1) promote undergraduate honors research opportunities;
- 2) provide enriching honors research related experiences to undergraduate students;
- 3) create a pathway for undergraduate students to receive recognition for their specialized proficiencies in research;
- 4) allow undergraduate students to apply classroom knowledge in research rich environments; and
- 5) distinguish undergraduate honors research achievements beyond the standard coursework.

In doing so, this program offers mentorship to undergraduate students to develop their knowledge, skills, and abilities in honors research that is fitting for graduate school and careers in evidenced-based practices. To achieve the Honors in Criminal Justice Research designation on their transcripts, students shall meet the eligibility standards, satisfy the program requirements, and complete deliverables specified below.

**Eligibility Requirements:** To be eligible for the Honors in Criminal Justice Research designation, undergraduate students shall demonstrate:

- 1) Progress toward satisfying the criminal justice major (9 credits completed *at* time of application);
- 2) A 3.5 GPA in completed CCJ core classes (must have completed two at time of application);
  - a. CCJ 3014: Criminology
  - b. CCJ 4700: Methods of Research
  - c. CCJ 4054: Ethics and the Justice System; and
- 3) GPA of 3.2 or greater (at the time of application and maintained through degree conferral) in their overall coursework.

**Getting Started:** Upon satisfying the eligibility requirements, interested students should contact the SCCJ faculty member whose research interest are closest to those the student wishes to pursue an intensive Directed Independent Study or Directed Independent Research (DJS or DIR) experience. A list of potential full-time PHD faculty can be found at <https://www.fau.edu/sw-cj/sccj/full-time-faculty/>

Students are responsible for reviewing the Department's DIS and DIR guidelines and encouraged to think about research topics that are creative, collaborative, interdisciplinary; and civically engaging. Students usually begin the program in their sophomore or junior year and conduct independent but supervised research during their junior and senior year.

**Materials for Admittance:** To be admitted into the Honors in Criminal Justice Research program, applicants shall provide:

- An Honors in Criminal Justice Research Program Application form that is signed by a Full-time faculty member;
- Unofficial transcript; and
- Curriculum Vita or Resume.

These materials should be submitted no later than 3 weeks prior to the beginning of the

semester students seek to be enrolled in the program. Furthermore, only 20% of criminal justice majors may be in the program at any given time.

**Requirements:** To maintain compliance with the Honors in Criminal Justice Research program, students shall :

- Maintain good academic and ethical standing;
- Complete Collaborative Institutional Training Initiative certificates in ;
  1. Social & Behavioral Research Investigators
  2. Responsible Conduct of Research, and
  3. Conflicts of Interests

\*These modules for these course can be completed online in a few hours

- DIS, DIR, and RI Course Options (must complete one set of options):
  - 6 DIS credits with "3.5" grade,
  - 6 DIR credits with "3.5" grade,
  - 3 DIS and 3 DIR credits with "3.5" grade,
  - 3 DIS credits and a 3 credit Research Intensive (RI) CCJ eligible course with "3.5" grade, or
  - 3 DIR credits and a 3 credit RI CCJ eligible course with "3,5" grade; or
  - 2 RI course (each 3 credits minimum).

\*To qualify for Honors designation, the students admitted to the Honors in Criminal Justice Research program shall integrate an Honors compact into each of the DIS/DIR or RI courses they enroll in as part of the program (a total of 2 Honors compacts). Most often this will compliment DIS or DIR credits but should represent a tangible/gradable project that is 10% of the experiences grade. The student's transcript will bear the honors course designation upon completing the compact.

The application for the Honors compact can be found at:  
(To be provided.)

\*DIS and DIR credits may be credited toward the 30 credits required for the major and they are not intended to be in addition to the major requirements; however, students may not exceed the 42-credit maximum with DJS or DIR credits. If any of these requirements are not met, the student will be advised accordingly on how to undertake remedial actions by the Undergraduate Program Committee.

**Maintaining Standing in the Program:** Students will not be allowed to continue in the Honors in Criminal Justice Research program for:

- A violation of the Code of Academic Integrity; or
- Any grade less than "B" in core courses and less than "3.5 GPA" in the DIS/DIR or RI courses.

Should the requirements for maintaining eligibility not be met, the credits will still be applied to their degree but without the Honors in Criminal Justice Research designation applied to their transcripts.

**Deliverables:** For students to receive the Honors In Criminal Justice Research notation on their transcripts they must also complete 2 of 3 following requirements prior to graduation

- 1) Internal or external grant/fellowship application submission.
- 2) Faculty advisor approved submission for an oral presentation at University, Regional, National, or International Symposium, Consortium, or Conference; and/or
- 3) Significant contribution, as determined by a CCJ Faculty co-author, to a publishable manuscript (co-authored or soloed) in peer-review outlet.

## Proposal for an Honors in Criminal Justice Research Designation

Application for Transcript Notation: During the students' last undergraduate term, they will submit an application for the notation to be applied to their transcript. They may pick up and submit the application with the Undergraduate Program Coordinator. The student, at that time, is expected to demonstrate having satisfied each of the requirements and deliverables.

Outcomes: Upon review of the application for Transcript notation, the student's transcript will be labeled with an "Honors in Criminal Justice Research" designation if deemed having satisfied all the program requirements and complete the program deliverables.

Additional Program Information: For more information about the Honors in Criminal Justice Research program, please contact: Shawn Backer (Instructor at [sbacker2014@fau.edu](mailto:sbacker2014@fau.edu) or 954-914-4346).