

1300.000 **FAU Student Media serves as a public forum for free, creative expression and a laboratory of learning. Student Media is a student-funded outlet dedicated to educating, informing, archiving and entertaining the FAU community while upholding the Society of Professional Journalist’s Code of Ethics and The National Association of Broadcaster’s Principles of Radio and Television Broadcasting**

1301.000 **Student Body Newspaper: University Press (also known as the UP) - A** University-wide Student Program (as defined by SG statute 111.100.n), funded by A&S fees allocated by Student Government, which will provide the Student Body with a publication for the provision of information. This newspaper/publication shall be governed by the tenets of fair journalism and the Society of Professional Journalists Code of Ethics. Neither Student Government nor any other FAU agency shall hold a right of approval or censorship of content, and in no way shall an officer of Student Government have the right of retribution against the newspaper except as provided by civil, state and federal law. The newspaper shall be provided with liberty of freedom of the press and of speech as provided by law. The newspaper staff shall be students of Florida Atlantic University.

1301.100 **Selection of the Editor-in-Chief (EIC) of the University Press**

1301.110 The EIC of the UP shall be chosen by the SMAB.

1301.120 The Selection of the EIC of the UP shall take place at the end of the Fall Semester for a Spring and Summer II Term Selection, at the end of the Spring Semester for a Summer III and Fall Term Selection, and at any time a vacancy in the position occurs.

1301.130 The Student Newspaper Adviser will devise an Application for the EIC and advertise its existence and deadlines for no less than two weeks on the Boca Raton Campus, Broward Campuses, and Jupiter Campus through the FAU Student Employment page on the FAU website.

1301.140 The SMAB will serve as the Selection Committee and will interview and choose the EIC. Candidates who do not complete the Application by the deadline and who cannot attend the SMAB interview, whether in person or by electronic means, are ineligible for consideration.

1301.150 Members of the SMAB will interview candidates for EIC during an open meeting, and by majority vote of the Selection Committee’s total voting membership they will choose the EIC for the next term. Appointments made by the SMAB Selection Committee shall be approved by the Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined in University Regulations 4.006, Student Government and Student Organizations.

1301.200 **Duties of the EIC of the UP**

1301.210 Shall manage the general operation of the UP.

1301.220 Shall determine the number of Staff Positions of the UP in consultation with the SMAB and within the budgetary provisions set forth by the University Budget & Appropriations Committee (UBAC).

- 1301.221 Shall appoint and supervise the Staff Positions of the UP.
- 1301.222 Shall write position descriptions for the members of the Staff of the UP in consultation with the SMAB.
- 1301.223 Shall determine the stipends of the Staff positions of the UP in consultation with the SMAB set forth by the UBAC through budgetary provisions. The SMAB shall have the right to override, with a 2/3 vote of active membership, any stipend decisions made by the UP EIC.
- 1301.230 Shall submit a report on the UP at each SMAB meeting, and such report shall include, but shall not be limited to, an up-to-date report on all UP accounts.
- 31301.240 Shall maintain a minimum of a 2.7 cumulative GPA and be enrolled full time with a minimum GPA of 2.7 in the semester prior to the appointment as EIC. The student must also meet the minimum qualifications to hold student a student leadership position at the University in accordance with University Regulations 4.006, Student Government and Student Organizations.
- 1301.250 Must be a voting member of SMAB.
- 1301.260 Shall maintain the UP policies and procedures manual with a copy residing in the UP office and the office of the Director of Student Media.
- 1301.270 Term Limit: Shall serve from the start of the Spring Semester until the end of the Summer Term II if selected for a Spring Term and shall serve from the start of Summer Term III until the end of the Fall Semester if selected for a Fall Term. The EIC can serve for a maximum of one full academic year. The EIC may be removed for non-performance of duties. Recommendations for removal must be submitted in writing to the SMAB. A 2/3 vote of the SMAB shall be needed to recommend removal to the Sr. Vice President of Student Affairs. The Sr. Vice President of Student Affairs shall have final approval for removal.
- 1301.280 Vacancy: In the event of a vacancy in the position of EIC, the Managing Editor will serve as the Interim EIC until such time as the SMAB shall, by a majority vote, appoint a replacement for the remainder of the term. The Student Newspaper Adviser shall advertise the position for no less than two weeks on the Boca Raton Campus, Broward Campuses and Northern campuses and through the FAU Student Employment page on the FAU website. The SMAB shall have no more than 30 calendar days from the first date of the vacancy to vote for a replacement. Should the SMAB vote for a replacement for the position of EIC within two weeks of the completion of either the Spring or Fall term, that person shall serve as EIC for the duration of the following term. Appointments made by the SMAB Selection Committee shall be contingent on approval by Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined

