Steering Committee Meeting Minutes
September 27th, 2018 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Bruce Arneklev.

Guests: N/A.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner

2. The UFS Steering minutes from August 30th, 2018 were approved by the committee.

3. President’s Report:
   a. Dr. Kevin Wagner announces that he will be unable to attend the Senate meeting on October 8th. Past-President Chris Beetle will serve as acting President.
   b. Dr. Wagner addresses the lack of attendance and states that the attendance is on the minutes after every meeting.

4. UPC Consent Agenda
   o NUR 4916 Direct Independent Research is taken off of the consent agenda. There are no objections. The consent agenda stands approved.

5. UPC Action Agenda
   a. College of Nursing
      o NUR 4916 Direct Independent Study
      o Dr. Chris Beetle motions to move NUR 4916 Direct Independent Study back to the Consent Agenda. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
   
   b. Undergraduate Studies
      o Limitation on Number of Withdrawals
      o Motion to move the Limitation on Number of Withdrawals with a positive recommendation from Steering. No objection from Steering. After a majority vote, the motion carries.

   c. College of Business
      o Hospitality and Tourism Management: Add course HFT 3785 to electives: Program Changes to Major and Minor
      o Dr. Chris Beetle motions to combine both the Hospitality and Tourism Management: Add course HFT 3785 to electives: Program Changes to Major and Minor and move to the Consent Agenda. Dr. Michael Harris seconds. After a majority vote, the motion carries.

   d. College of Engineering and Computer Science
      • B.S.G.E. in Geomatics Engineering
• Motion to move the B.S.G.E in Geomatics Engineering with a positive recommendation from Steering. No objection from Steering. After a majority vote, the motion carries.

6. **UGC Consent Agenda**
   - Complex Systems & Brain Sciences was taken off of the consent agenda. There are no objections. The consent agenda stands approved.

7. **UGC Action Items**
   a. **College of Science**
      - Complex Systems & Brain Sciences
      - Dr. Chris Beetle motions to move the Complex Systems & Brain Sciences back to the Consent Agenda. Dr. Michael Harris seconds. After a majority vote, the motion carries.
   b. **College of Arts and Letters**
      - B.A. Liberal Arts with Concentration in History/M.A. in History
      - Motion to move the B.A. Liberal Arts with Concentration in History/M.A. in History with a positive recommendation from Steering. No objections from Steering. After a majority vote, the motion carries.
   c. **College for Design and Social Inquiry**
      - B.A. Criminal Justice/M.S. Criminology and Criminal Justice
      - Motion to move the B.A. Criminal Justice/M.S. Criminology and Criminal Justice with a positive recommendation from Steering. No objection from Steering. After a majority vote, the motion carries.
   d. **College of Medicine**
      - GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing
      - Dr. Bruce Arneklev motions to table GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing until the next Steering meeting. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

8. **Open forum with the Provost**
   - Provost Bret Danilowicz begins his open forum by discussing the new memorandum on New Academic Degree and Other Program Approval. Moving forward, the academic unit must submit a Proposal for For-Credit Self-Supporting Program form to Continuing Education/Office of the Provost.
   - Next, Provost Danilowicz discusses the process for College Departments deciding to move to another College. This process is completely faculty driven.

9. **Good of the Steering Committee**
   a. Dr. Kevin Wagner thanks everyone that participated on Constitution Day.
10. Meeting adjourned at 3:14pm.