

## Now Hiring! Graduate Student Women for Flip the Script Facilitator Position

Part time employment from July 2018 to April 2019. Positions are available from 0.25 FTE (10 hours weekly) up to 0.50 FTE (20 hours weekly). Program Facilitators will receive an hourly compensation of \$15.00.

The successful candidate must be available to work evening and weekend hours during the fall and spring semesters, which is when the program is offered to students. **Renewal may be possible based on performance and availability of funds.** It is recommended that graduate students in these positions not take other teaching or research assistantships. Other employment must be disclosed.

Send applications by Friday, May 18<sup>th</sup>, with cover letter, C.V., and contact information for three references to [sdeatherage@fau.edu](mailto:sdeatherage@fau.edu).

### Position Description:

Program facilitators will be hired to deliver an evidence-based sexual assault resistance education intervention for university women. Work is focused between August and April in each academic year. It is expected that Program Facilitators remain with the project for at least one year. The Program Facilitator will be supervised by Sarah Deatherage-Rauzin.

Primary duties include: receiving training in the theoretical and empirical basis of this type of sexual assault education and the program content (including self-defense instruction); preparing for, practicing, and then delivering the 12-hour program [two to three times] in both the fall and winter semesters; recruiting participants for the program; organizing and setting up for each program session; having phone and email contact with students registered for the program; meeting regularly in person with the other facilitator(s) and team members; completing program paperwork, and other duties as required.

Program Facilitators should be young women (i.e., <30) because best practice recommends that “expert peers” deliver the program. Facilitators must also be available for an intensive 10-day training program which will be scheduled through July/August.

### Preferred Qualifications:

- Previous work/experience with violence against women issues
- Previous work/experience as a facilitator/educator/group moderator
- Driver’s license and access to vehicle
- Graduate coursework in Exercise and Health Promotion, Social Work, Sociology, Women’s Studies, Psychology, Counselor Education, Clinical Mental Health Counseling or other Counseling-related field of study

### National Association of Colleges & Employers (NACE) Competences:

- **Oral & Written Communication Skills:** Articulate thoughts and ideas clearly and effectively in written and oral forms to persons inside and outside of the organization
  - Must be an excellent public speaker, able to engage audiences in formal workshops and informal tabling/recruitment settings

- Displays professionalism in email and phone communication
- Demonstrates effective written and verbal communication with peers, supervisor(s), professional staff, and student population
- Be able to give and receive constructive feedback
- **Critical Thinking & Problem Solving Skills:** Exercise sound reasoning to analyze issues, make decisions, and overcome real life, and on the job, hurdles and challenges
  - Must display an excellent ability to navigate student disclosures of trauma and crises, particularly as they pertain to university policies protocol
  - Understands how to manage and refer student questions professionally appropriately utilizing knowledge of the department and university
  - Demonstrates ability to independently make simple and complex decisions after gathering pertinent facts and information
- **Global/Intercultural Fluency (Social Responsibility):** Value, respect, learn from and engage diverse cultures, races, ages, genders, sexual orientations, and religions; includes accountability, responsibility, public service, global citizenship, and integrity
  - Demonstrates knowledge of and willingness to learn skills related to cultural competency
  - Displays ability to remain calm in moments of civil disagreement
  - Demonstrates confidence in ability to intervene when witnessing a student at risk
  - Knowledge and comfort discussing sexual topics including sexual coercion and sexual assault
  - Demonstrates knowledge and passion for topics related to gender equity, including an ability to converse on these topics effectively and respectfully
  - Will attend a 4-hour ADL Campus of Difference Diversity Training (Part of the Student Affairs Core Training Program)
  - Will attend a 1-hour Bystander Intervention Training (Part of the Student Affairs Core Training Program)
  - Will attend a 1-hour Title IX for Student Employees Training (Part of the Student Affairs Core Training Program)
- **Developing Autonomy & Self Awareness:** Develop personal autonomy and understanding of self through identifying and clarifying personal beliefs, values, attitudes, emotions, interests, goals, and future aspirations
  - Identify and manage emotions correctly, including ability to reach out to appropriate resources as necessary
  - Engage in decision making based on personal values as opposed to peer values
  - Verbalize personal beliefs, values, attitudes, emotions, interests, goals, and future aspirations
  - Engage in self-reflection on a regular basis
- **Teamwork & Collaboration Skills:** Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints
  - Comfort and effectiveness in dealing with conflict
  - Ability to interact with other departments and student organizations and recognize how they contribute to the FAU community
  - Engage in caring for self, others, and the FAU community
  - Demonstrate ability to collaborate and cooperate with team-members, professional staff, and other students on campus

- **Professionalism & Work Ethic:** Demonstrate personal accountability and effective work habits, e.g., punctuality, working productively with others, and time workload management, and understand the impact of non-verbal communication on professional work image
  - Ability to deal well with stress and time pressures
  - Excellent organizational skills and attention to detail
  - Flexible schedule as hours will vary each week
  - Demonstrate work etiquette (e.g. being punctual, adhering to dress code)
- **Information Technology Application:** Select and use appropriate technology to accomplish a given task
  - Demonstrate proficiency in the use of basic Microsoft Office programs
  - Use google forms to perform associated office tasks
  - Troubleshoot simple media complications when giving office presentations
- **Career & Academic Management:** Identify and articulate one's skills, strengths, knowledge, and experiences relevant to the position desired and career goals, and identify areas necessary for professional growth
  - Currently enrolled (or upcoming enrollment for Fall 2018) as a graduate student at FAU
  - Will attend a 1-hour Career Readiness session (Part of the Student Affairs Core Training Program)
  - Maintain required GPA for job position
  - Create and maintain an up to date CV or resume
  - Balance involvement in academics, co-curricular activities, and job responsibilities effectively
  - Identify and articulate transferrable skills