

Part 1: General Manual

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***This manual was edited August 2006.* For a copy of this manual visit <http://www.fau.edu/student/broward/activitiesbroward/>
For a copy of the Student Handbook visit <http://www.fau.edu/dean/handbook/>**

Definitions of Student Organizations

Registered Student Organizations are organizations formed by any group of currently enrolled students sharing a common interest and/or goal and who complete the registration process through the Office of Student Development & Activities.

Benefits provided by Florida Atlantic University to registered student organizations, include, but are not limited to:

- A. Regular use of University facilities: buildings, grounds, services (some may have fees for use).
- B. Ability to request funds from Student Government or its designated student organizations.
- C. Access to the staff and resources of the Office of Student Development & Activities.

Registered student organizations are not recognized as official functions of the University. The University is not liable for registered student organizations' financial transactions, group activities or the actions of individual group members.

The University reserves the right to register all student organizations. The Office of Student Development & Activities on each campus serves as the University registrant of all student organizations and maintains current information on each registered and sponsored student organization, its officers or authorized representatives, its purpose and its faculty advisor.

It is the policy of the Florida Atlantic University that registered student organizations shall be in full compliance with all federal and state nondiscrimination and equal opportunity laws, orders and regulations. Registered student organizations will not practice any discrimination against a member or prospective member on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, or status as a disabled veteran of the Vietnam era, except specifically exempted by law.

All student organizations are under the jurisdiction of the Office of Student Development & Activities on each specific campus, i.e. Boca Raton, Broward, & Northern Campuses. The responsibility for establishing and enforcing policy concerning organizations and activities, including the requirement that they function in accordance with their constitutions, is vested in the Office of Student Development & Activities. All student organizations (both registered and sponsored) are subject to the rules and regulations governing the University, including, but not limited, to the Code of Student Conduct and Academic Honesty Guidelines. Information contained in this rule is adopted for the entire university regardless of campus. More specific guidelines may be made through the Office of Student Development & Activities on each campus. These guidelines are updated annually and can be found in the Club & Organization Manual that is in place on each campus. The Office of Student Development & Activities strongly recommends that all student leaders and student organizations become familiar with their campus's Club & Organization Manual.

Types of Clubs

Classification	Examples	Department
Governance	Student Government	Student Government
Religious	Hilel, Fellowship of Christian Athletes	Campus Ministries
Community	Circle K,	Student Development
Activity	Pottersguild, Konbit Kreyol	Student Development
Greek	Sigma Phi Epsilon, AZD	Dean of Students
Sport	Rugby, Karate, Soccer	Campus Recreation

Procedure for the Formation of a New Student Organization and ongoing organizational operations

- A. Any person(s) wanting to begin a new student organization shall file a “Intent to Organize” form with the Office of Student Development & Activities on the campus on which they wish to form.
 1. When approved by the Office of Student Development & Activities, the group may then hold and advertise meetings on campus. This is considered provisional status.
 2. The privilege is granted for a period of six weeks, during which time the group shall submit a “Petition for Registration.”
 3. Failure to submit a “Petition for Registration” within the appropriate deadline shall deactivate the student organization and the group will not be able to function as a student organization.
- B. Petition for Registration. The “Petition for Registration” shall be filed as soon as the membership of the organization is largely complete and within the six week time frame from the “Intent to Organize.” The Petition for Registration shall include:
 1. The names, signatures and student ID numbers of the two founding students. These students must be registered students of Florida Atlantic University.
 2. The names, signatures and student ID numbers of at least 10 students, including officers (depending on the specific requirements of the campus), who are members of the student organization.
 3. The Student Organization’s Constitution. All registered student organizations are required to have a constitution. A constitution is a document that defines the long-term purpose of the organization and the structure of the organization. The constitution should only be changed through a clearly defined amendment process. The process should include advance notice, one week discussion and more than a simply majority vote. The Office of Student Development & Activities (or appropriate office) must approve all constitutional changes. See the Club & Organizational Manual for a guideline for writing a constitution.
 4. The student organization’s bylaws/statues are required. The bylaws/statues define how an organization carries out business. The bylaws/statues should define committee structure or other operational aspects of the organization. When these become firmly established in practice (more than two years), they may be inserted in the constitution by amendment. A division of rules and procedures between the constitution and bylaws permits program, budget and committee structure to develop as the group as the group grows.
 5. The name and telephone number of the student organization’s selected advisor. The advisor must be a full-time faculty or A&P/USPS staff member employed by Florida Atlantic University.
 6. If the organization is affiliated with an off-campus organization, the constitution of the parent organization must also be filed.
 7. When all of these documents have been reviewed by Student Affairs and Student Government, the group is eligible for the privileges set out below.
 8. The petitioning organization will be notified in writing by the Office of Student Development & Activities or appropriate office of its acceptance or, in cases of denial, the reasons for denial. The petitioning organization may submit an appeal to the Dean of the Student Affairs on the respective campus.

