**ACADEMIC INTEGRITY – FINDINGS OF THE FACULTY-STUDENT COUNCIL**

**FROM:**

**TO:** [Insert Student and Instructor Names Here]

**SUBJECT:** Summary of the Hearing on Allegation of Academic Dishonesty

**DATE:** [Insert Date of Notification Here]

In accordance with the Florida Atlantic University Code of Academic Integrity, Regulation, 4.001, paragraph (3)(D), a hearing on your appeal to the Dean was held by the Faculty-Student Council (Council) on [Insert Date and Time of Hearing Here]. The Council heard testimony from you and [Insert Names of All Witnesses Here], and during deliberations, the Council reviewed materials presented by you and [Insert Name of Instructor Here], including [Insert List of Documents and Materials Reviewed by the Council Here].

Following presentations and questions posed by the Council, the Council reviewed the alleged incidents of academic dishonesty as articulated in the notice issued by [Insert Name of Instructor Here] to you on [Insert Date of Instructor’s Notice of Allegation Here]. The following findings were made by the Council:

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After extensive deliberation, the Council recommended that I affirm/void the findings of academic dishonesty, and as the Dean/Dean’s Designee I have accepted that recommendation. The finding of a violation of academic integrity is affirmed/voided.

You may appeal this finding of academic dishonesty to the University Provost (or designee) by following the procedures stated in FAU Regulation 4.001, paragraph 3(E), which is available on FAU webpage at the following link: [Regulation 4.001 (Code of Academic Integrity)](https://www.fau.edu/regulations/documents/chapter4/reg4-001-6-7-22.pdf). Such appeal must be submitted in writing to [Insert Provost/Designee Name and Contact Email Here] and must include relevant documentation in support of the appeal.

Please be advised that if there is a finding that the Code of Academic Integrity has been violated, the following notation will be included on your academic transcript and your internal record: “Violation of Code of Academic Integrity.” In the case of a first offense, you may elect to complete an Academic Integrity Seminar administered by the Division of Student Affairs, which must be completed by the end of the semester following the semester in which the dishonesty occurred. Upon completion of the Academic Integrity Seminar, the notation will be removed from your academic transcript, but any penalty grades assigned will remain unchanged. In the case of a repeat offense, even if the notation of violation of the Code of Academic Integrity from the first offense had been expunged from the official transcript after successful completion of the Academic Integrity Seminar, Regulation 4.001 requires expulsion from the University. More information on penalties and the Academic Integrity Seminar is available at [Regulation 4.001 (Code of Academic Integrity)](https://www.fau.edu/regulations/documents/chapter4/reg4-001-6-7-22.pdf).

Dean/Dean’s Designee