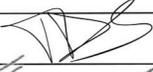


 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>COURSE CHANGE REQUEST Undergraduate Programs</b>		UUPC Approval _____ UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	<b>Department</b> LLCL <b>College</b> DFSCAL		
<b>Current Course Prefix and Number</b> GEW2104	<b>Current Course Title</b> Readings in INtermediate German		
<i>Syllabus must be attached for ANY changes to current course details. See <a href="#">Checklist</a>. Please consult and list departments that may be affected by the changes; attach documentation.</i>			
<b>Change title to:</b> Intermediate German 2		<b>Change description to:</b> Continuation of Intermediate German based on a variety of texts. Accompanied by an intermediate grammar, this course is intended to help students learn to speak, read, and write German with more confidence.	
<b>Change prefix</b> From: GEW To: GER	<b>Change course number</b> From: 2104 To: 2221		<b>Change prerequisites/minimum grades to:</b> GER2220 or equivalent
<b>Change credits*</b> From: To:	<b>Change grading</b> From: To:		<b>Change corequisites to:</b>
<b>Change WAC/Gordon Rule status**</b> Add <input type="checkbox"/> Remove <input type="checkbox"/>	<b>Change General Education Requirements***</b> Add <input type="checkbox"/> Remove <input type="checkbox"/>		<b>Change registration controls to:</b>
<small>*Review <a href="#">Provost Memorandum</a>          **WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See <a href="#">WAC Guidelines</a>.          ***General Education criteria must be indicated in syllabus and approval attached to this form. See <a href="#">GE Guidelines</a>.</small>		Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).	
<b>Effective Term/Year for Changes:</b> Fall 2020	<b>Terminate course? Effective Term/Year for Termination:</b>		
<b>Faculty Contact/Email/Phone</b> Prisca Augustyn / augustyn@fau.edu / 7-2529			
<b>Approved by</b> Department Chair  College Curriculum Chair  College Dean  UUPC Chair <u>Jerry Haky (via email confirmation)</u> Undergraduate Studies Dean <u>Edward Pratt (via email confirmation)</u> UFS President _____ Provost _____		<b>Date</b> 3-02-20 3.24.20 3-24-2020 3-30-20 3-31-20 _____ _____	

Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.



## GER 2221 Intermediate German 2

Languages, Linguistics, and Comparative Literature

Fall 2020 CRN XXXXX

4 Credit Hours

**Instructor:** Dr. Prisca Augustyn

**Office Location:** Boca Raton Culture and Society (CU-97), Room 273

**Office Hours:** TBA

**Phone Number:** (561) 297-2529

**Email:** [augustyn@fau.edu](mailto:augustyn@fau.edu)

### COURSE DESCRIPTION

Continuation of Intermediate German based on a variety of texts. Accompanied by an intermediate grammar, this course is intended to help students learn to speak, read, and write German with more confidence.

**Prerequisite:** GER 2220 or permission of instructor

Intended to help students develop their German skills and express themselves more idiomatically and accurately in speaking as well as in writing. Emphasizes the ethnic and cultural complexities of contemporary society in the German-speaking world.

### COURSE OBJECTIVES

Upon successful completion of this course, students will be able to:

1. Understand the main points of clear standard German on familiar matters.
2. Communicate in most situations likely to arise while travelling in an area where German is spoken.
3. Write simple texts on familiar topics.
4. Describe experiences and events.

### COURSE DELIVERY MODE

This is a fully online course accessible only through FAU's learning management system, Canvas. You must log into Canvas with your FAU ID and Password to access the materials and assignments in this course. If you do not know your FAU ID or Password, [contact OIT for help](#).

The course is organized into modules with dates provided for each module. Dates and durations for each module may vary so please pay close attention to start and due dates. The course begins with the START HERE module, which will familiarize you with the organization

and navigation of the course. You will open a new learning module to access the assigned reading materials, PowerPoints, and other relevant materials for each subsequent module.

## TIME COMMITMENT PER CREDIT HOUR

This course has four (4) credit hours. For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour. Equivalent time and effort is required for Summer Semesters, which usually have a shortened time frame. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

## REQUIRED TEXTS & MATERIALS

In this course, you will need the following texts and/or materials:

- Augustyn, P. & N. Euba (2008) *Stationen. Ein Kursbuch für die Mittelstufe*, Thomson Higher Education, Boston, Third edition with iLrn online access code.