Formation of a New Club Organization

Step 1

- Obtain an Organizing Packet from: Broward Student Government (BSG) Inter Club Council office or Student Development and Activities office.
- Complete the Intent to Organize Form and hand it to Student Development and Activities office. The Intent to Organize will placed on file at the Student Development and Activities and Inter Club Council office.
- The remainder of the packet will be due within 6 weeks. A date will be given as the deadline for the packet completion.
- Complete the packet by the predetermined date with the following information:
List of student 10 Members, an advisor, and a constitution.

Step 2

- Once the packet is complete and turned in by the deadline, it will be recorded in a file at the Student Development and Activities office.
- Next, the packet will be sent to the Inter Club Council, the Associate Director of Student Development and Activities, and the Associate Student Dean of Student Affairs to approve the club.
- Student Development and Activities office will issue the club an account number through the FAU Controller's Office.

Step 3

- A welcome packet will be sent to the club that will include the following:
- Welcome Letter with the group's account number (Keep on file for reference)
- Club Registration Form: Complete and return to Student Development and Activities office
- Account Maintenance Form (to be completed by the Advisor)
- Signature Card Form (to be completed by the Advisor)
- Copies of all paperwork (constitution, registration, etc.) will be on file in the Office of Student Development and Activities.

Annual Re-Registering of an Existing Student Organization

Student organizations need to annually re-register early each fall semester or if changes occur to the officers and/or advisor of the student organization. On the second Friday of the fall semester, the Office of Student Development & Activities will deactivate all student organizations that have not re-registered. A deactivated organization will not be able to function as a student organization. This includes receiving funds disbursed from Student Government, reserving space on campus or getting a permit to table or hang a banner. The intent of this rule is to ensure that the University has accurate contact information for each group.

- A. Complete the "Student Organization Status Report" form.
- B. Complete the "Roster List" form.
- C. This shall be considered official registration of the student organization.

Club Operation

Account Maintenance Form

- The advisor, President and Treasurer, must complete this form. Club members will only have access to their accounts through these individuals.
- Please fill in the account number.
- Every group has an account number that is given to the group in their welcome letter. If one is not located please contact Broward Student Development & Activities.
- Please check the box that says; **add account**.
- If there is more than one advisor then they may put as many as 5 on the form. Only FAU employees can be authorized signatures.
- Circle the **payroll** under restriction on the form.
- Please remember to enter your advisor's name and Social Security Number.
- Leave the expiration date blank.
- Please send this form along with the Signature Registration Card Form to Broward Student Development & Activities and the Associate Director will sign and forward it to the University Controller.
- All advisors must be full-time employees of FAU.

Signature Registration Card Form

- The advisor, President and Treasurer, must complete this form. Officers will only have access to their accounts through their advisors.
- Please sign in the box only.
- Signature Registration Cards and Account Maintenance Forms are good for the life of the advisor, President and Treasurer of the group.

- Please send this form along with the Signature Registration Card Form to Broward Student Development & Activities and the Associate Director will sign and forward it to the University Controllers.

