Call to Order
6:13 pm

Pledge of Allegiance

Roll call

- Representative Galluzzo: present
- Representative Scerbo: absent
- Chair Smith: present

Approvals

- Motion to approve agenda by Representative Galluzzo
  - 2nd by Chair Smith
- Motion to approve minutes from November 22nd by Representative Galluzzo
  - 2nd by Chair Smith

Open Forum

Chair’s Report:
- Spoke with Advisor Ferrando about the possible locker locations discussed at the last meeting. Advisor Ferrando suggested that we could set up the locker by the water fountains (in-front of the bookstore) along with a cork board for student announcements.
- Chair Smith reported that the process to make keys for the locks already in place on the lockers would cost more than purchasing keyed padlocks.
- The House bill to purchase locks was written by Chair Smith and would be presented at the next House meeting on December 3, 2010 for a decision.

New Business
Tabled Business
Old Business
Vetoed Business

House Discussion
  - 2nd by Chair Smith
- Locks
Chair Smith presented two lock options to the committee: a 4-pack MasterLock set for $10.15; and a single-keyed/dial combination.

- Renata suggested that the 4-pack was more cost efficient.
- Committee unanimously agreed to order 12 locks for the pilot program.
- Renata suggested that we investigate the cost of locks at Home Depot or Lowes.
- Lisa agreed to investigate the prices at those stores.

**Locker Checkout Process**

- Lisa suggested a 24 hours locker rental or alternatively an 8 am- 11 pm system.
- Renata suggested that the lockers be available for up to a week.
- During the pilot program, there would be no penalties for students who did not claim their possessions after their allotted locker times.
- The ACM on duty would facilitate the checkout of the locker using a list with the student’s name, Z-number and key/locker number assigned.
- Students would also be required to sign an initial waiver form to use the lockers stating that the House of Reps/ACMs would assume no responsibility for items stored within the lockers/"they use the lockers at their own risk".
- To be discussed at a later date: Would the ACM give out keys or the lockers?

**Open Forum**

**Next House Meeting**

- **Next Committee Meeting**: 12/02 @ 11:30p.

**Final Roll Call**

- Representative Galluzzo: present
- Representative Scerbo: absent
- Chair Smith: present

**Adjournment**

- **Motion to adjourn by Representative Galluzzo**
  - 2nd by Chair Smith

Meeting adjourned at 6:44 pm