Governors Administrative Cabinet Meeting  
Florida Atlantic University, MacArthur Campus  
September 2, 2011

Call to Order: 9:33am

First Roll Call:
Program Board: Present  
COSO: Present  
SAVI: Present  
Marketing: Present  
Treasurer: Present  
Advisor: Absent  
House Speaker: Absent  
Governor: Present

Advisor’s Report:
- Governor Lange taken most of the gist of what would be covered in Advisor’s Report. Advisor Ferrando meeting with contractor this coming Wednesday to make a timeline for the construction so we know the start and end date. More information to come after that meeting.

Governor’s Report:
- Governor Lange thanked the GAC for a very well attended and engaged training. All SWOT evaluations due by 5pm today so we can look at how to do training in the future. Interviews for the four open positions will start Tuesday, September 6th. 50+ applications were received, 20+ have been granted interviews. Will need to pull GAC members for interviews most likely. September 11th event is in the home stretch this week. Hopes that all GAC members will attend were expressed as well as helping the other departments with interviews in the coming week. All one-on-one’s for the coming week have been cancelled. They will resume on September 12th.

Program Board’s Report:
- Welcome Back Party and Comedy Night were great successes! Arcade on Campus is on 9/9. Program Board Volunteer Informational Meeting and Dinner are on 9/14. Match Game is 9/20 followed by our Comedy Hypnotist on 10/6. If anyone knows anyone that would like to volunteer with Program Board, have them send an email to jupiterpb@gmail.com.

COSO’s Report:
- The main focus of the department has been Club Fest and the COSO meetings. Club Fest was an amazing success, despite the awful weather and lightning that struck across campus. There was a constant flow of people at all times coming through the Atrium. The next COSO meeting will be 9/12 in SR 108 at 6pm.
Marketing Director and Governor have asked to be put on the agenda for the meeting. If anyone else would like to be added, please talk to Megan.

SAVI’s Report
- Compassion Cup is next week on Thursday. 18 people signed up. We still have two more spots. If you know of someone who is interested, have them contact Hannah. Also, Jupiter SAVI has been put in charge of Kickball for Caring. It will take place in November. Currently working on getting it take place on our campus.

Marketing’s Report
- There is a new marketing request form. It will be formally presented to clubs at the next COSO meeting. Currently working on SG and Club adverts for the coming weeks.

Treasurer’s Report
- Received updates on everyone’s budgets. Spoke at the last COSO meeting to streamline the process of clubs making marketing requests.

New Business Items
Completing Office Expectations
- GAC members finalized the document of the internal office expectations.
- A bulleted list will be presented to GAC members at their one-on-one’s the week of Sept 12th to sign off on.

Guest Membership of the GAC
- The Director of Campus Recreation and House Speaker were granted guest membership of the GAC. All clubs will present a report under Open Forum if they so choose to attend.

Open Forum

Next GAC Meeting: September 16, 2011 @ 9:30am

Final Roll Call:
Program Board: Present
COSO: Present
SAVI: Present
Marketing: Present
Treasurer: Present
Advisor: Present
House Speaker: Present
Governor: Present

Adjournment: 10:24am