Mailboxes

- Mailboxes are given to all Registered Clubs & Organizations after the completion of six-week recognition period.
- Any University mail as well as outside mail will be placed in the boxes.
- All boxes are emptied on the Registration deadline (the second Friday in September) and all mail is discarded.
- Mailboxes are located in Mod C conference room. New boxes will be assigned within period a 2 week period.

Other

- If any changes occur in the club (i.e. officers or advisor) the following must be done:
 Officer Change: new registration form must be completed as soon as the change takes place
 Advisor Change: a new Account Maintenance form and Signature Card must be completed. Clubs will not have access to their account until this is completed.
- Clubs that have not been active for two (2) years must reapply as a new organization. Past files are kept in the Office of Student Development and Activities and can be accessed to aid in the new application.

Clubs and Organization who fail to register by the deadline will not have rights and privileges on the FAU campuses!

Advisor Responsibilities

The university places upon student groups a maximum degree of responsibility for managing their own affairs. This responsibility does not include fiscal affairs. The university must accept final responsibility for all actions of the student group. The advisor serves as the university representative.

Every group must have at least one official advisor who is a full-time faculty or staff member of FAU. All organization must select its own advisor unless otherwise stated in the group's constitution. Any of the club offices (Student Development, Campus Recreation, Dean of Students, and/or Campus Ministry) can assist the group to find an advisor.

The advisor is the chief connecting link between the university and the organization. The advisor will assist the officers, who are primarily responsible, for seeing that all university regulations and policies are followed. Serving as an advisor is considered to be within the role and scope of the university, advisors have the same liability protection as when performing other official duties for the university.

Specific Roles of the advisor are as follows:

- Help to enrich the co-curricular experience of the members
- Meet regularly with the officers of the group to discuss goals, needs, and programs.
- Be familiar with University policies and regulations and with the constitution of the group.
- Attend as many meetings and special events as possible.
- Required attendance to alcohol and ticketing workshops with the officers of the group, when needed, as well as attend all late night events concerning ticketing or alcohol.
- Be a resource for the group to accomplish all goals and tasks.
- Act as the budgetary advisor and signature authority for the group's on campus account
- Encourage and aid the group to carry on an active and significant program, and support the broad educational purposes of the University.
- Provide continuity for the group.

Responsibilities may change based on policy changes in Student Development and Activities or the University. **See Advisor Manual for more information.**

Privileges of Clubs and Organizations

Student Organizations registered by the University may be granted the following privileges:

- A. The privilege to use University facilities for meetings and functions.
- B. The privilege to request funds from Student Government.
- C. The privilege to recruit members on campus.
- D. The privilege to establish dues and sponsor money-raising projects.
- E. The privilege to use the name of the University as part of the organization's name.
- F. The privilege to invite guest speakers to campus.
- G. The privilege to grant awards and honors to organization members.
- H. The privilege to have a mailbox on campus and use the University's address for the organization's business.
- I. The privilege to have an on-campus bank account.
- J. The privilege to have other services provided by the Office of Student Development & Activities. These rights may change due to policy changes within Student Government and the University.

Responsibilities of Student Organizations

Registered and sponsored student organizations must maintain active files with the Office of Student Development & Activities on the campus they are registered on by notification of any changes in the status of the organization and/or any change of officers. In addition, each organization is responsible for:

