Members Present: Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from February 17, 2020 were approved by the committee.

3. President’s Report:
   o President Kelly will speak to the faculty senate remotely at the next meeting.
   o Nominations for President, 3 Steering Committee Seats and 3 Academic Planning and Budget. Committee seats will close at the next Faculty Senate meeting.

4. Presenters
   o Dean Ed Pratt presents the IFP redesign.
   o There was a discussion of piloting existing courses.
   o Dean Pratt has offered to meet with departments.
   o The IFP redesign will be voluntary.

5. UPC Consent Agenda
   o There are no objections. The consent agenda stands approved.

6. UPC Action Agenda
   o College of Business
      o Cybersecurity Minor and Certificate
      o Dr. Bruce Arneklev motions to move Art Minors in General and Art History Minor with a positive recommendation from Steering. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

   o College of Engineering and Computer Science
      o Preprofessional Program
      o Dr. Meredith Mountford motions to move BBA/BS in Accounting with a positive recommendation from Steering. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
      o Computer Engineering, Computer Science and Electrical Engineering bachelor’s programs
      o Dr. Meredith Mountford motions to move Computer Engineering, Computer Science and Electrical Engineering bachelor’s program with a positive recommendation from Steering. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
      o Ocean Engineering
Dr. Chris Beetle motions to move Ocean Engineering with a positive recommendation from Steering. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.

**College of Science**
- **BS in Medical Biology**
  - Dr. Chris Beetle motions to table BS in Medical Biology one month to allow the Academic Planning and Budget Committee to review. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
- **BS in Chemistry, Biochemistry Concentration**
  - Dr. Chris Beetle motions to move BS in Chemistry, Biochemistry Concentration with a positive recommendation from Steering. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
- **BS in Neuroscience and Behavior**
  - Dr. Chris Beetle motions to move BS in Neuroscience and Behavior with a positive recommendation from Steering. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- **BA in Psychology**
  - Dr. Meredith Mountford motions to move BA in Psychology with a positive recommendation from Steering. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

7. **UGC Consent Agenda**
   - Dr. Chris Beetle motions to remove BSC 6905 from the consent agenda. Dr. Meredith Mountford seconds. There are no objections. The consent agenda stands approved.

8. **UGC Action Items**
   - No Items.

9. **Business Items**
   - **Policy Committee Syllabus**
     - Guidelines for Course Syllabi proposed by UFS Policy Committee
     - Guidelines for Course Syllabi
     - Syllabi Summary
     - Syllabi Template Revised
     - After discussion, Dr. Paul Peluso motions to move the Policy Committee Syllabus with a positive recommendation from Steering. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.

9. **Open Forum with the Provost**
   - Provost Bret Danilowicz states that the transition online has went well working with OIT and eLearning.
   - Next week, we will have to decide as a University on a pass/fail option for students.
o The withdrawal date has been moved to April 10th.
o Provost Danilowicz discusses Canvas and Webex etiquette issues that may arise.
o Finally, we need to have a conversation with student organization advisors about co-curricular activities.

10. Good of the Steering Committee
   a. No Items.

11. Meeting adjourned at 4:06pm.