Performance Agreements and Contracts

The Division of Student Affairs requires a FAU Performance Agreement (FPA) or FAU Performance Addendum attached to vendor contracts to bring performers and service providers to campus. Please follow the applicable process below to submit your performance agreements and contracts:

Registered Student Organizations

- If your vendor has its own contract, submit the contract to FPA@fau.edu
- If your vendor does not have its own contract, click here to complete a FAU Performance Agreement request via Owl Central.

You will be notified when your FPA or Contract is ready for pickup.

Departments

- If your vendor has its own contract, submit the contract to FPA@fau.edu
- If your vendor does not have its own contract, complete the following steps to submit your completed FPA:

  NOTE: If you are a student, the following processes should be completed in coordination with a professional staff.

  1. Click here to down and complete the FPA
  2. If your ARTIST has not done business with FAU in the past click here to download a vendor application for your ARTIST to complete and forward to the FAU controller’s office.
  3. If your ARTIST has not done business with FAU since 2011 a professional staff must click here and follow the steps to have your ARTIST register for direct deposit with FAU.
  4. If your ARTIST is not a Corporation or Limited Liability Company a professional staff must click here to complete an Employee vs. Independent Contractor form.
  5. Email the FPA, and if for an A&S purchase the applicable ACH Confirmation and Employee vs. Independent Contractor form to FPA@fau.edu

You will be notified when your FPA or Contract is ready for pickup.