- A. Complying with local, state and national laws and University policies and regulations in the functioning of the organization.
- B. Accepting responsibility for sponsoring and supervising their own programs.
- C. Assuring that University facilities are used only for the purposes for which they were scheduled by the organization.
- D. Reimbursing the University for damage to University property or facilities, including clean-up costs which occur in connection with the organization's activities or programs.
- E. Assuring that all promotion and advertising of events involving the use of University facilities shall identify the sponsor of the event.
- F. Use of Facilities. Registered student organizations and acknowledged student groups (Student Government and its agencies, housing staff, student advisory committees, etc.) may temporarily use or sponsor the temporary use of certain University facilities.
- G. Contracts. Students or student organizations may not enter into agreements which purport to bind the University for any purpose.
- H. Training. Club and Organization presidents and elected/appointed officers must attend Inter-club council meetings and periodic training sessions that are mandatory by the Office of Student Development and Activities and Broward Student Government Student Controller's Office. Failure to undergo or attend meetings or training session may result in being Suspended or Expulsed as a recognized club or organization at FAU.
- I. All student organizations may not discriminate against a member or prospective member on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military or status as a disabled veteran or veteran of the Vietnam era, except as specifically exempted by law.
- J. Organizations must be aware of and adhere to the policy on hazing. Hazing is any intentional or reckless action or situation created to produce emotional or physical discomfort, harassment, humiliation or ridicule for the purpose of "testing" the student's loyalty prior to becoming or as a member of the group. Historically related to fraternities/sororities, hazing actually may occur within any organization. Such actions include, but are not limited to the following examples.
 1. All forms of strenuous physical activity, not a part of an organized, voluntary athletic contest or not specifically directed toward constructive work, which might reasonably be expected to bring physical harm to the individual.
 2. Paddling, beating, pushing or in any other way permitting anyone to strike a student.
 3. Activities that interfere with a student's academic program (loss of sleep, study time, etc.).
 4. Coercing a student to eat or drink amounts of any substance.
 5. Abduction, road trips, etc., which are conducted in a manner which endangers the health or safety of a prospective or active member.
 6. Subjecting a student to cruel psychological conditions.
 7. Behavior which disrupts the normal functioning of the University or is disruptive to the normal living environment.
 8. Any requirement which forces a student to participate in any activity which is illegal, publicly indecent, morally degrading or contrary to the rules, policies and regulations of Florida Atlantic University. Any violation of the aforementioned regulations by a student organization may result in disciplinary sanctions against the organization and may include cancellation of registration.

Participation in Campus Activities by Students and Minimum Qualifications for Student Leaders

- A. All FAU students are eligible for membership in any recognized student organization at FAU, provided that membership requirements of the organization are satisfied.

- B. Each student organization should take steps to ensure that candidates for student office meet the minimum eligibility requirements as stated in this policy prior to election or appointment.
- C. The office of Student Development & Activities and/or the Dean of Student Affairs or designee shall conduct eligibility checks on the appointed and elected student officers of all registered student organizations.
- D. Students not meeting the eligibility requirements and as outlined in this policy will be required to relinquish their office immediately upon notification (subject to appeal). Appeals of any such decision must be submitted to the Dean on the appropriate campus or to the Vice President of Student Affairs within three (3) working days of notification. A response to the students appeal will be given within five (5) working days of notification at which time a hearing may be scheduled. The Eligibility Appeals Board shall be comprised of one student, one faculty member and one student affairs staff member. The Vice President of Student Affairs shall appoint this board for one year, during the first week of the Fall semester. An Eligibility Appeals Board decision will be given within five (5) working days of the schedule student hearing. During the appeal process a candidate, on an interim basis, may be appointed to the position in question in order to fulfill obligated duties.
- E. The Privilege of Representing our University carries with it the obligation to set a high standard of behavior. It is, therefore, the responsibility of the University President to ensure that student representatives (that is, individuals who serve as member or leaders in student government, who lead student organizations and who participate in intercollegiate athletics, intramural sports, band, debate team and other such organizations) do not continue to represent their institution, when, due to their misconduct, such participation would reflect poorly on their respective institution. Failure to comply with the provision of this section may result in disciplinary action being taken against the student.
- F. To be eligible to hold elected or appointed office in any student governing group, student club or organization, a student must meet University standards. These criteria emphasize the necessary balance that should exist between academic standards and commitment to student development, as described in the University's Mission Statement. To this end, in order for a Florida Atlantic University student, either undergraduate or graduate, to be eligible to hold office/position in a registered student group or organization, a student must:
 - 1. Be registered and complete a minimum of six (6) credit hours in the fall and six (6) credit hours in the spring semesters, if an undergraduate student;
 - 2. Be registered and complete a minimum of three (3) credit hours in the Fall and three (3) credit hours in the Spring semesters, if a graduate student.
 - 3. Maintain a 2.0 or higher cumulative/term GPA on all work attempted at Florida Atlantic University
 - 4. Be free of any obligation for fees or payments to the University by the end of the Drop/Add period.
 - 5. Be free of any disciplinary sanctions, disciplinary probation or academic probation by the end of the Drop/Add period.
 - 6. Student officers are expected to be degree seeking. A student officer who is still non-degree seeking after one term must relinquish the position.
 - 7. Students interested in holding offices who have not completed a full term and do not have a FAU cumulative grade point average must obtain permission from the Office of Student Activities and Development and/or the Dean of Student Affairs Office or designee in order to be eligible.
 - 8. Notwithstanding the other provisions of this section, students in their last semester before graduation are eligible to participate in campus activities if they are enrolled for the required number of credits needed for graduation that semester. This provision shall only apply for one semester.
 - 9. Summer Semester enrollments. Notwithstanding the other provisions of this section, students enrolled in the immediately previous semester who did not or do not intend to graduate in the spring or summer semester and can show that they are registered for the fall semester do not need to enroll in the summer semester. Their eligibility will be determined by the prior spring semester in which they have attained the required GPA and credit hour requirements. Exceptions to this provision including the following: (1) paid student employees and (2) all elected or appointed Student Government Officials. A student (undergraduate or graduate) must be registered and complete a minimum of three (3) credit hours for the summer semester if they fall within the exception to the provision.
- G. Student Officer Definition. The provisions of this policy shall apply to:
 - 1. All elected or appointed president, vice-president, treasurer, secretary or other such officer of all student organizations.

