University Advising Services Compact

Making sound and appropriate academic decisions is one of the most important responsibilities you will have as a college student. It is therefore critical that you know how, and more importantly, where to go to acquire the information and tools that will assist you in fulfilling your academic and career goals.

This compact informs you of your advising rights and responsibilities. Read each item carefully. Once you have acquainted yourself with the contents of this compact, print a copy for your personal records.

ADVISORS ROLE/RESPONSIBILITIES
The advisor will not dictate when or what courses a student should take.
The advisor will:
• work with students to help define and develop realistic academic goals in keeping with their abilities, interests and stated major
• be knowledgeable about the various degree programs and requirements
• communicate with and make sure students understand requirements for satisfying their degree
• have a working knowledge of university rules, regulations, policies and practices and will relay this information to students when appropriate
• assist students in planning a suitable schedule of classes
• keep records of or have access to students’ academic history including transcripts, current schedule of courses and/or degree requirements
• discuss with the student his/her academic performance, and if warranted assist with developing an action plan to remediate behaviors that may impede their academic success
• refer students to on campus support services/resources when appropriate

For further information: http://www.fau.edu/uas; advisingservices@fau.edu; SU building, Room 201, 561.297.3064

ADVISEES ROLE/RESPONSIBILITIES
As the principle investor in the academic advising experience:
___ I will actively participate in the planning of appropriate course work for my chosen major by discussing my goals, interests, abilities and limitations with my advisor.
___ I will raise questions and explore various curriculum and general career options with my advisor.
___ I will become familiar with the course requirements for my chosen major, and will meet with an advisor at least once each semester to make sure I am on track and fulfilling the requirements for my degree.
___ I will review the UNIVERSITY CATALOG and acquire a working knowledge of the published academic rules, regulations, policies, procedures and support services.
___ I will inform my advisor of any significant changes in my life that may directly affect my academic performance and educational goal
___ I will discuss with my advisor any unsatisfactory academic performance that would have an adverse impact on my academic success.
___ I will avail myself of the following resources when necessary to give myself every chance to meet/fulfill my academic goals with positive results:

Tutoring: www.fau.edu/CLASS/tutoring.php
Writing Center: www.fau.edu/UCEW
Career Development: www.fau.edu/cdc
Counseling Center: www.fau.edu/student/counsel