



OFFICE OF THE REGISTRAR

777 Glades Road
P.O. Box 3091
Boca Raton, Florida 33431-0991
Telephone: 561.297.3050
Fax: 561.297.2756
e-mail: registrar@fau.edu

FISCAL REINSTATEMENT APPEAL

Complete and return this form to the Registrar's Office on any campus.
It is University Policy that students be reinstated into the initial Registration.

Name: (please print) Student I.D. (Z #): Date of Birth

Address: (Street) (City) (State) (Zip Code)

Phone: Home () Work ()

FAU E-mail:

Semester Appealing (include year):

NOTE: Students may be reinstated ONLY ONCE following a fiscal cancellation during their course of study at FAU.
NOTE: If reinstatement is for a prior term, the Registrar's Office will contact your department for a grade. However, if the grade is not submitted by the department, it is the student's responsibility to contact the professor for the grade.

Briefly indicate the reason for non-payment of tuition (if approved, payment is due immediately and you will be charged a late payment fee and a reinstatement fee totaling \$200.00 in addition to your tuition).

Five horizontal lines for writing the reason for non-payment of tuition.

Student Signature: Date:

ACTION TAKEN

Approved

Denied

Show validated schedule to professors.

Authorized Signature Date

Authorized Signature Date

Comments:

Comments:

Two horizontal lines for comments under Approved.

Two horizontal lines for comments under Denied.

In the future, should you have difficulty meeting your financial obligation to FAU, please contact the Cashier's Office prior to the end of the drop/add period.