2. All elected or appointed Student Government officials/positions.
3. All paid student employees.
4. All students who compete in intercollegiate athletics, intramural sports.
5. All students who serve on any University committee or task force.

Student Organizational Code of Conduct and Discipline

All student organizations at FAU must adhere to all policies of the University as generally stated in the Student Handbook and the Office of Student Development & Activities Club & Organization Manual on each campus. Any violation of these regulations by a student organization may result in disciplinary sanctions against the organization and the specific student(s) and may include cancellation of the organization's registration.

A. Suspension of a Student Organization's Registration;

An organization's registration may be suspended by the Office of Student Development & Activities for any one of the following reasons:

1. Violation of University rules, policies and procedures and/or state, federal or local laws.
2. Failure to pay organization debts.
3. Disciplinary action.
4. The national organization revokes the student organization's charter or denies affiliation.
5. Non-compliance with organization registration procedures and constitution requirements.
6. Falsification of any registration information.
7. Violation of policies stated in the Campus Club & Organization Manual.

B. Procedures for the Deposition of Student Organizational Code of Conduct Violations

1. If a student organization is suspected of a violation to the Student Organizational Code of Conduct, the Office of Student Development & Activities will send to the student organization's president and advisor a written notice of charges against the organization.
2. The Organization president and advisor shall have three days to meet with the Office of Student Development & Activities to discuss the charges and possible sanctions.
3. If the organization does not agree with the club president's and/or club advisor's decision or with the sanction levied, the organization can appeal to the Appeal Board.
4. The Appeal Board consists of representatives from: Student Development & Activities, Campus Recreation, Greek Life, Campus Ministries, Student Affairs, and Student Government Judicial Branch. If a particular case directly affects one of the above representatives, he or she will not participate in the appeal. The member office representatives may change from one campus to another; for example, Greek Life would not be represented in the Broward or Northern Campuses Appeal Board. See the campus-specific Club & Organization Manual for a listing of Appeal Board members.
5. The organization has one week from the decision of Student Development & Activities on the sanction to appeal that decision to the Appeal Board.
6. All club officers and advisor(s) must be present at the appeals hearing.
7. The Appeal Board hearing shall be conducted as follows:
 - a. Introduction of Members Present
 - b. Statement and Evidence from Student Development & Activities, which shall include: the charges against the organization, the decision reached at the initial meeting and the sanctions levied. Witnesses may also be called.
 - c. Statement and Evidence from the charged organization. Witnesses may be called.
 - d. Questions from Appeal Board members.
8. Decisions of the Appeal Board.
 - a. A majority vote shall rule in all cases involving violations of the Club & Organization Manual and violations of other University policies.
 - b. A unanimous vote shall rule in all cases involving disagreements within a club, between clubs, or between club members and advisor.
9. The decision of the Appeal Board shall be considered final University action on the matter. The decision shall be sent in writing to all club officers, advisors and, if applicable, the national organization, within two weeks of the Appeal Board hearing.
10. Student organizations that violate this policy may be subject to possible disciplinary action as an organization and as an individual student.
11. The Appeal Board shall also meet and follow the above procedure in item 7 above, in cases involving disagreements within a club, between clubs, or between club members and advisor.

