

FACULTY APPOINTMENT CALENDAR 2024 – 2025

REGULAR FACULTY	
9 Month*	August 05, 2024 – May 02, 2025 (39 weeks or 19.5 bi-weeklies)
12 Month	July 01, 2024 – June 30, 2025 (52 weeks or 26.1 bi-weeklies)
<u>SINGLE TERM APPOINTMENTS</u> (Phased Retirement, New Hires, etc.)	
FALL	August 05, 2024 – December 20, 2025 (20 weeks or 10.0 bi-weeklies)
SPRING	December 23, 2024 – May 02, 2025 (19 weeks or 9.5 bi-weeklies)
<u>SUMMER TERMS – entered through Period Activity Pay</u>	
Term 1	Activity Dates May 05, 2025 – August 01, 2025 Payment Dates: 4/26/2025 - 8/01/2025 (7 pay periods)
Term 2	Activity Dates May 05, 2025 – June 20, 2025 Payment Dates: 4/26/2025 - 6/20/2025 (4 pay periods)
Term 3	Activity Dates June 21, 2025 – August 01, 2025 Payment Dates: 6/21/2025 - 8/01/2025 (3 pay periods)
Summer Intersession	Activity Dates May 03, 2025 – June 20, 2025 Payment Dates: 4/26/2025 – 6/20/2025 (4 pay periods)

SPECIAL TERM APPOINTMENTS	
FAUS (Henderson)	*****
10 MONTH	(43 weeks or 21.5 bi-weeklies)

ADJUNCT FACULTY (Dates correspond to Academic Calendar)

***PLEASE REFER TO CHART BELOW FOR CORRECT FTE WHEN PREPARING ADJUNCT FACULTY APPOINTMENTS**
Adjuncts can teach 9 credit hours in the fall including early fall intersession, 9 credits in the spring including early spring and spring break intersessions, and 6 credits in the summer including early summer intersession.

Credits	Fall/Spring FTE	Summer 2/3 FTE	Summer 1 FTE	August 17, 2024 – December 13, 2024 Payment: 08/17/2024 - 12/20/2024	FALL 9 pay periods
1	0.08	0.23	0.11	January 04, 2025 – May 02, 2025 Payment: 01/04/2025 - 05/09/2025	SPRING 9 pay periods
2	0.15	0.45	0.23		
3	0.23	0.68	0.34		
4	0.30	0.90	0.45	May 10, 2025 – August 01, 2025 Payment: 05/10/2025 - 08/01/2025	SUMMER 1 6 pay periods
5	0.38		0.56		
6	0.45		0.68		
7	0.53		0.79	May 10, 2025 – June 20, 2025 Payment: 05/10/2025 - 06/20/2025	SUMMER 2 3 pay periods
8	0.60		0.90		
9	0.68				
				June 21, 2025 – August 01, 2025 Payment: 06/21/2025 - 08/01/2025	SUMMER 3 3 pay periods

- For Payroll Purposes only, Deferred Pay Annual Work Period is 08/03/2024 - 08/01/2025. Deferred Pay – total annual salary is paid evenly over 26 pay periods