



FLORIDA ATLANTIC UNIVERSITY

OFFICE OF THE REGISTRAR 777 Glades Road • Boca Raton, Florida 33431-0991 • Telephone: 561.297.3050 • e-mail: registrar@fau.edu

NON-DEGREE RESIDENCY CLASSIFICATION

Important. You must read and sign the following section in order to complete your application to Florida Atlantic University.

Failure to answer these questions will delay processing of your application. If you answer yes to any of the following, you must submit a full statement of relevant facts on a separate sheet attached to this form.

- A. Yes No Are you currently or have you ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?
B. Yes No Have you ever been charged with a violation of the law that resulted in, or, if still pending, could result in probation, community service, a jail sentence, the revocation or suspension of your driver's license...
I certify that the above information is correct and complete and understand that falsifying or withholding information may result in disciplinary action and withdrawal from the University.

Student's signature: Student ID #:

This form is used to establish residency status for tuition purposes for non-degree seeking students at Florida Atlantic University. All New non-degree students, or those who have not attended FAU within the last year, must complete this form.

Student Name: Student ID #:

Term applying for: Daytime phone: ( )

Legal permanent home address:

Student's address and if under 25, parent's name and address:

Note: if you are a non-U.S. citizen, please see important information in Section a. and Part 1-#6 below.

A Florida "resident for tuition purpose" is a person who (or a dependent person whose parent or legal guardian) has established and maintained legal residence in Florida for at least 12 months immediately preceding the first day of class for the term you wish to pay in-state fees.

IMPORTANT: BE AWARE THAT THIS FORM IS SUBJECT TO REVIEW & THE RESIDENCY DETERMINATION MADE MAY BE CHANGE. IF YOUR RESIDENCY IS CHANGE, YOU WILL BE NOTIFIED BY MAIL!

- a. To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, permanent resident alien or legal alien granted indefinite stay by U.S. Bureau of Citizenship and Immigration Services (B.C.I.S) or one of the following visa categories...
b. Living or attending school in Florida will not, in itself, establish legal residence.
c. Students who depend on out-of-state parents for support are presumed under law to be legal residents of the same state as their parents.
d. Residence in Florida must be for the purpose of establishing a permanent home and not merely for enrollment at an institution of higher education.
e. Documents supporting the establishment of legal residence must be issued or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought.

PART I. DEFINITIONS

(At least one must be checked. Please check all that apply.)

(Copy of most recent tax return or other documentation may be requested to establish dependence/independence status.)

- 1. I am an independent person (I provide more than 50% of my own support) and have maintained legal residence in Florida for at least 12 months.
2. I am a dependent person (50% or more of my support is provided by another as defined by the IRS) and my parent or legal guardian has maintained legal residence in Florida for at least 12 months.
3. I am a dependent person who has resided for five years with an adult relative other than my parent or legal guardian and my relative has maintained legal residence in Florida for at least 12 months not primarily to attend an institution of higher education.
4. I am married to a person who has maintained legal residence in Florida for at least 12 months. I have established legal residence and intend to make Florida my permanent home.
5. I was previously enrolled at a Florida state institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago, and am now re-establishing Florida legal residence.
6. According to the U.S. Bureau of Citizenship and Immigration (B.C.I.S), I am a permanent resident alien or other legal alien granted indefinite stay. I have maintained domicile in Florida for at least 12 months.
7. I am a member of the armed services of the United States and am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida [or I am the member's spouse or dependent child].
8. I am a full-time instructional or administrative employee employed by a Florida public school, community college or institution of higher education [or I am the employee's spouse or dependent child].
9. I am part of the Latin America/Caribbean scholarship program.
10. I am a full-time employee of a state or local agency taking job-related law enforcement or corrections training paid for by my employer.
11. I am a qualified beneficiary under the terms of Florida Pre-Paid Postsecondary Expense Program (S. 1009.988(2), F.S.)
12. I am a Southern Regional Education Board Academic Common Market graduate student.

2.4 Exceptions/Qualifications

Statutory Exceptions. Section 1009.21, Florida Statutes, permits certain applicants who do not meet the 12-month legal residence requirement to be classified as Florida residents or "temporary residents" for tuition purposes.

- 1. United States citizens living on the Isthmus of Panama, who have completed 12 consecutive months of college work at the Florida State University Panama Canal Branch, and their spouses and dependent children.
2. United States citizens living outside the United States who are teaching at a Department of Defense Dependent School or in an American International School and who enroll in a graduate level education program which leads to a Florida teaching certificate.
3. Active duty members of the Canadian military residing or stationed in this state under the North American Air Defense (NORAD) agreement, and their spouses and dependent children, attending a public community college or university within 50 miles of the military establishment where they are stationed.
4. Active duty members of a foreign nation's military who are serving as liaison officers and are residing or stationed in this state, and their spouses and dependent children, attending a community college or state university within 50 miles of the military establishment where the foreign liaison officer is stationed.
5. Linkage Institute participants receiving partial or full exemptions from S. 1009.21, FS, based on criteria approved by the Florida Department of Education per S. 288.8175, FS, which establishes linkage institutes between postsecondary institutions in this state and foreign countries.