C. Sanctions. In light of the facts and circumstances of each case, the following sanctions or combination of sanctions may be imposed upon any student organization found in violation to this policy:

1. Educational Activities. Are required attendance at educational programs, meeting with appropriate officials, written research assignments, planning and implementing educational programs or other educational activities at the student organization's own expense.

2. Community/University Service. Are required completions of a specified number of hours of service to the campus or general community.
3. Restitution. Payment made for damage or loss caused by the student organization.
4. Restriction or Revocation of Privileges. Temporary or permanent loss of privileges, including but not limited to the use of a particular University facility, resources, and equipment or visitation privileges.
5. Social Warning. A disciplinary sanction in writing notifying a student organization that the organization's behavior did not meet University standards. All disciplinary warnings will be taken into consideration if further violations occur.
6. Social Probation. A disciplinary sanction in writing notifying a student that his/her behavior is in serious violation of University standards and that restrictions are being placed on the organization's activities.
7. Suspension of the Organization's Registration. Mandatory deactivation of the Organization. During the period of suspension the organization is barred from conducting any activities on campus and cannot be registered as a student organization at any FAU campus. Once the entire period of suspension has been served, the student organization may seek reactivation by submitting a written request to the Office of Student Development & Activities.
8. Expulsion. Permanent revocation of the student organization's registration with no right for future readmission under any circumstances. A student organization that has been expelled is barred from all FAU campuses.
9. Other Appropriate Action. A disciplinary action not specifically set out above, but deemed proper.

Other Provisions Regarding Student Organizations

A. Definitions.

1. Student Development & Activities. The term Student Development & Activities shall refer to the following:
 - a. Office of Student Development & Activities on the Boca Raton Campus.
 - b. Office of Student Development & Activities on the Broward Campuses.
 - c. Office of Student Development & Activities under the auspices of Student Life & Recreation on the Jupiter Campus.
 - d. Office of Student Affairs on the Treasure Coast Campus
2. Student Affairs. The term Student Affairs shall refer to the Division of Student Affairs represented by the various Dean of Students offices on each campus.
3. Campus Recreation. The term Campus Recreation shall refer to:
 - a. The Department of Campus Recreation under the auspices of Athletics on the Boca Raton Campus, which is responsible for overseeing the sports clubs on the Boca Raton Campus.
 - b. Student Wellness under the Dean of Student Affairs on the Broward Campuses.
 - c. The Department of Recreation under the auspices of Student Life & Recreation on the John D. MacArthur Campus, which is responsible for overseeing the sports clubs on the Northern Campuses.
4. Greek Life. The term Greek Life shall refer to the area of responsibility under the Dean of Student Affairs Office on the Boca Raton Campus that is responsible for overseeing the social Greek letter fraternities and sororities.
5. Campus Ministries. The term Campus Ministries shall refer to the area of responsibility under the Dean of Student Affairs Office on the appropriate campus that is responsible for overseeing religious student organizations.

