Research/Creative Activity Grants

The Peace, Justice and Human Rights (PJHR) Initiative Research/Creative Activity Grants are intended to promote research and creative endeavors within the themes of the Initiative. The purpose of these grants is to provide support which leads to either external funding and/or publication/public exhibit of the work. A proposal should be submitted as either Research or Creative Activity. Proposals will be funded up to $2,000.

A complete grant application packet must be submitted as one document which includes the (1) application form, (2) proposal, (3) budget and (4) curriculum vita. The narrative portion of the proposal must not exceed five single-sided pages (12-point type in Times New Roman with margins not smaller than one inch). This limitation does not include the application form, budget and vita.

**Eligibility:** Faculty must have status as a PJHR Affiliate in order to apply. Individuals who have received PJHR grants in the past should make sure a final report for that award is on file. Members of PJHR Research Committee may not apply, and those that received funding in the previous round in the same category may also not apply. Preference will be given to faculty at the pre-tenure stage.

**Research Compliance:** If your research involves human subjects, animals or any environmental health safety issues, you will most likely need to undergo University review. Please consider the review time in your proposal as certification of research compliance is required before grant funds can be released. Please contact Mary Lou Riccio (riccio@fau.edu) for further information.

**Delivery of Proposals:** An electronic copy of the proposal as a single document (Word or PDF) should be sent to pjhr@fau.edu and must be received by 3 November 2017. Please write “Faculty Research/Creative Activity Grant” in the subject line. Proposals which are received after the deadline will not be reviewed.

**Previous Grant Reports:** Individuals who have received PJHR grants in the past should make sure a final report for that award is on file.

**Grant Period:** Funds associated with this Grant must be spent within one year from the date the grant is awarded.

**Review Criteria:** Proposals will be reviewed by the PJHR Research Committee and submitted to the Executive Director for final approval.

**Required Reporting:** Awardees will be required to file a report detailing the results of the grant. Not completing this requirement will disqualify the individual for consideration for future funding.

**Fund Disbursement:** Funds will be available to awardees eight to ten weeks following notification of their award.
1. APPLICATION FORM:

NAME:

PHONE AND EMAIL:

TITLE AND RANK:

PRE-TENURE (YES or NO):

DEPARTMENT:

TITLE OF THE PROJECT:

ABSTRACT OF THE PROJECT (250 WORD MAXIMUM):

WILL THIS PROJECT INVOLVE HUMAN SUBJECTS REQUIRING AN IRB? (YES or NO) Circle One

WILL THIS PROJECT INVOLVE ANIMALS SUBJECT TO IACUC REVIEW? (YES or NO) Circle One

WILL THIS PROJECT INVOLVE MATERIALS SUBJECT TO FAU ENVIRONMENTAL HEALTH AND SAFETY REGULATIONS? (YES or NO) Circle One

2. PROPOSAL (5 Page Maximum):

Research proposals must address the following questions. Please re-type each question as a heading within your proposal.

- Question 1: Summarize the research project. Include the primary hypothesis/research question/research goal governing your research project.
- Question 2: Describe how this proposed research is situated in the context of existing information on this topic; indicate the anticipated value of the completed project as it will contribute to our understanding of and knowledge about this topic. Indicate what is innovative or novel about the proposed research. How does the project contribute to the themes of PJHR? Credit appropriate references using MLA style or Chicago/Turbian.
- Question 3: What steps will you take to implement and complete the project? What is the anticipated schedule for completing the project? Please indicate the approximate dates during which you will carry out the separate parts of the project.
- Question 4: How will you disseminate the results of your project? List names of the journals or conferences to which you might submit the results.
- Question 5: Describe how the proposed project will develop or strengthen your professional goals. Examples include, but are not limited to: (1) An improvement in your professional,
technical and analytic skills, (2) enrichment of your teaching and/or mentoring of students and/or (3) strengthening a future application for external funding.

Creative Activity proposals must address the following questions. Please re-type each question as a heading within your proposal.

- **Question 1:** Summarize your intentions in this creative activity. Include a brief statement of what artistic or other type of discoveries are expected from this project.
- **Question 2:** Describe how this creative activity is situated in the context of current and historical artistic trends within the creative discipline. Indicate how this project’s artistic or technical accomplishments will be novel or innovative in the discipline. How does the project contribute to the themes of PJHR? Credit appropriate references using MLA style or Chicago/Turbian.
- **Question 3:** What steps will you take to implement and complete this project? What is the anticipated schedule for completing the project? Please indicate the approximate dates during which you will carry out the separate parts of the project.
- **Question 4:** How will the results of this creative activity be delivered to the general public or disseminated in your field? List names of publications, exhibitions or other places where you might submit, display or distribute the works.
- **Question 5:** Describe how the proposed project will develop or strengthen your professional goals. Examples include, but are not limited to: (1) An improvement in your professional, technical and analytic skills, (2) enrichment of your teaching and/or mentoring of students and/or (3) strengthening a future application for external funding.

3. **BUDGET:** Separately list expenditures for commodities, contractual services, travel, equipment and student assistance. Include justification for determining these figures.

This grant may be used for:

- Travel that is necessary to conduct the research or creative activity. The applicant must show that the proposed activity requires travel to the destination specified.
- Student help at wages appropriate to the task.
- Equipment if the applicant can show it is needed for the proposed activity and is otherwise unavailable. Equipment purchased with these grant funds is the property of the University.
- Commodities and contractual services related to the proposed project.

The following are excluded from funding:

- Expenses for curriculum development solely for one’s own classes;
- Classroom/office equipment;
- Typing and copying of finished manuscripts;
- Page charges assessed by journals;
- Travel to present results of research;
- Shipment of property for the purpose of performance, exhibit, etc.

4. **CURRICULUM VITA:** Please attach a current c.v. and indicate with an asterisk any publications, papers, performances or exhibitions that relate to the proposed project or which provide evidence of your ability to complete the proposed research and that the proposed research is consistent with your professional development. The vita may not exceed five (5) single-sided pages.