# Attendees

Members Present: Joy Longo, Elizabeth Swanstrom, Allen Smith, Dan Meeroff, Tobin Hindle, Sherryl Muriente, Greg MacLeod (via videoconference)

Others Present: Edward Pratt, Donna Chamely-Wiik, Rachel Messer, and Julie Earles

Not present: Michael DeDonno

# Minutes

1. Approval of November 19, 2015 meeting minutes—sent electronically prior to meeting
   1. Dan Meeroff - motion to approve minutes
   2. Sherryl Muriente - second

# Document Review

1. Senate supported RI designation and document in December.
   * 1. Committee can now begin process of certifying RI courses.
        + D. Chamely-Wiik requested that the liaisons find the courses in their colleges that may fit with RI but are not 4970 courses. She will ask the Registrar’s office for the honors thesis and capstone courses that do not have 4970 numbers.
        + The Honors College has outlined a list of courses to be proposed as RI.
        + Large groups of courses have been WAC-certified simultaneously. This sets a precedent, and approving a group of sections could possibly be done with RI courses.
          1. Would need one syllabus per department for all sections; D. Chamley-Wiik will ask the Registrar’s office if syllabi are needed for honors theses (e.g., a certain common product). All other courses will be reviewed at the February URCC meeting, including those distributed in the spreadsheet at the January meeting.
        + What should URCC be doing to advertise RI compacts?
        + An administrative assistant is being sought by OURI to fulfill the URCC and RI designation needs.
2. Directed Independent Research (DIR)- summaries of every college’s thoughts on DIR were distributed.
   1. WHC: Obtained approval to move forward with their list for selected 4000-level courses.
   2. A&L: Generated list of both 2000- and 4000-level courses for DIR.
   3. EDU: Not in favor of DIR, did not endorse. The college’s reasoning was discussed.
   4. MED: Approved PCB 4916 in conjunction with SCI.
   5. BUS: List of courses was provided by A. Smith, as well as alternative list of courses outside of DIS that could be relevant to DIR designation.
   6. SCI: originally had zero-credit option concerns, as well as concerns about losing the lab fees associated with DIS if DIS was changed to DIR. L. Swanstrom pointed out that if only paperwork will change the name of DIS to DIR, then the funds should carry through as normal. The college eventually welcomed the zero-credit option due to many students have excess hours, and also welcomed the ability to document volunteer research. The college approved the concept of DIR, but left it up to the departments to execute; T. Hindle will be attending departmental meetings to encourage DIR in selected 4000-level courses.
   7. EGN: The Dean of the college agreed to re-visit the DIR option; meeting is Friday, Jan. 22. Some pushback similar to EDU was faced previously.
   8. DSI: A college-level research committee was recently formed to evaluate the overall role of research in the college; the college is looking to improve the DIS process.
   9. NURS: Agreed to selected 4000-level undergraduate courses for DIR; Assistant Dean is now interested in a DIR option for Masters students as well.
      1. Before UUPC, a formal approval letter from the college Deans is required stating that OURI can bring courses up for DIR designation of the colleges’ behalf. All colleges must have voted on/approved list before giving the list to Donna Chamely-Wiik.
         * Do we need generic department syllabi in addition to Deans’ approval letters? Will there be a difference in grading, etc. and between 2000- and 4000-level courses? D. Chamely-Wiik will also ask the Registrar’s office about these issues. After that, HON and A&L courses will be first to go through. D. Meeroff will propose in the next UUPS meeting to have one DIR form submitted (may be put on agenda if needed).
         * Rest of colleges will continue to find out which courses will qualify, and college by college will be moved through the DIR designation.

# Timeline Review

1. D. Chamely-Wiik reminded committee of their attendance requested at the Spring URI Steering committee meeting.

**V. Other Business**

5. College liaisons are encouraged to remind faculty to complete the external products of undergraduate research survey that OURI distributed.

6. Distinguished Mentor of the Year award was discussed. Each college will nominate a candidate, who will then be asked to complete an application process.

7. D. Chamely-Wiik will attend the Council of Deans meeting to discuss URI.

8. Invitations will be sent out soon for the Faculty Recognition Event. All new faculty at FAU will also be invited. Chris Beetle will be the speaker, and the event will take place Feb. 4, 2016 from 4-6pm in the Faculty Club.

# Meeting Adjourned