B. Policies Governing Student Organizations.

All student organizations at Florida Atlantic University are responsible for ensuring that the organization is complying with all rules and regulations of the University. The following list are some of the more frequently referenced:

1. Student Organization and Student Officer Policy
2. Club & Organization Manual
3. Posting & Advertising Policy
4. Amplified Sound Policy
5. Solicitation Policy
6. Food Service Policy
7. Use of University Premises and Facilities Policy
8. Alcohol Policy
9. Student Government Constitution & Statutes

Please refer to the Club & Organization Manual for detailed information on each of the above and all applicable policies and procedures governing student organizations.

- C. Approval of registration of a student organization by the Student Government and the University shall not imply support for any student organization purpose, philosophy or activity.
- D. The University disclaims liability for any damage or injury that may arise out of the registration of student organizations or their use of University facilities, whether arising out of the activities of students as individuals or whether participating with or as members of a registered student organization or any other organizational part of the Student Government Association.

Hazing Policy

According to the University Student Handbook under Section 6C5-7.007 Disruptive Conduct, Hazing is prohibited. Attention is called to Presidential Policy Memorandum 59 for guidelines defining actions by students or other persons associated with any University organization which actions are prohibited by Florida Statutes.

"Hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of a postsecondary institution. Such term includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student. Penalties for hazing may include the imposition of fines; the withholding of diplomas or transcripts pending compliance with the rules or pending payment of fines; and the imposition of probation, suspension, dismissal, and any other sanctions the Office of Greek Affairs deems appropriate. In the case of a university organization which authorizes hazing in blatant disregard of such rules, penalties may also include rescission of permission for that organization to operate on campus property or to otherwise operate under the sanction of the university.

The following is a list of example activities classified as hazing and should not be allowed by any chapter.

Actions and activities that are explicitly prohibited include, but are not limited to:

1. Calisthenics such as sit-ups or push-ups.
2. An undue delay between the conclusion of pre-initiation week and the actual initiation ceremony.
3. Total or partial nudity at any time.
4. Staging mock or local initiations prior to the initiation ceremony.
5. Wearing or carrying items for no purpose, such as coconuts, helmets, burlap bags, bricks, paddles, rocks, etc.
6. Pledges versus members in athletic contests or other competitions, except for balanced teams composed from both groups.
7. Dropping food (eggs, grapes, liver, etc.) in the mouths of pledges.
8. Requiring pledges to wear unusual, embarrassing or uncomfortable clothing.
9. Paddle swats.
10. Pledges expected to do anything that the active members will not volunteer to do with them.
11. Throwing whipping cream, water, paint, etc., on a pledge.
12. House duties not also shared by initiated brothers.
13. Extremely loud music or many repetitions of the same music played during pre-initiation week and/or between portions of the ritual.
14. Pledges expected to do anything exclusively "for the fun or entertainment of the members."
15. Pushing, shoving, or tackling pledges.
16. Pledges awakened repeatedly during the night.
17. Rat court, kangaroo court, or any individual interrogations.
18. Lengthy work sessions.
19. Forcing drugs or alcoholic beverages in any amount by threats or peer pressure on a pledge.
20. Yelling or screaming at pledges.
21. Line-ups of pledge class.
22. Deception prior to the ritual designed to convince a pledge that he will not be initiated or that he will be hurt.
23. Pledges not permitted adequate time for studies during pre-initiation or initiation periods.
24. Memorization of stories, poems, or information not directly related to your fraternity.
25. Less than six continuous hours of sleep for pledges each night during pre-initiation and initiation.
26. Required eating of offensive foods such as raw onions, spoiled foods, pet foods, etc.
27. Calling pledges "scums" or similar names.
28. Road trips, kidnapping of pledges or members.
29. Members intentionally littering or jumbling the house or a room for pledges to clean.
30. War games.

31. Assigning vandalism "pranks" such as stealing, painting objects, panty raids, harassing another organization.
32. Errands run by pledges for the actives members or any personal servitude.
33. Putting pledges in a room which is uncomfortable (temperature, noise, small) during pre-initiation activities or between portions of the ritual.
34. Feminine apparel of any kind.
35. Physical mutilation of the body via "branding" or tattooing - pledges or actives.