



FLORIDA ATLANTIC UNIVERSITY

Final Internship Evaluation: Agency Supervisor Feedback

Student's Name _____ Date _____

Agency _____

Agency Supervisor _____

Please use the following system to evaluate the intern. (If you need additional space for explanations, please write them at the end of the form.)

1 = Yes Definitely 2 = Yes 3 = Somewhat 4 = No 5 = Definitely Not

1. Has the intern made sufficient progress in the internship? Please explain.

YD Y S N DN
1 2 3 4 5

2. Did the student have sufficient knowledge and skills to do the projects/assignments given him/her?

YD Y S N DN
1 2 3 4 5

3. Have there been any particular problems encountered during the internship since the mid-term evaluation?

YD Y S N DN
1 2 3 4 5

4. (Answer if relevant.) Have the problems been resolved? Please explain.

YD Y S N DN
1 2 3 4 5

5. Do you consider this internship mutually beneficial to the intern and the agency?

YD Y S N DN
1 2 3 4 5

THE DOROTHY F. SCHMIDT COLLEGE OF ARTS AND LETTERS

Department of Communication

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6. What do you consider to be the outstanding characteristics of the intern?

7. What do you consider to be the weaknesses of the intern?

8. Did the student master the objectives established for the internship? Please explain.

YD	Y	S	N	DN
1	2	3	4	5

With your above responses in mind and the following point system as a guide, please assign the student a point total of 0-50 for his or her total performance at the internship.

A	= 47-50	C	= 37-38
A-	= 45-46	C-	= 35-36
B+	= 44	D+	= 34
B	= 42-43	D	= 32-33
B-	= 40-41	D-	= 30-31
C+	= 39	F	= 29-0

Final point total assigned by supervisor _____

9. Do you have any recommendations regarding the Department Internship Program? We are very interested in the development of our program and your recommendations are appreciated.

Please FAX this form to: 561-297-2615
Director of Internships
Department of Communication
Florida Atlantic University

This form is due by _____.

Without this form, the student cannot receive credit for his/her internship.