

Florida Atlantic University – Division of Research

Export Control – International Travel BAG Certification

Export License Exemption Baggage (BAG) Certification Export Administration Regulations (EAR) Controlled Items, Technology, and Software

To: Florida Atlantic University's Export Control Officer
From: Insert name of FAU PI or Employee
Date of Departure: Insert Date
Date of Return: Insert Date
FAU Account Number: Insert FAU Account Number

Re: Export License Exception Baggage (BAG) for Temporary Exports/Re-exports of list # of items in Attachment A to insert country(s) traveling to and dates of travel*

The export of items, technology, commercial software, and encryption code is subject to export control regulations (this includes laptops, PDAs, and digital storage devices). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or re-export of certain items, technology, or software for personal or professional use as long as the criteria to which you are certifying below are met.

The BAG exception does **NOT** apply to:

- Satellite or space-related equipment, components, or software regulated by the EAR
- Technology associated with high-level encryption products
- Items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

The detailed description (i.e., make, model, serial number, purpose, etc.) of the items, technology, or software, to be exported under 15 CFR 740.14, for which this certification applies is attached to this Export License Exception (BAG) Certification and is incorporated herein as Attachment A:

By my signature below, I, insert name of FAU PI or employee, certify that:

1. I personally own the items, technology, or software I am taking abroad to insert country(s) traveling to and dates of travel;
2. I am not shipping the items as unaccompanied baggage;

3. The items, technology, or software are intended for necessary and appropriate personal use only;
4. The items, technology, or software are not intended for sale or other disposal;
5. I will return the items, technology, or software to the U.S.;
6. I will keep the items, technology, or software under my “effective control” while abroad. “Effective control” is defined by the EAR as retaining physical possession of an item or maintaining the item in a secure environment such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility;
7. I will take security precautions to protect against unauthorized access or release of the technology while the technology is being shipped or transmitted and used abroad such as:
 - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
 - b. use of password systems on electronic devices that store technology, and
 - c. use of personal firewalls on electronic devices that store the technology;
8. I understand that software is generally considered separate from the hardware on which it is used and can require a separate export authorization;
9. The items, technology, or software described in Attachment A are not defense articles or technical data controlled under the ITAR and will not be used for nuclear research, military purposes, or the development of weapons of mass destruction;]
10. I will remove any export-controlled information, technical data, and software from the **insert # of items** items listed in Attachment A prior to leaving the United States;
11. The items, technology, or software will not be used for foreign production purposes or for technical assistance unless authorized by the Department of Commerce’s Bureau of Industry and Security; and
12. I will not ship or hand-carry the items, technology, or software to Cuba, Iran, Libya, North Korea, Sudan, Syria, or other OFAC listed countries, without consulting with, and obtaining the approval from, Florida Atlantic University’s Export Control Officer.

**Florida Atlantic University
Principal Investigator**

By: _____

Name: _____

Title: _____

Date: _____

**Florida Atlantic University
Export Control Officer**

By: _____

Name: _____

Title: _____

Date: _____

NOTE: U.S. export control regulations require that records be maintained for a period of five (5) years from the date of activity. Florida Atlantic University Principal Investigators are required to retain all records related to their export control activities.

Attachment A
BAG Certification – Items, Technology, Software

Item #	Manufacturer	Model	Serial Number	Description
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				