



*Florida Atlantic University*  
**2010 Researcher of the Year Award**

**Guidelines**

*Deadline: February 01, 2010*

The University Research Committee (URC) invites applications and nominations for the 2010 *Researcher of the Year* Awards. One \$2,500 award will be made for each faculty / faculty librarian grade (assistant / associate / full) to honor excellence in sponsored and project-oriented research *with particular emphasis on externally funded research*. Deans may nominate up to one person at each grade. The awards will be announced and recognized at the annual Honors Convocation in the Spring Semester.

The award structure is as follows:

- ◆ If the awardee elects to take the award as a salary subsidy, the awarded amount will be as specified above and subject to taxes and FICA.
- ◆ If the awardee elects to use the award to provide additional support for his or her research project, the Division of Research will provide a 1:1 match (awardee salary reimbursement is excluded). If the awardee elects this option, the awardee will have to provide a project plan and detailed budget for the URC review before the funds are released.

**Eligibility**

- ◆ A minimum of 3 years on the FAU payroll.
- ◆ All tenured and tenure-track faculty including research faculty (with the exception of Eminent Scholars and distinguished professors), and all faculty librarians are eligible.
- ◆ Previous Researcher/Scholar -of-the-Year awardees may apply after the completion of 5 years since their prior award.

**Process**

- ◆ Applications/nominations are made to the dean/director using the form provided. Applications must be in required format to be considered (See Nomination Portfolio Guidelines).
- ◆ Each dean/director appoints a faculty committee (or uses their research committee) to review the applicants and select nominees for the college/division in each of the faculty grades.
- ◆ The college/division submits its nominees to the University Research Committee through the Director of Sponsored Programs.
- ◆ The University Research Committee selects and awards a winner in each of the faculty grades.
- ◆ Names of the selected Researchers-of-the-Year are forwarded to the President and the V.P for Research who makes the announcement.
- ◆ The awards are presented at the annual Honors Convocation in April 2010.
- ◆ Award winners in each category are listed in the Honors Convocation program.

**Evaluation Criteria**

The evaluation is based on the quality and quantity of research conducted by the FAU faculty member over the past five years, with minimum of 3 years emphasis on work done at FAU, as evidenced by:

1. Completed Nomination Form -**TYPED** only in the space provided (form attached)
2. Refereed publications, articles, presentations, and books \*
3. Externally sponsored research as a primary criterion
4. Graduate student guidance where appropriate
5. Service to professional research organizations
6. Special awards or citations

**\*Samples submitted will be returned only upon request.**

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## Timetable

<b>February 01, 2010</b>	Applications due in respective dean/director's office.
<b>February 19, 2010</b>	Names of college nominees due at the SR office (ADM-219)
<b>March 19, 2010</b>	Awardees presented to the President and the VP for Research.
<b>Mid-April, 2010</b>	Awards presented at the Honors Convocation.

## Nomination Portfolio Guidelines

- ◆ All materials should be placed in a portfolio using tabs and an index.
- ◆ All materials submitted must have been published in the last five years.
- ◆ With the exception of books, the portfolios should be organized according to the following categories:
  1. Signed and completed nomination form.
  2. Up-to-date Curriculum Vitae.  
In the section of the vita devoted to research, scholarly and creative activities, please categorize as follows  
Unless the nature of the scholarly activity requires additional categories:
    - Contracts or Grants Received (include your role as PI, co-PI, collaborator, advisor, etc.)
    - Refereed Works (include the status – published; accepted; not published; submitted or review)
      - Journal Publications
      - Books and chapters in books
      - Presentations
      - Other Publications
    - Non-Refereed Works (categorize as above)
  3. Refereed publications, articles, presentations, books, and other appropriate works as specified for vita.
  4. External sponsored research (total amount of grant funding received during the past five years including a statement explaining the level of difficulty with regard to receiving such an award).
  5. Graduate student guidance as applicable. Please specify your role (advisor, chair, member, etc.)
  6. Memberships of and service to professional organizations.
  7. Scholarly citations (applicants are encouraged to list the number of times publications have been cited and provide the committee with evidence of these citations).
  8. Letters of support from outside experts in the field of study, with supporting credentials are encouraged.

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Guidelines & Nomination Forms may be obtained on the Web at <http://www.fau.edu/research/osr/internal.php>.

Self-nominations are encouraged.

ANY QUESTIONS CONTACT [pcochran@fau.edu](mailto:pcochran@fau.edu) or 561/297-2314 or [ccoley@fau.edu](mailto:ccoley@fau.edu).

*Florida Atlantic University*  
**Researcher of the Year Award**  
*Nomination Form*

Name:

Rank:

- Professor
- Associate Professor
- Assistant Professor

Department/Division:

Number of Years at FAU:

1. In lay terms, summarize your research and achievements at Florida Atlantic University. (Do not exceed length of page).

2. - 8. Attach research, scholarly, and creative activities as outlined in the Portfolio Guidelines.

Nomination Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dean/Director's Signature

*Certification of Researcher of the Year Award Portfolio  
Documentation Submitted to URC*

1. Signed and completed Nomination Form.
2. Up-to-Date Curriculum Vitae.
3. Refereed Publications, Articles, Presentations, Books, and other appropriate Works.
4. External Sponsored Research
5. Graduate Student Guidance.
6. Memberships of and Service to Professional Organizations.
7. Scholarly Citations (optional)
8. Letters of support (encouraged)

I have reviewed this portfolio on \_\_\_\_\_, and certify that all the above materials that are required and applicable are included.

Signature of the Candidate \_\_\_\_\_ Date \_\_\_\_\_