

TESTING AND EVALUATION, ROOM 210, SUPPORT SERVICES BUILDING – BOCA RATON CAMPUS

PHONE: 561-297-3160 FAX: 561-297-0170

PETITION FOR A WAIVER OF THE COLLEGE LEVEL ACADEMIC SKILLS REQUIREMENT (CLAS)

1. Students who have completed all AA Degree requirements, except for CLAS, at a Florida Community College will **not** be considered for a CLAS waiver at FAU. Apply for a waiver at your community college.
2. You must take the ACCUPLACER at least once during the semester that a petition is submitted. The Sentence Skills, Reading, and Mathematics (Elementary Algebra) subtests are available on the computer only. Contact Testing and Evaluation for more details.
3. **Students with Disabilities:** If you apply for a waiver based on a disability, you must be registered with the FAU Office for Students with Disabilities (OSD). Contact your OSD office in Boca-561-297-3880, in Davie-954-236-1222, in Jupiter-561-799-8585 or at Treasure Coast-772-873-3441 for details.

ELIGIBILITY TO PETITION FOR A CLAS WAIVER

ACCORDING TO THE ADMINISTRATIVE CODE RULES, and FAU’s REQUIREMENTS,

YOU MUST HAVE:

- ___1. Attempted and failed a subtest of CLAST and/or ACCUPLACER at least **four times** and must be within ten (10) points of passing that subtest for the CLAST or must be within five (5) points of passing that subtest on the ACCUPLACER.
- ___2. Completed **formal remediation coursework** related to the failed subtest. Remediation must begin **after having failed the subtest** and does not include courses that will fulfill the Gordon Rule requirement. Attending several tutoring sessions of a short workshop is **NOT** considered remedial coursework.
- ___3. Earned a minimum grade point average of 2.0 in all college credit courses in the **same subject area** as the failed subtest.
- ___4. Completed all of the “Gordon Rule” requirements for the same subject area as the failed CLAS area. (See FAU catalog for acceptable courses; follow format on the reverse side of this sheet to document).

IF ENGLISH IS NOT YOUR NATIVE LANGUAGE and you are requesting a waiver of the Essay, Reading, or English Language Skills subtest, **you also must have** completed instructional programs for English as a Second Language or English as a Foreign Language with a minimum Grade Point Average of 2.0.

MEETING ELIGIBILITY REQUIREMENTS TO PETITION FOR A CLAS WAIVER DOES NOT CONSTITUTE A WAIVER

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PROCEDURE FOR APPLYING FOR A CLAS WAIVER: (Complete these steps 4 weeks prior to your anticipated graduation date)

- ___1. Provide a current transcript from FAU; an unofficial copy is acceptable.
- ___2. Provide an **official** transcript of coursework completed at a Florida community college.
- ___3. Have your department or college complete and sign the reverse side of this form which (a) lists the courses you took that meet the Gordon Rule requirements for the subject area of the CLAS. (b) lists the requirements remaining for your FAU degree and, (c) indicates the anticipated date that all degree requirements will be completed.
- ___4. Provide letters or supporting materials to document formal remediation coursework.
- ___5. Submit all documents to Testing and Evaluation, Room 210 in the Student Support Services Building on the Boca Raton campus **at least four weeks before the end of the semester in which you are graduating. Those received during a semester other than the one of which you are graduating will not be considered.**

The CLAS Petitions Committee meets once each semester, 3 weeks before the end of the term.

GORDON RULE REQUIREMENTS

<u>TERM</u>	<u>COURSE NUMBER</u>	<u>TITLE</u>	<u>INSTITUTION</u>	<u>GRADE</u>	<u>NUMBER/WORDS</u> (Writing Requirement)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

REQUIREMENTS REMAINING FOR FAU DEGREE:

ANTICIPATED DATE OF GRADUATION: _____

SIGNATURE OF DEPARTMENT OR COLLEGE REPRESENTATIVE
