Request to Add Official FAU Social Media Account(s)

Requester Name: __________________________ Date: ____________________

Email: ___________________________ Phone: ____________________________

Requesting Department: ______________________________________________

Proposed Social Media Network(s): _____________________________________

Proposed Social Media Network Account Manager(s):

Name: ___________________________ Phone: ______________ Email: __________
Name: ___________________________ Phone: ___________ Email: ____________
Name: ___________________________ Phone: ___________ Email: ____________

I hereby authorize the creation of the new social media network account(s) and have read and understand the approved Florida Atlantic University Social Media Best Practices.

__________________________  _______________________
Signature of Department Head  Date

__________________________  _______________________
Signature of Communications Officer  Date

Submit completed form by faxing to 561-297-2307, mailing to Bldg. 4-Room 213 (Boca), or emailing to marketing@fau.edu.