There are several bundles available on CengageBrain. One includes an actual textbook and an access key to the iLrn online component. If you are ok with only an eBook (which is included in iLrn) you can save some money by only purchasing the iLrn access code (without the actual hard copy of the book).

- This course requires the use of the iLrn online platform. All activities, projects, forums, and exams required for this course will be found in this platform. [iLrn Quick Start Guide](#)

## TECHNOLOGY & COMPUTER REQUIREMENTS

### HARDWARE & SOFTWARE REQUIREMENTS

#### Hardware

- Dependable computer
- Computer speakers
- Headset with microphone
- Webcam

#### Software

- [Microsoft 365 Suite](#)
- Reliable web browser (recommended [Chrome](#) or [Firefox](#))
- Canvas mobile app: Download instructions for [iOS device](#) or [Android device](#)
- [Adobe Reader](#)

- [Adobe Flash Player](#)

### **Internet Connection**

- Recommended: Broadband Internet connection with a speed of 4 Mbps or higher.
- To function properly, Canvas requires a high-speed Internet connection (cable modem, DSL, satellite broadband, T1, etc.). The minimum Internet connection speed to access Canvas is a consistent 1.5 Mbps (megabits per second) or higher.
- [Check your Internet speed here.](#)

### **Other Technologies**

- [iLrn Technical Requirements](#)
- [iLrn Quick Start Guide](#)
- [iLrn Student Guide](#)

## **COMPUTER REQUIREMENTS**

### **Basic Computer Specifications for Canvas**

- Operating system: Windows 10 or macOS Sierra (or higher).
- [Specifications](#)

### **Peripherals**

- A backup option should be available to minimize the loss of work. This can be an external hard drive, a USB drive, cloud storage, or your folder on the FAU servers.

### **Software**

- Once logged in to Canvas make sure your Internet browser is compatible.
- Other software may be required for specific learning modules. If so, the necessary links to download and install will be provided within the applicable module.

## **MINIMUM TECHNICAL SKILLS REQUIREMENTS**

The general and course-specific technical skills you must have to succeed in the course include but are not limited to:

- Accessing Internet.
- Using Canvas (including taking tests, attaching documents, etc.).
- Using email with attachments.
- Creating and submitting files in commonly used word processing program formats such as Microsoft Office Tools.
- Copying and pasting functions.
- Downloading and installing software.
- Using presentation, graphics, and other programs.
- Posting and commenting in an online discussion.
- Searching the FAU library and websites.

## TECHNICAL SUPPORT

In the online environment, technical issues are always possible (e.g., lost connection, hardware or software failure). Many of these can be resolved relatively quickly, but if you wait until the last minute before due dates, the chances of these glitches affecting your success are greatly increased. Please plan appropriately. If a problem occurs, it is essential you take immediate action to document the issue so your instructor can verify and take appropriate action to resolve the problem. Most issues in Canvas can be resolved by clicking on the “Help” tab located on the menu bar.

When a problem occurs, click “Help” to:

- Report a Problem
- Live Chat with Canvas Support
- Search Canvas Guides

### Additional Technical Support

1. Contact the eLearning Success Advisor for assistance: 561-297-3590
2. If you can, make a Print Screen of the monitor when the problem occurs. Save the Print Screen as a .jpg file. If you are unfamiliar with creating a Print Screen file, see [Print Screen instructions](#).
3. Complete a [Help Desk ticket](#). Make sure you complete the form entirely and give a full description of your problem so the Help Desk staff will have the pertinent information in order to assist you properly. This includes:
  - a. Select “Canvas (Student)” for the Ticket Type.
  - b. Input the Course ID.
  - c. In the Summary/Additional Details section, include your operating system, Internet browser, and Internet service provider (ISP).
  - d. Attach the Print Screen file, if available.
4. Send a message within Canvas to your instructor to notify him/her of the problem. Include all pertinent information of the incident (2b-d above).
5. If you do not have access to Canvas, send an email to your instructor with all pertinent information of the incident (2b-d above).
6. If you do not have access to a computer, call your instructor with all pertinent information of the incident. If he/she is not available, make sure you leave a detailed message.
7. If you do not hear back from the Help Desk or your instructor within a timely manner (48 hours), it is your responsibility to follow up with the appropriate person until you obtain a resolution.

