

## **TEXTBOOK AFFORDABILITY and ACCOUNTABILITY FORM**

This form MUST be completed by faculty: (1) who teach a section of a multiple section course taught by multiple faculty and the same textbook is required across all sections; (2) who require bundled instructional materials prepared by faculty to be purchased by students; and (3) who obtain royalties from the sale of required new textbooks and/or instructional materials from students they teach at FAU.

Course Title:	
Course Identification and Number:	
Textbook and/ or Instructional Materials Title:	
Textbook and/ or Instructional Materials Author:	
ISBN Number:	
Please initial by each item that applies and include signature below:	
(1) I acknowledge that the <i>textbook and/or instructional material</i> required the courses I am teaching has been selected in compliance with the procedure Memorandum on Procedures for Selecting Textbooks for Affordability.	
(2) I acknowledge that the compiled <i>instructional materials</i> made avail rather than in Canvas are provided to students <i>at cost</i> in compliance with the the Provost's Memorandum on Procedures for Selecting Textbooks for Afford	procedures described in
(3) I acknowledge that (a) my self-authored textbook(s), coursework, of material(s) are required for courses in which I am the instructor of record or hor supervisory capacity; (b) the royalties obtained from the sale of these new bookstore to my FAU students have been (or will be) contributed to the Provon Needs Scholarship fund or scholarship fund approved by my Dean as indicated (c) my syllabus includes a statement describing how the royalties will be used related to the sale of the self-authored items to my FAU students are in comp described in the Provost's Memorandum on Procedures for Selecting Textbook Materials for Affordability.	ave any type of oversight items at the University st's Greatest Educational by the signature below; d; and (d) all matters liance with the procedures
The Fund to receive the royalties is	
*Faculty Member(s):	Date:
Department Chair:	Date:
Dean (or Designee):	Date:

\*When multiple faculty members contribute to textbooks and/or instructional materials, please insert additional signatory lines.

This form must be maintained in electronic format by the respective College.