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| A blue and red logo  Description automatically generated | **Informed Consent Process Checklist**  This checklist is to help researchers monitor the consent process to ensure that it follows the approved process in the protocol and covers all of the required components. |

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| Project Identification | |
| *IRB #:* | *Person Obtaining Consent:* |
| *Participant ID:* | *Date of Consent:* |

Verify the current IRB approved version of the Consent Form was used.

Consent process took place in a private area (or as according to the approved Protocol).

All of the participant or LAR’s questions were answered.

Participant is able to verbally express their understanding of what the research involves.

Participant has had enough time, in their opinion, to make informed decision.

Both of the following occurred:

Printed name, signature, and date (if required) are accurately completed by participant.

Written consent was obtained prior to performing any research activities.

–OR–

Waiver of documentation of consent granted by the IRB.

Special consent cases:

Not Applicable

HIPAA authorization obtained

Assent obtained

Signed Consent form retained by researcher and stored securely.

A copy of the consent was given to the participant.

Notes about the consenting process including any information not included in the list above:

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