## **GRADING CRITERIA**

Assessments for this Course Include: iLrn (Chapter) Activities, eSAM (chapter) activities, iLrn End-of-chapter Exams, Presentation & Peer Review Project, Final Exam.

### **Introductions (0 points)**

Please post an introduction in the Introduce yourself / *Stellen Sie sich vor* discussion board. Maybe you already know someone enrolled in this class, or you will find classmates with whom you can connect and collaborate this semester.

### **iLrn Station Chapter & eSAM Activities**

**(100 points each; iLrn Activities category = 30% total course grade)**

For each chapter, you will work through the assigned textbook and eSAM (Student Activity Manual) activities in iLrn. All assignments are due at the stated dates. You will have 3 attempts for iLrn activities (except for exams). The last attempt counts for the score. Your instructor will load iLrn activity grades in Canvas.

### **Chapter Exams**

**(6 x 100 points each; Exams category = 30% total course grade)**

You will complete online exams for *Stationen. Ein Kursbuch für die Mittelstufe*, Chapters 1-6 in iLrn. These timed tests can be taken at any point. Only one attempt is permitted for each exam. No make-up exams are permitted. Your instructor will upload chapter exam grades in Canvas.

### **Presentation & Peer Review Project**

**(100 points; Project category = 25% total course grade)**

#### **PRESENTATION**

Each student will create an informational PowerPoint about one city or town in the German-speaking world that is not covered in *Stationen*. Your presentation should provide information about the city, including, but not limited to, location, size (population), important historical events, landmarks, famous people, and why you find this place interesting.

To earn maximum points, the presentation must include

- At least 5 slides
- Images and vocabulary hints to help viewers interpret your text
- Proper German throughout the presentation
- Citation of all sources that are not your own original work, including images, videos, etc.

**Note: This assignment must be submitted directly in Canvas, not iLrn.**

Please refer to the scoring rubric, which is attached to the assignment in Canvas. Your presentation is due Thursday, Nov. 11, 2018 at 11:59 pm, Boca Raton time.

#### **PEER REVIEW**

After the assignment due date, Canvas will automatically assign 3 Peer Reviews to each student in the class. Review each presentation, using the Canvas scoring rubric, and provide meaningful feedback to your classmates. (The rubric is in English, but your comments must be in German.) Of course, comments must be professional in content, style, and tone.

Canvas Peer Review instructions are attached to the Canvas assignment. Peer Reviews are due Saturday, Dec. 1, 2018, at 11:59 pm, Boca Raton time. This assignment will close Sunday, Dec. 2, 2019 at 1:00 am, Boca Raton time. Submissions after this time will not be possible.

### Final Exam

**(100 points; Final Exam category = 15% total course grade)**

Your final exam will be based on all module content, including readings, activities, and exams. The final exam will include multiple choice, true/false and/or short answer questions. Answers will be evaluated based on content in terms of accuracy of information and ability to analyze the issues. Good answers will demonstrate that you have read and understood the chapters, and actively participated in activities. This exam will be taken online in iLrn. No make-up exams are given. Your instructor will upload Final Exam grades in Canvas.

**The instructor will calculate your grade based on the following weighted distribution:**

Category / Assessments	Points	Weight (%)
<b>Orientation</b> / Introduce yourself (Discussion)	0	0%
<b>iLrn Activities</b>		
<ul style="list-style-type: none"> <li>• 6 Stationen chapter Activities</li> <li>• 6 Stationen chapter eSAM Activities</li> </ul>	100 points each	30%
<b>Exams</b>		
6 End-of-chapter Exams	100 points each	30%
<b>Project</b>		
Presentation & Peer Review	100 points	25%
<b>Final Exam</b>	100 points	15%
<b>Total</b>		<b>100%</b>

## GRADE SCALE

Grade	Total Points
A	100 – 94
A-	93 – 90
B+	89 – 87
B	86 – 84
B-	83 – 80
C+	79 – 77
C	76 – 74
C-	73 – 70
D+	69 – 67
D	66 – 64
D-	63 – 60
F	59 – 0

## LATE ASSIGNMENTS POLICY

In most cases, late work is accepted for reduced credit.

