Governors Administrative Cabinet Meeting:
Florida Atlantic University Boca Raton Campus
August 5, 2011

Call to Order: 2:12

First Roll Call:

Marketing: Not Present
COSO: Present
MP: Present
Program Board: Not Present
Night Owls: Present
SAVI: Present
PET: Present
GSA: Not Present
Treasurer: Present
Chief of Staff: Present
Governor: Present

Guests: Terry Mena, Mike Burdman, Amanda Dier

GAC Minutes:

Agenda Approved by: Waller
Seconded By: Dumas

Open Forum

Mena: Hello GAC, Congratulations to all of you for getting together the fall semester. Can everyone introduce themselves.

Thank you all for introducing your selves. I know this year is going to be the best year for SG, and we are happy to have Burdman assisting as the Programming director. As the year progresses we are going to have growing pains, we are also going to see a lot of new things. The good news is that we have a great staff that is going to work well together to bring a productive and successful experience for the students. As directors we need to lean on each other and learn. To make this successful, even the administration will be learning and we are going to be open to feedback. We are here to help you process possible solutions. Thank you all for your great leadership so far and I look forward to a new year.

Burdman: Hello all, I am very impressed with the showing for the GAC meeting, I am very proud that we are all here and we are working very hard. So you all know I am looking forward to a good semester, please come by my office if you need help, wave as you walk by. This semester you will all work hard and I will challenge you to be the best. Please come out for all the upcoming events. Thank you

Discussion Topics:

Performance Agreement:
**Capata:** We are all going to sign this, as well as Ryan and I.

**Ebanks:** This agreement is for all of us, I know all of you do good work, this paper is to treat everyone equally. The agreement keeps us all in check.

**Capata:** Please provide notice for missing office hours. Send an email to your advisor, Abby, and the Boca Gov. generic email.

Sugar Rush:

**Capata:** Ryan Ebanks and I went to Costco and made a price list for all the things we will be buying. Also we need to sign up for times that people will be at the event.

Safety week:

**Ebanks:** This is a university wide initiative. For those of you who have not submitted your ideas for safety week, please email your ideas.

   Director of Council of Student Organizations (COSO) Ella Tepper.

**Tepper:** Hello everyone, for safety week, COSO is doing a risk management event. Everything that has to do with safety when you plan an event. Also, I officially am moved in to the clubhouse. Currently we have hired 3 council chairs. Next week will be the final interviews for the counsel chairs and the Associate Director.

   Director of GSA Juan Barreneche.

**Barreneche:** Not Present

   Director of Night Owls, Jon Waller

**Waller:** Hello everyone, the fall schedule will be very complicated because the large amount of new students. We have hired 5 new drivers. For Safety week Night owls will be focusing on crime prevention. This is my last GAC meeting, I will be graduating next week.

   Director of Marketing, Maya Carroll.

**Carroll:** I am making a marketing request form for the future.

   Director of MP, Jeanie Marie Dumas.

**Dumas:** hello everyone, the MP manual is complete with everything you need to know about MP. Every member of MP also has a mini binder. For Safety week, we are doing a Sushi rolling event Monday Sept 12th. Next week we are going to help freshman move in. MP ordered scented laundry bags to give out to the freshman.

   Director of Peer Education Team, Karla Valentin.

**Valentin:** Hello everyone, for safety week we are doing a mandatory freshman alcohol online class. This Year PET wants to enforce smoke free zones. Casino night is coming up, August 19, 8pm.
Director of Program Board Bobby Peterson

Peterson: Hello everyone, we are teaming up with a sorority for safety week to educate students about internet safety for social media websites. All help is appreciated. Freaker’s Ball date is not confirmed.

Director of Students Advocating Volunteer Involvement SAVI Ricardo Maisonneuve

Maisonneuve: Thank you Maya for making the flyers for the volunteer event. Thank you to all the volunteers from the GAC that came out and helped. Our Safety week event will be “Changing the Seams’ where people will design jeans with messages of encouragement for sexually abused victims. Look out for future SAVI events.

Treasurers Report Chris Naff.

Naff: Hello everyone, I hope all of you had a nice week. I will be giving out the account balances for all the directors. If you have any concerns or questions with the budget process, please come by my office.

Chief of Staff Report Rebecca Capata

Capata: Please email all your event notices to the Boca Governor Email as well as Abby. Sugar Rush volunteer sheet will be done after the meeting. Every Director is responsible for designing their own table. The theme of the event is Candy and Sugar. If during the event you have office hours, those hours will mesh into programming office.

Open Forum

Governors Report, Ryan Ebanks

Ebanks: Please submit your schedules to me via email. For safety week, please submit all paperwork by August 15th. The calendar has to be done by August 19th. Please Schedule your 1:1 with me by the first week of school. For the directors, in case you need to talk to someone besides me, there is Rebecca, Heather and Boris, as well as all the other advisors and staff.

Next GAC meeting August 19th

Final Roll Call:

Marketing: Present
COSO: Present
MP: Present
Program Board: Not Present
Night Owls: Present
SAVI: Present
PET: Present
GSA: Present
Treasurer: Present
Chief of Staff: Present
Governor: Present

Motion to Adjourn: Waller
Seconded by: Valentin

Meeting Adjourned: 3:10pm