

PRESIDENTIAL MEMORANDUM #86

**SUBJECT: Delegation to University Vice-Presidents of Signature Authorization
for Execution of Legal Documents**

DATE: April 20, 1993

I. PURPOSE

The purpose of this Memorandum is to delegate signature authorization from the President, to the Provost and to each of the Vice-Presidents for the execution of contracts, agreements, grants, certifications and other legal documents which obligate or bind the University.

II. POLICY

Effective immediately, subject to prior legal review and written approval by the Office of the General Counsel, the Provost and all Vice-Presidents are authorized to execute legal documents for and on behalf of Florida Atlantic University which pertain to their respective areas of supervision. In the absence of a Vice-President, a particular document may be executed by the Provost or another Vice-President.

III. RESPONSIBILITY

The Provost and each Vice-President is responsible for administration and implementation of the Policy. The authority contained in this Memorandum cannot be further delegated to any other person(s) without prior written authorization from the President.

Anthony James Catanese
President and Professor

Distribution: Provost, Vice Presidents, Associate and Assistant Vice Presidents,
Deans, Directors and Department Chairs