in University Regulation 4.006, Student Government and Student Organizations.

1301.300 Staff Positions

1301.310 All Staff Positions of the UP shall be appointed by the Editor In-Chief.

1301.320 All Staff Positions shall be advertised by the EIC for no less than two weeks on the Boca Raton Campus, Broward Campuses, Northern campuses and through the FAU Student Employment page on the FAU website.

1301.330 Position descriptions for members of the staff shall be written by the EIC of the UP in consultation with the SMAB.

1301.340 Shall have a minimum GPA of 2.7.

1301.350 Shall maintain and follow all FAU policies and all work policies and guidelines within the UP policies and procedures book.

1301.400 Financial Matters

1301.410 There shall be two operation accounts for the newspaper. One account shall be the A & S Expense Account and the other shall be the A & S Revenue Account.

1301.420 All expenditures must be signed off on and approved by the Associate Dean of Students or the appropriate Student Media adviser.

1301.500 UP Adviser

1301.510 The UP Adviser shall be an employee hired by a majority vote of the total active membership of the SMAB under a renewable one-year contract. The UP adviser shall be supervised by the Associate Dean of Students. The Associate Dean of Students and SMAB shall review the contract as part of the annual budget hearing of the Student Body Newspaper (UP).

1301.520 Powers and Duties of the UP Adviser

1301.521 Shall present recommendations regarding the annual budget request for the UP.

1301.522 Shall advise editors on the minimum standards for the Student Body Newspaper (UP) without infringing on Constitutional freedoms and provide training to help UP students meet those standards.

1301.523 Shall provide training to UP staff on the fair practice of journalistic principles.

1301.524 Shall serve as an Ex-Officio Member of the SMAB.

1302.000 **Student Body Television Station: OWL TV**

OWL TV is an University-wide Student Program (as defined by SG statute 111.100.n), funded by A&S fees allocated by Student Government. OWL TV was created to disseminate content in order to enrich FAU students. OWL TV is a student run and student operated program of Student Government. OWL TV shall

operate based on tenants set forth by the Society of Professional Journalists Code of Ethics and the National Association of Broadcasters and shall be subject to FCC rules governing the broadcasting of indecent or slanderous content. Student Government or any other agency therein shall hold no right of approval or censorship of content, and in no way shall an officer of Student Government have the right of retribution against OWL TV except as provided by civil, state and federal law. OWL TV shall be provided with liberty of freedom of the press and of speech as provided by law. OWL TV staff shall be students of Florida Atlantic University.

1302.100 Selection of the OWL TV Station Manager.

1302.110 The OWL TV Station Manager shall be chosen by the SMAB.

1302.120 The Selection of the OWL TV Station Manager shall take place at the end of the Spring semester to begin with the Summer III Term and shall serve for one full academic year.

1302.130 The OWL TV Adviser will devise an Application for the Station Manager and advertise its existence and deadlines for no less than two weeks on the Boca Raton Campus, Broward Campuses, Northern campuses, and through the FAU Student Employment page on the FAU website.

