

Please Select One Or Both Companies



[ ]



[ ]

### Signup & Maintenance Form for Online Ordering

Please complete the form below and fax to: **Purchasing Department** at 561-297-3084

Authorized Signer for FAU Banner **INDEX#** \_\_\_\_\_ **ADD**  **REMOVE**

Expiration Date (Grant accounts only): \_\_\_\_\_

NAME (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

e-mail Address	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)

Authorized Internet User(s) for your FAU Banner INDEX (list their information below).

**ADD**  **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

**ADD**  **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

**ADD**  **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

**FAU PURCHASING DEPARTMENT APPROVAL:** \_\_\_\_\_ / /

**The purchase of materials under this account is limited to a maximum unit cost of \$999 per item.**