

International Student & Scholar Services
Florida Atlantic University
777 Glades Rd, SO 301
Boca Raton, FL 33431

Tel: 561 297 3049
Fax: 561 297 2446
Email: iss@fau.edu
www.fau.edu/student/iss



Checklist for F-1/J-1 students

- Must have health insurance that meets the requirements of Florida Atlantic University (FAU)
- **Must be full-time during the spring and fall semesters.** *Summers are usually optional (see exception below). Full-time for undergraduates is 12 credits and for graduate students, 9 credits
- **Must seek pre-approval from the ISSS in order to do a reduced course load; even in the final semester**
- Must have their I-20 or DS-2019 signed before traveling outside of the US; signature is good for six months
- Must check-in with the International Student and Scholar Services (ISSS) with passport, I-94, and possibly I-20 if traveled outside of the US
- Must always have a valid passport and I-20 or DS-2019
- **Must have permission from the ISSS before working on or off campus**
- **Must have permission from the ISSS before enrolling in classes at another school**
- Must have a functional email address
- Must inform the ISSS, Registrar's Office, and the INS (AR-11 form). www.travel.state.gov. with a change of address within 10 days of the address change
- Must inform the ISSS if transferring to another school
- Must maintain lawful F1/J1 status. Failure to do so could adversely affect their immigration status
- **MUST GIVE THE ISSS AT LEAST FIVE WORKING DAYS TO CREATE DOCUMENTATION OR LETTERS. NO EXCEPTIONS**

*Students coming in to the US for the first time in the summer semester must register full-time

If you have any questions or concerns please contact the ISSS at the number listed above