## MAKE-UP POLICY FOR TESTS

Online exams (Prüfungen) must be taken at the time indicated in the Canvas course. Make-up exams due to illness or other documented emergencies must be approved by the instructor.

## INCOMPLETE GRADE POLICY

The University policy states that a student who is passing a course and has completed at least 80% of the assignments, but has not completed all work due to exceptional circumstances, may, with consent of the instructor, temporarily receive a grade of incomplete (“I”). The assignment of the “I” grade is at the discretion of the instructor, but is allowed only if the student is passing the course.

## COURSE POLICIES

### CODE OF ACADEMIC INTEGRITY POLICY STATEMENT

Students at Florida Atlantic University should endeavor to maintain the highest ethical standards. Academic dishonesty is a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive to the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).

## **PLAGIARISM**

[Plagiarism](#) is unacceptable in the University community. Academic work must be an original work of your own thought, research, or self-expression. When students borrow ideas, wording, or organization from another source, they must acknowledge that fact in an appropriate manner. Plagiarism is the deliberate use and appropriation of another's work without identifying the source and trying to pass off such work as one's own. Any student who fails to give full credit for ideas or materials taken from another has plagiarized. This includes all discussion board posts, journal entries, wikis, and other written and oral presentation assignments. If in doubt, cite your source.

## **ONLINE ATTENDANCE POLICY**

Since the course is online, you should access the course **at least three times per week** to ensure you do not miss pertinent postings, messages, or announcements. It is imperative that you meet course deadlines and stay active in discussion boards, group projects, etc. If you are experiencing major illness, absences due to University duties, or other large-scale issues, contact the instructor immediately to formulate a resolution.

## **SPECIAL COURSE REQUIREMENTS N/A**

## **NETIQUETTE**

Due to the casual communication common in the online environment, students are sometimes tempted to relax their grammar, spelling, and/or professionalism. Please remember that you are adult students and professionals—your communication should be appropriate. For more in-depth information, please see the [FAU statement on netiquette](#).

## **CLASSROOM ETIQUETTE/DISRUPTIVE BEHAVIOR POLICY STATEMENT**

Disruptive behavior is defined in the FAU Student Code of Conduct as "... activities which interfere with the educational mission within classroom." Students who disrupt the educational experiences of other students and/or the instructor's course objectives in a face-to-face or online course are subject to disciplinary action. Such behavior impedes students' ability to learn or an instructor's ability to teach. Disruptive behavior may include, but is not limited to non-approved use of electronic devices (including cellular telephones); cursing or shouting at others in such a way as to be disruptive; or, other violations of an instructor's expectations for classroom conduct.

For more information, please see the [FAU Office of Student Conduct](#).

# COMMUNICATION POLICY

## EXPECTATIONS FOR STUDENTS

### Announcements

You are responsible for reading all announcements posted by the instructor. Check the course announcements each time you log in.

### Email/Video Conferencing

You are responsible for reading all of your course email and responding in a timely manner.

### Course-Related Questions

Post course-related questions to the Learner Q&A Forum, located in the Discussions tab in the Canvas course. This allows other participants with the same question to benefit from the responses. Also, make sure you review this forum prior to posting a question. Someone may have already asked and answered the question in previous posts.

## INSTRUCTOR'S PLAN FOR CLASSROOM RESPONSE TIME & FEEDBACK

### Email/Video Conferencing Policy

Except for weekends and holidays, the instructor will typically will respond to email (Canvas inbox or FAU email) within 48 hours. You should ask course-related questions in the Learner Q&A Forum, located in the Discussions tab in the Canvas course. If you have questions of a personal nature, you should email the instructor.

### Assignment Feedback Policy

The instructor will provide feedback on submitted assignments within one week of the submission date. Some assignments may require a longer review period, which the instructor will communicate to you.

