

PRESIDENTIAL MEMORANDUM #53
1st Revision

Original Issue Date: September 30, 1977

SUBJECT: Fingerprinting

DATE: November 29, 1984

I. PURPOSE

The purpose of this memorandum is to establish and communicate institutional policy in compliance with Section 110.1127, Florida Statutes (1983).

II. POLICY

University Vice Presidents shall determine which positions, if any, under their supervision require fingerprinting and report such positions in writing to the Vice President for Administrative Affairs.

III. RESPONSIBILITY

The responsibility for obtaining and processing employee fingerprints is delegated to the Vice President for Administrative Affairs. Information related to such fingerprints shall be confidential and used only for the official purposes at this University or in the State University System.

Helen Popovich
President

Distribution: Vice Presidents, Deans, Directors, and Departmental Chairpersons