



Presidential Memorandum #85 (1st Revision)

Original Issue Date: March 19, 1993

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Subject: University Safety Policy

Purpose

This Policy Memorandum is to provide and ensure a safe and healthy environment for employees, students, and visiting public by maintaining, at all times, an effective safety program. The greatest responsibility of Florida Atlantic University and all involved must be for personal health and safety, and the protection of the environment.

Policy

It is the policy of Florida Atlantic University to protect the health and safety of its faculty, staff, students and visitors, and to protect the environment from any releases of hazardous materials. The vast majority of accidents, injuries and property loss is unnecessary, costly, and preventable. FAU has provided for the minimization of all accidents and health hazards by the establishment of safety programs that enhance the University's ability to prevent accidents.

Administration and management shall sponsor and support all safety procedures, training, and hazard elimination practices. Environmental Health and Safety (EH&S) in conjunction with FAU Administration is responsible to evaluate all health and safety considerations on all campuses of the University. This responsibility includes continually reviewing the effectiveness of all the current health and safety programs for compliance with applicable rules and regulations.

Each person in a supervisory or management capacity is responsible for the provision and maintenance of safe working conditions in their respective area and for proper dissemination and enforcement of all applicable rules and regulations. Each employee and student is personally responsible to know and comply with safety rules and to use only the accredited safety equipment that is provided or required. All safety hazards, accidents, and failures to comply with rules and

regulations shall be reported to supervisory personnel and to EH&S. If additional action is necessary the employee shall notify the appropriate health and safety organization.

This policy requires and appreciates the assistance and input of each employee and student on health and safety issues.

REMEMBER that safety is everyone's concern and responsibility at Florida Atlantic University.

Anthony James Catanese
President and Professor

Distribution: Vice Presidents, Deans, Department Chairpersons, and Directors