1302.140 The SMAB will serve as the Selection Committee and will interview and choose the OWL TV Station Manager. Candidates who do not complete the Application by the deadline and who cannot attend the SMAB interview, whether in person or by electronic means, are ineligible for consideration.

1302.150 Members of the SMAB will interview candidates for OWL TV Station Manager during an open meeting, and by majority vote of the Selection Committee's total voting membership, they will choose the OWL TV Station Manager for the next term. Appointments made by the SMAB Selection Committee shall be approved by the Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined in University Regulations 4.006, Student Government and Organizations.

1302.200 **Duties of the OWL TV Station Manager**

1302.210 Shall manage the general operation of OWL TV.

1302.220 Shall determine the number of staff positions at OWL TV in consultation with the SMAB and within budgetary provisions set forth by the UBAC. 1302.221 Shall appoint the staff for OWL TV.

1302.222 Shall write position descriptions for the members of the Staff of OWL TV in consultation with the SMAB.

1302.223 Shall determine the stipends of the staff of OWL TV in consultation with the SMAB and set forth by the UBAC through budgetary provisions. The SMAB shall have the

- right to override, with a 2/3 vote of active membership, any stipend decisions made by the OWL TV Station Manager.
- 1302.230 Shall submit a report on OWL TV at each SMAB meeting, and such report shall include, but shall not be limited to, an up-to-date report on all Owl TV accounts.
- 1302.240 Shall maintain a minimum of a 2.7 cumulative GPA and be enrolled full time with a minimum GPA of 2.7 in the semester prior to the appointment as Station Manager.
- 1302.250 Must be a voting member of SMAB.
- 1302.260 Shall maintain OWL TV's policies and procedures manual with a copy residing in the OWL TV office and the office of the Director of Student Media.
- 1302.270 Term Limit: Shall serve from the start of the Summer Term III for one full academic year. The Station Manager can serve for a maximum of one full academic year. The Station Manager may be removed for non-performance of duties. Recommendations for removal must be submitted in writing to the SMAB. A 2/3 vote of the SMAB shall be needed to recommend removal to the Sr. Vice President of Student Affairs. The Sr. Vice President of Student Affairs shall have final approval for removal.
- 1302.280 Vacancy: In the event of a vacancy in the position of OWL TV Station Manager, the SMAB shall, by a majority vote, appoint an interim Station Manager until such time as they can advertise, interview and select a permanent Station Manager for the remainder of the term. The OWL TV Adviser shall advertise the position for no less than two weeks on the Boca Raton Campus, Broward Campuses, Northern Campuses and through the FAU Student Employment page on the FAU website. The SMAB will have 30 calendar days from the first date of vacancy to select a replacement Station Manager. Should the SMAB vote for a replacement for the position of OWL TV Station Manager during or after Spring Break, that person shall serve as Station Manager for the duration of the following term. Appointments made by the SMAB Selection Committee shall be contingent on approval by the Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined in University Regulation 4.006, Student Government and Student Organizations.
- 1302.300 Staff Positions
- 1302.310 All Staff Positions of OWL TV shall be appointed by the Station Manger of OWL TV.
- 1302.320 All Staff Positions shall be advertised by the Station Manager for no less than two weeks on the Boca Raton Campus, Broward Campuses, northern campuses and through the FAU Student Employment page on the FAU website.

- 1302.330 Position descriptions for members of OWL TV shall be written by the Manger of OWL TV and in consultation with the SMAB.
- 1302.340 Shall have a minimum GPA of 2.7.
- 1302.350 Shall maintain and follow all FAU policies and all work policies and guidelines within the OWL TV policy book.

1302.400 Financial Matters

- 1302.410 There shall be two operating accounts for OWL TV. One account shall be the A & S Expense Account and the other shall be the A & S Revenue Account.
- 1302.420 All expenditures shall be signed off on and approved by the Associate Dean of Students or the appropriate Student Media adviser.