### Electronic Communication Policy

In addition to the University's policy, please consider the following:

- Privacy, confidentiality, and security in all electronic communications.
- All electronic communication resources must be used for the course and in alignment with to the University mission.
- Prohibited use of false identity, false identity pseudonyms, or anonymous (sender's name or electronic identification is hidden).
- Access without consent.
- Disruption of services including introducing computer contaminants (viruses).
- Harassment of any kind.

Please see the FAU Office of Information Technology policies on [Cyber Security Awareness](#).

## SUPPORT SERVICES & ONLINE RESOURCES

- [Center for eLearning and Student Success](#)
- [Counseling and Psychological Services](#)
- [FAU Libraries](#)
- [Freshmen Academic Advising Services](#)
- [Math Learning Center](#)
- [Office of Information Technology Helpdesk](#)
- [Office of International Programs and Study Abroad](#)
- [Office of Undergraduate Research and Inquiry](#)
- [Student Accessibility Services](#)
- [University Center for Excellence in Writing](#)

## FACULTY RIGHTS & RESPONSIBILITIES

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise.

**To ensure these rights, faculty members have the prerogative to:**

- Establish and implement academic standards.
- Establish and enforce reasonable behavior standards in each class.
- Recommend disciplinary action for students whose behavior may be judged as disruptive under the [Student Code of Conduct](#).

## SELECTED UNIVERSITY & COLLEGE POLICIES

### ACCESSIBILITY POLICY STATEMENT

In compliance with the Americans with Disabilities Act (ADA), students who require special accommodations to properly execute coursework due to a disability, must register with Student Accessibility Services (SAS) located in the Boca Raton, Davie, and Jupiter campuses and follow all SAS procedures. For additional information, please consult [Student Accessibility Services](#).

### Contact

- Boca Raton: (561) 297-3880  
Fax: 561-297-2184, TTY: 711
- Davie: (954) 236-1222  
Fax: 954-236-1123, TTY: 711
- Jupiter: (561) 799-8721  
Fax: 561-799-8721, TTY: 711

## **GRADE APPEAL PROCESS**

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

[Chapter 4 of the University Regulations](#) contains information on the grade appeals process.

## **RELIGIOUS ACCOMMODATION POLICY STATEMENT**

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments. For further information, please see [Academic Policies and Regulations](#).

## **UNIVERSITY APPROVED ABSENCE POLICY STATEMENT**

In accordance with rules of the Florida Atlantic University, students have the right to reasonable accommodations to participate in University approved activities, including athletic or scholastics teams, musical and theatrical performances and debate activities. It is your responsibility to notify the instructor at least one week prior to missing any course assignment.

## **DROPS/WITHDRAWALS**

You are responsible for completing the process of dropping or withdrawing from a course. Please click on the following link for more information on dropping and/or withdrawing from a course. Please consult the [FAU Registrar Office](#) for more information.

\* \* \*

## Course Summary:

Date	Details	
Sun Jan 19, 2020	 <a href="#">Syllabus Quiz</a>	due by 11:59pm
Sun Jan 26, 2020	 <a href="#">1. Activities</a>	due by 11:59pm
	 <a href="#">1. eSAM</a>	due by 11:59pm
Sun Feb 9, 2020	 <a href="#">2. Activities</a>	due by 11:59pm
	 <a href="#">2. eSAM</a>	due by 11:59pm
Sun Feb 23, 2020	 <a href="#">3. Activities</a>	due by 11:59pm
	 <a href="#">3. eSAM</a>	due by 11:59pm
Sun Mar 22, 2020	 <a href="#">4. Activities</a>	due by 11:59pm
	 <a href="#">4. eSAM</a>	due by 11:59pm
Sun Apr 5, 2020	 <a href="#">5. Activities</a>	due by 11:59pm
	 <a href="#">5. eSAM</a>	due by 11:59pm
Sun Apr 19, 2020	 <a href="#">6. Activities</a>	due by 11:59pm
	 <a href="#">6. eSAM</a>	due by 11:59pm
Sun Apr 26, 2020	 <a href="#">6. Presentation &amp; Peer Review</a>	due by 11:59pm

**The instructor reserves the right to adjust this syllabus as necessary.**