OVER - BOTH SIDES OF THIS FORM MUST BE COMPLETED!

OFFICE USE ONLY

Residency Code Approved Denied Date Init. Letter sent

PART II. DOCUMENTATION – The person claiming residency should complete and document the following sections (1-4). If an independent person, that will be the student; if a dependent person, that will be the parent or legal guardian; if the application is based upon the residency of a spouse, the information should be on both you and your spouse. **COPIES OF ALL DOCUMENTATION IS REQUIRED AND SUBJECT TO VERIFICATION.**

**1. PHYSICAL PRESENCE – DOCUMENTATION SUCH AS LEASES, DEED, DORM AGREEMENT, ETC. MUST BE PROVIDED FOR ALL ADDRESSES WITHIN THE LAST 12 MONTHS. (Indicate type of residence as follows: lease, own, rent room, family home, dorm.)**

Current address: \_\_\_\_\_

How long have you resided at this address? \_\_\_\_\_ years \_\_\_\_\_ months (TYPE \_\_\_\_\_)

Previous address: \_\_\_\_\_

How long did you reside at this address? \_\_\_\_\_ years \_\_\_\_\_ months (TYPE \_\_\_\_\_)

If the above addresses do not total 12 months, please account for the other months:

**ADDITIONAL VERIFICATION FOR PHYSICAL PRESENCE – documentation must be provided for the following:**

BANK ACCOUNT: (Attach copies of early and late bank statements or letter from bank.)

Name and location of bank: \_\_\_\_\_ Date acc't opened: \_\_\_\_\_ Is it an active account? \_\_\_\_\_

SCHOOL(S) – other than FAU:

Name/City/State	Dates attended: from/to	full-time/part-time
_____	_____	_____
_____	_____	_____

OCCUPATIONAL LICENSE: (Attach copy of license/certificate.)

Type of License: \_\_\_\_\_ State \_\_\_\_\_ Date Issued: \_\_\_\_\_

CLUB MEMBERSHIP: (Attach copy of Membership Card/Certificate.)

Name/type/location of club(s): \_\_\_\_\_ Dates of membership: from \_\_\_\_\_ to \_\_\_\_\_

EMPLOYMENT – [Provide letter(s) on **company letterhead** stating **dates of employment in Florida**, average hours worked per week, **whether full- or part-time status.**]

1) Employer's name/address/phone: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ full-time? \_\_\_\_\_ part-time? \_\_\_\_\_ Average hours worked per week? \_\_\_\_\_

2) Employer's name/address/phone: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ full-time? \_\_\_\_\_ part-time? \_\_\_\_\_ Average hours worked per week? \_\_\_\_\_

**2. LEGAL RESIDENCE – IT IS EXPECTED THAT AT LEAST (2) TWO OF THE FOLLOWING BE DATED, ISSUED OR FILED AT LEAST 12 MONTHS PRIOR TO THE FIRST DAY OF CLASSES FOR THE TERM FOR WHICH FLORIDA RESIDENT CLASSIFICATION IS SOUGHT: (Attach copies)**

Drivers License: State \_\_\_\_\_ Date Issued \_\_\_\_\_ Number \_\_\_\_\_

Voter Registration: State \_\_\_\_\_ Date Issued \_\_\_\_\_ Number \_\_\_\_\_

Vehicle Registration: State \_\_\_\_\_ Date Issued \_\_\_\_\_ Decal # \_\_\_\_\_

Declaration of Domicile: Date filed \_\_\_\_\_ Date established residence \_\_\_\_\_ County \_\_\_\_\_

**3. INTENT – FLORIDA STATUTES SPECIFY THAT YOUR INTENT FOR BEING IN FLORIDA IS NOT PRIMARILY FOR EDUCATIONAL PURPOSES. The following information is used to determine the intent of the applicant:**

Have you been employed in Florida during the last 12 months? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, complete the "Employment" section above and provide documentation as outlined.

Do you own a home in Florida? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, provide copy of deed, homestead exemption, etc.

**PART III. AFFIDAVIT – THIS SECTION MUST BE SIGNED BY THE PERSON CLAIMING RESIDENCY**

I do hereby swear and affirm that the information provided above for the purpose of obtaining Florida residency for tuition purposes is true and correct. **I UNDERSTAND THAT A FALSE STATEMENT IN THIS AFFIDAVIT WILL SUBJECT ME TO PENALTIES FOR MAKING A FALSE STATEMENT PURSUANT TO 837.06 OF THE FLORIDA STATUTES. I ALSO UNDERSTAND THAT THE UNIVERSITY IS EMPOWERED TO REQUIRE ADDITIONAL INFORMATION OR DOCUMENTATION IF DEEMED NECESSARY.**

\_\_\_\_\_  
Signature of person claiming Florida residency

\_\_\_\_\_  
Date

**NON-FLORIDA RESIDENTS ONLY**

I understand that I do not qualify as a Florida resident for tuition purposes at this time and that if I should qualify for some future term it will be necessary for me to file the required documentation prior to the deadline for the term I am requesting consideration for Florida resident classification.

\_\_\_\_\_  
Signature of person claiming Florida residency

\_\_\_\_\_  
Date