1302.500 OWL TV Adviser

- 1302.510 The OWL TV Adviser shall be an employee hired by a majority vote of the total active membership of the SMAB under a renewable one-year contract. The OWL TV adviser shall be supervised by the Associate Dean of Students. The Associate Dean of Students and SMAB shall review the contract as part of the annual budget hearing for OWL TV.
- 1302.520 Powers and Duties of the OWL TV Adviser
 - 1302.521 Shall present recommendations regarding the annual budget request for OWL TV.
 - 1302.522 Shall advise Station Manager on the minimum standards for OWL TV without infringing on Constitutional freedoms and provide training to help OWL TV students meet those standards.
 - 1302.523 Shall provide training to OWL TV staff on fair media practices and journalistic principles.
 - 1302.524 Shall serve as an Ex-Officio Member of the SMAB.

1303.000 Student Body Radio Station: OWL RADIO

A organization funded by A&S fees allocated by Student Government.
 A University-wide Student Program (as defined by SG statute 111.100.n), funded by A&S fees allocated by Student Government. Owl Radio was created to disseminate information including, news, sports, educational content and entertainment to FAU students.

OWL Radio shall provide the Student Body with a Radio Station for the dissemination of information and entertainment to the student body. OWL Radio shall operate based on tenants set forth by the Society of Professional Journalists Code of Ethics and the National Association of Broadcasters and shall be subject to FCC rules governing the broadcasting of indecent or slanderous content. Neither Student Government or any other agency therein shall hold a right of approval or censorship of content, and in no way shall an officer of Student Government or any other FAU agency have the right of retribution against OWL Radio except as

provided by civil, state and federal law. OWL Radio shall be provided with liberty of freedom of the press and of speech as provided by law. OWL Radio staff shall be students of Florida Atlantic University.

- 1303.100 **Selection of the OWL Radio Station Manager.**
- 1303.110 The OWL Radio Station Manager shall be chosen by the SMAB.
- 1303.120 The Selection of the OWL Radio Station Manager shall take place at the end of the Spring semester to begin with the Summer III Term and shall serve for one full academic year.
- 1303.130 The OWL Radio Adviser will devise an Application for the Station Manager and advertise its existence and deadlines for no less than two weeks on the Boca Raton Campus, Broward Campuses and Northern Campuses and through the FAU Student Employment page on the FAU website.
- 1303.140 The SMAB will serve as the Selection Committee will interview and choose the OWL Radio Station Manager. Candidates who do not complete the Application by the deadline and who cannot attend the SMAB interview, whether in person or by electronic means, are ineligible for consideration.
- 1303.150 Members of the SMAB will interview candidates for OWL Radio Station Manager during an open meeting, and by majority vote of the Selection Committee's total voting membership, they will choose the OWL Radio Station Manager for the next term. Appointments made by the SMAB Selection Committee shall be approved by the Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined in University Regulations 4.006, Student Government and Student Organizations.

- 1303.200 **Duties of the OWL Radio Station Manager**
- 1303.210 Shall manage the general operation of OWL Radio.
- 1303.220 Shall determine the number of staff positions at OWL Radio in consultation with the SMAB and within the parameters set forth by the UBAC.
- 1303.221 Shall appoint the staff for OWL Radio.
- 1303.222 Shall write position descriptions for the members of the Staff of OWL Radio in consultation with the SMAB.
- 1303.223 Shall determine the stipends of the staff of OWL Radio in consultation with the SMAB and within the budgetary provisions set forth by the UBAC. The SMAB shall have the right to override, with a 2/3 vote of active membership, any stipend decisions made by the OWL Radio Station Manager.
- 1303.230 Shall submit a report on OWL Radio at each SMAB meeting, and such report shall include, but shall not be limited to, an up-to-date report on all Owl Radio accounts.

