

**FLORIDA ATLANTIC UNIVERSITY  
GUIDELINES FOR DEVELOPING  
INTERINSTITUTIONAL ACADEMIC PROGRAM  
ARTICULATION AGREEMENTS**

Procedures for initiating an articulation agreement between Florida Atlantic University and another institution:

1. Complete the information below and obtain *preliminary* approval to begin work on an agreement by submitting this form for signatures from the College Dean to the appropriate Campus Vice President; then to the Provost's Office.
2. Ensure that all agreements are reached through interactive meetings between faculty members of each institution from the major programs contained in the agreement including representation from the Office of Community College and Transfer Student Relations.
3. All agreements must comply with all state mandated and FAU admission and graduation requirements unless a clearly defined exception is included within the document.
4. Program descriptions should clearly identify common prerequisites and those courses that satisfy Gordon Rule, General Education, Foreign Language, and Core Curriculum requirements and specify that all subtests of CLAST must be passed for graduation.
5. A final draft of the document should be reviewed by the Director of Community College and Transfer Student Relations and must obtain the signed approval of the Department Chair, College Dean, Campus Vice President, and the Associate Provost. Non-standard agreements may require the review of the University Attorney's Office.

Type of Articulation Agreement planned: (eg. AS to BS) \_\_\_\_\_

Programs to be included in the Agreement? \_\_\_\_\_

\_\_\_\_\_

Institutions to be involved in the Agreement? \_\_\_\_\_

\_\_\_\_\_

Identify the need for the Agreement. \_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

**Preliminary** approval to proceed with the Articulation Agreement:

\_\_\_\_\_  
Department Chair Date

\_\_\_\_\_  
College Dean Date

\_\_\_\_\_  
Campus Vice President Date

\_\_\_\_\_  
Associate Provost, Enrollment Management Date