- 1303.240 Shall maintain a minimum of a 2.7 cumulative GPA and be enrolled full time with a minimum GPA of 2.7 in the semester prior to the appointment as Station Manager.
- 1303.250 Must be a voting member of SMAB.
- 1303.260 Shall maintain OWL Radio's policies and procedures manual with a copy residing in the OWL Radio office and the office of the Director of Student Media.
- 1303.270 Term Limit: Shall serve from the start of the Summer III Term for one full academic year. The Station Manager can serve for a maximum of one full academic year. The Station Manager may be removed for non-performance of duties. Recommendations for removal must be submitted in writing to the SMAB. A 2/3 vote of the SMAB shall be needed to recommend removal to the Sr. Vice President of Student Affairs. The Sr. Vice President of Student Affairs shall have final approval for removal.
- 1303.280 Vacancy: In the event of a vacancy in the position of OWL Radio Station Manager, the Program Director will serve as interim Station Manager until such time as the SMAB shall, by a majority vote, select a permanent Station Manager for the remainder of the term. The OWL Radio adviser shall advertise the position for no less than two weeks on the Boca Raton Campus, Broward Campuses, Northern Campuses and through the FAU Student Employment page on the FAU website. The SMAB will have 30 calendar days from the first date of the vacancy to select a replacement Station Manager. Should the SMAB vote for a replacement for the position of OWL Radio Station Manager during or after Spring Break, that person shall serve as Station Manager for the duration of the following term. Appointments made by the SMAB Selection Committee shall be approved by the Sr. Vice President of Student Affairs or his/her designee, based on the qualifications outlined in University Regulation 4.006, Student Government and Student Organizations.
- 1303.300 Staff Positions
- 1303.310 All Staff Positions of OWL Radio shall be appointed by the Station Manager of OWL Radio. .
- 1303.320 All Staff Positions shall be advertised for no less than two weeks on the Boca Raton Campus, Broward Campuses, Northern Campuses and through the FAU Student Employment page on the FAU website.
- 1303.330 Position descriptions for members of OWL Radio shall be written by the OWL Radio Station Manager and in consultation with the SMAB.
- 1303.340 Shall have a minimum GPA of 2.7

1303.350 Shall maintain and follow all FAU policies and all work policies and guidelines within the OWL Radio policy book.

1303.400 Financial Matters

1303.410 There shall be two operating accounts for OWL Radio. One account shall be the A & S Expense Account and the other shall be the A&S Revenue Account.

1303.420 All expenditures shall be signed off on and approved by the Associate Dean of Students or the appropriate Student Media adviser.

1303.500 OWL Radio Adviser

1303.510 The OWL Radio Adviser shall be an employee hired by a majority vote of the total active membership of the SMAB under a renewable one-year contract. The OWL Radio adviser shall be supervised by the Associate Dean of Students. The Associate Dean of Students and the SMAB shall review the contract as part of the annual budget hearing for OWL Radio.

1303.520 Powers and Duties of the **OWL Radio** Adviser

1303.521 Shall present recommendations regarding the annual budget request for OWL Radio.

1303.522 Shall advise the station manager on the minimum standards for OWL Radio without infringing on Constitutional freedoms and provide training to help OWL Radio students meet those standards.

1303.523 Shall provide training to OWL Radio staff on fair media practices and journalistic principles.

1303.524 Shall serve as an Ex-Officio Member of the SMAB.

1304.000 Partner Campus Student Media Staff

1304.100 Broward Campuses Staff - A Broward Campus student media representative shall be organized by the EIC of the UP, the Station Manager of OWL TV and the Station Manager of OWL Radio to collect news, advertisements, and create entertainment programming from the Broward Campus and ensure the dissemination of information regarding the Broward Campus.

1304.200 Northern Campus Staff - A student media representative shall be organized by the EIC of the UP, the Station Manager of OWL TV and the Station Manager of OWL Radio to collect news, advertisements, and create entertainment programming from the MacArthur and Harbor Branch campuses and ensure the dissemination of information regarding northern campuses.